



NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: May 23, 2023

TO: Board of Supervisors

FROM: Craig Griesbach – Office of Emergency Services

SUBJECT: Resolution approving the contract between TETRA TECH and the Nevada County Office of Emergency Services for the FEMA Hazard Mitigation Grant Program for the HMGP DR-4558-288-088P County of Nevada Local Hazard Mitigation Program in the amount of \$112,500 for use during the period May 23, 2023 through May 31, 2024, amending the FY 22/23 Office of Emergency Services Budget, and authorizing the Director of Emergency Services to execute the contract

RECOMMENDATION: Adopt the attached Resolution.

FUNDING: FEMA Hazard Mitigation Grant Program funds for the HMGP DR-4558-288-088P in the amount of \$112,500 will be received in the Office of Emergency Services budget and a budget amendment has been included for approval to recognize the grant revenue and the contractual expenditure.

BACKGROUND: The Disaster Mitigation Act of 2000 (DMA 2000) PL-106-390 requires that each Jurisdiction develop a hazard mitigation plan to receive future disaster mitigation funding following a disaster.

The Office of Emergency Services, to support compliance with DMA 2000, submitted a grant proposal to the FEMA Hazard Mitigation Grant Program on March 1, 2021. FEMA awarded funds for this project on November 4, 2022 through the grant HMGP DR-4558-288-088P.

The purpose of the DMA 2000 requirements is to encourage State and local government to engage in systematic and nationally uniform planning efforts that will result in locally tailored programs and projects that help minimize loss of life, destruction of property, damage to the environment and the total cost of disasters before they occur.

The County of Nevada Local Hazard Mitigation Plan (LHMP) Update will include a mitigation strategy that provides the jurisdiction's blueprint for reducing the potential losses identified in the risk assessment, based on existing authorities, policies, programs and resources, and its ability to expand on and improve these existing tools.

The Office of Emergency Services enlisted the Purchasing Division to develop competitive Bid No. 167257 for a qualified consultant to lead the LHMP process. The advertisement was distributed to over nine hundred thirteen firms. Fifty firms accessed the Bid documents and bids were received from eight firms.

Purchasing conducted a thorough evaluation of all bids received to determine the most qualified applicant and has identified that TETRA TECH is the qualified firm. Purchasing has recommended that the Nevada County Office of Emergency Services enter into a contract with TETRA TECH in an amount not to exceed \$112,500.

In accordance with the Purchasing Policy, section 7.1 (B) Board approval is required for all Contracts in excess of \$50,000. Therefore, your Board's approval is required to proceed with the Contract award to TETRA TECH in an amount not to exceed \$112,500 for the period of May 23, 2023 through May 31, 2024.

Item Initiated by: Alex Keeble-Toll, Senior Administrative Analyst

Approved by: Craig Griesbach, Director, OES