



COUNTY OF NEVADA
COUNTY EXECUTIVE OFFICE
Eric Rood Administrative Center
950 Maidu Avenue
Nevada City, CA 95959
(530) 265-7040
Fax 265-9839

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: March 12, 2024

TO: Board of Supervisors

FROM: Alison Lehman, CEO

SUBJECT: 2024 Board Objective Charters and Resource Allocation Discussion

RECOMMENDATION:

N/A.

FUNDING:

Content of this Staff Report relates to the Board Priority assignment of the General Fund. Expenditures will be further planned through the FY 24/25 county budget process.

BACKGROUND:

The Board at their January 2024 workshop reviewed the 2023 Objectives and directed staff to update the same set of objectives with 2024 initiatives. The annual objectives provide Board direction for budget development and execution of programs that address challenges faced by the community. The Board objectives for 2024 include:

- Fiscal stability and core services
- Emergency preparedness
- Economic development
- Broadband
- Climate Resilience
- Housing
- Homelessness
- Recreation

Staff has developed a Project Charter for each of these objectives, a template document to provide a uniform way to capture the background and project justification, project scope, identify workgroup members and key partners, document high level requirements and risks, outline a communications plan, and includes a summary budget to complete the work. As in previous years, progress for each Objective will be captured in our ClearPoint software and quarterly updates provided to the Board. Staff are also working on sub-charters for a few specific projects within the main objectives, including the Yuba Corhort project, and home kitchen project. Those charters are currently being worked on and will be reviewed at a later time.

The last day of the January 2024 Board Workshop included a discussion of Board priorities and interests that had potential need for additional resources for staffing, consultant services, and capital improvements, among other costs. The same workshop presented an overview and outlook of the County's fiscal picture which identified several known risks and opportunities putting pressure on available resources in both the current and future fiscal years. County staff are currently preparing budget proposals for FY 24/25 with this information in mind and are identifying areas that could be negatively impacted by State and Federal budget challenges as well as those which require additional general fund dollars.

Due to several known risks with uncertain outcomes at this time, staff is recommending the Board review these Charter documents for proposed activities as well as their proposed budgetary needs but defer action on budget allocation to the FY 24/25 budget process. That will allow more time to determine which threats materialize, how they change, and also, how the additional resource requests fit in to the overall County budget proposal.

Item Initiated by: Martin Polt, Deputy County Executive Officer

Approved by: Alison Lehman, County Executive Officer