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Trisha Tillotson
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Director of Public Works

NEVADA COUNTY SANITATION DISTRICT NO. 1

BOARD OF DIRECTORS

Board Agenda Memo

MEETING DATE: September 23, 2025

TO: Board of Directors

FROM: David Garcia, Director of Public Works

SUBJECT: Resolution authorizing the Chair of the Board to sign the Invitation to Bid and the Nevada County Purchasing Agent to solicit bids for 2025 Destruction of Seven Groundwater Monitoring Wells for the Penn Valley Sewer Zone

RECOMMENDATION: Adopt the attached Resolution authorizing:

1. The Sanitation District to proceed with 2025 Destruction of Seven Groundwater Monitoring Wells for the Penn Valley Sewer Zone.
2. The Chair of the Board of Directors to sign the Invitation to Bid.
3. The Nevada County Purchasing Agent to solicit bids for the project.
4. The Nevada County Public Works Director to incorporate any final changes into the bid documents before advertising for bids.

FUNDING: 2025 Groundwater Monitoring Wells Destruction will be funded by Penn Valley Sewer Zone. There is no impact to the general fund.

BACKGROUND: The Nevada County Sanitation District No. 1 (NCSD #1) plans to permanently destroy seven monitoring wells as part of the decommissioning of its Penn Valley Wastewater Treatment Plant (PV WWTP). NCSD #1 has submitted a Groundwater Quality Evaluation Report recommending that the wells are no longer necessary and are eligible for full destruction. Once the destruction work is complete, NCSD #1 will prepare a Monitoring Well Abandonment Report to document the process.

The engineers' estimate for the project is \$52,450 plus a 10% contingency of \$5,250 for an estimated cost of \$57,700.

Attachments:

1. Resolution authorizing the destruction of seven groundwater monitoring wells for the Penn Valley Sewer Zone
2. Invitation to Bid PV well destruction
3. Groundwater monitoring well destruction Workplan
4. 33 29 00-Well Abandonment
5. Nevada County Public Works Long Form Contract

Item Initiated by: Brad Torres, Wastewater Operations Manager
Approved by: David Garcia, Director of Public Works