



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
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Sean Powers, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

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**MEETING DATE:** June 6, 2017

**TO:** Board of Supervisors

**FROM:** Daniel Chatigny

**SUBJECT:** Adopt a resolution to approve a fee schedule for the Record of Survey and introduction of an ordinance amending Section A-II 42.6.5 of the Nevada County Administrative Code pertaining to the Record of Survey fee.

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**RECOMMENDATION:** Adopt the attached resolution, introduce and waive further reading of the attached Ordinance, amending Section A-II 42.6.5 of Administrative Code.

**FUNDING:** Fees collected will impact the County Surveyor Budget.

**BACKGROUND:**

California Business and Professions Code Section 8766.5 authorizes the County Surveyor to charge a reasonable fee for examining a Record of Survey. This same Code section allows the Board of Supervisors to increase this fee by a duly adopted ordinance pursuant to a staff report demonstrating that the cost of providing the service exceeds \$100 per Record of Survey.

Staff has reviewed the time it takes the County Surveyor to review a record of survey and this amount exceeds \$100 per record of survey. The proposed fee has been reviewed by the Auditor Controller's Office, County Counsel and the County Executive Office with a recommendation to proceed because the increase in fee is justified and necessary to cover associated costs. The proposed fee is attached as Exhibit A.

In order to consolidate and simplify the Record of Survey fee schedule, a proposed Ordinance amending County Code is included. Under the proposed amendment, the fee is authorized by ordinance, but the specific fee amount may be set by resolution.

**Item Initiated by:** Daniel Chatigny  
**Approved by:** Trisha Tillotson  
**Submittal Date:** June 6, 2017