

# COUNTY OF NEVADA

## STATE OF CALIFORNIA

*Heidi Hall, 1st District (Chair)*

*Ed Scofield, 2nd District*

*Dan Miller, 3rd District (Vice-Chair)*

*Susan Hoek, 4th District*

*Richard Anderson, 5th District*

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*Julie Patterson Hunter, Clerk of the Board*

*Alison Lehman, County Executive Officer*

*Katharine L. Elliott, County Counsel*



## BOARD OF SUPERVISORS

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## SUMMARY MINUTES - Draft

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, May 12, 2020	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

### REGULAR MEETING: 9:00 AM

*Rollcall*

*The following Supervisors present:*

*Heidi Hall, 1st District*

*Ed Scofield, 2nd District*

*Dan Miller, 3rd District*

*Susan Hoek, 4th District*

*Richard Anderson, 5th District*

### STANDING ORDERS:

Chair Hall called the meeting to order at 9:11 A.M.

Meeting start delayed due to technical difficulties.

Pledge of Allegiance led by Supervisor Scofield.

Corrections and/or deletions to agenda.

ACTION TAKEN: No corrections and/or deletions to the agenda were noted.

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### PUBLIC COMMENT: 9:01 A.M.

ACTION TAKEN: Chair Hall reviewed the procedure for public comment during the COVID-19 event. Ms. Julie Patterson Hunter, Clerk of the Board, read the following comment into the record: Mr. Matthew Coulter, Nevada County resident.

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**CONSENT CALENDAR:****Behavioral Health Director: Phebe Bell**

1. [SR 20-2465](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Crisis Intervention Services for the provision of Latino Outreach Services in Eastern County as a component of the County's Mental Health Services Act (MHSA) Prevention and Early Intervention Plan, and MHSA Innovation Plan (Res. 19-540), increasing the maximum contract amount from \$41,115 to \$61,115 to add an additional part-time Suicide Prevention Coordinator position, for the period July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the Amendment.  
**Adopted.**

Enactment No: RES 20-158

**Public Health Director: Jill Blake**

2. [SR 20-2463](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Glennah Trochet, M.D. pertaining to Interim Public Health Officer duties as required by the Nevada County Public Health Department (Res. 18-393), increasing the maximum contract price from \$20,000 to \$36,000 due to COVID-19-related work and emergency support, moving the unused balance of \$9,800 from Fiscal Year 2018/19 to Fiscal Year 2019/20, for the period July 1, 2018 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the Amendment.  
**Adopted.**
3. [SR 20-2464](#) Resolution approving renewal Subrecipient Agreement 9903-5320-71219-20-21 between the County of Nevada and the Essential Access Health ("Essential Access") related to funding comprehensive reproductive health and family planning services, up to a maximum amount of \$160,000, for the period April 1, 2020 through March 31, 2021, and authorizing the Director of the Nevada County Public Health Department to execute the Agreement.  
**Adopted.**

Enactment No: RES 20-160

4. [SR 20-0943](#) Resolution approving Grant Agreement 19-10866 between the County of Nevada and the California Department of Public Health, Division of Communicable Disease Control, accepting one-time funding in the amount of \$165,125.61 to address infectious disease prevention and control, for the period February 1, 2020 through June 30, 2023, authorizing the Chair of the Board of Supervisors to execute the Agreement, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Health and Human Services Agency-Public Health Department budget. (4/5 affirmative vote required)  
**Adopted.**  
Enactment No: RES 20-161

Interim Director of Social Services: Mali Dyck

5. [SR 20-2513](#) Resolution proclaiming May 2020 as Older Americans Month in Nevada County.  
**Adopted.**  
Enactment No: RES 20-162
6. [SR 20-2581](#) Resolution approving the Workforce Innovation and Opportunity Act Memorandum of Understanding (MOU) between Northern Rural Training and Employment Consortium (NORTEC) and America's Job Center of California Partners Phase I of II, and authorizing the Health and Human Services Agency - Interim Director of the Social Services Department to sign the MOU.  
**Adopted.**  
Enactment No: RES 20-163
7. [SR 20-2506](#) Resolution accepting funds from the California Department of Social Services, Housing and Disability Advocacy Program, to be used for the Nevada County Housing and Disability Advocacy Program (Res. 18-093 and Res. 18-167), in the amount of \$150,000 for use through June 30, 2020, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Social Services budget. (4/5 affirmative vote required)  
**Adopted.**  
Enactment No: RES 20-164

Child Support Services, Collections, and Housing Director: Mike Dent

8. [SR 20-2209](#) Resolution authorizing the Nevada County Health and Human Services Agency to enter into an agreement with the Regional Housing Authority (RHA) to provide RHA an unsecured \$50,000 loan of Homeless Mentally-Ill Outreach and Treatment Program funds to secure permanent affordable housing within the proposed Cashin' Fields Affordable Housing Project, and authorizing the Director of Housing and Community Services to sign the Loan Agreement and Promissory Note. (Housing)

**Adopted.**

Enactment No: RES 20-165

9. [SR 20-2065](#) Resolution approving Standard Agreement 20-HHAP-00028 between the County of Nevada and the State of California Business, Consumer Services, and Housing Agency's Homeless Coordinating and Financing Council to provide funding in the amount of \$452,905 to support County strategic objectives to address homelessness in the region, authorizing the Director of Child Support Services/Collections, and Housing and Community Services to execute the Agreement, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Health and Human Services Agency-Housing and Community Services Division's budget. (4/5 affirmative vote required)

(Housing)

**Adopted.**

Enactment No: RES 20-166

Sheriff-Coroner/Public Administrator: Shannan Moon

10. [SR 20-2461](#) Resolution authorizing the Nevada County Sheriff to submit an application to the California Department of Parks and Recreation for an Off-Highway Vehicle (OHV) Grant for Fiscal Year 2019/20.

**Adopted.**

Enactment No: RES 20-167

Community Development Agency Director: Sean Powers

11. [SR 20-2018](#) Resolution approving a three-year contract between the County of Nevada and Accela, Inc. for the purchase of software and ongoing maintenance and support, in the maximum amount of \$155,660, for the period beginning April 27, 2020 and ending April 26, 2023, and authorizing the Chair of the Board of Supervisors to execute the contract.

**Adopted.**

Enactment No: RES 20-168

Environmental Health Director: Amy Irani

12. [SR 20-2398](#) Resolution authorizing the Director of the Environmental Health Department to submit all necessary grant applications to the State of California Department of Resources, Recycling and Recovery (CalRecycle), and to sign any contracts, agreements, payment requests, and amendments for the purposes of securing these grant funds, for the period of Fiscal Years 2020 through 2025.

**Adopted.**

Enactment No: RES 20-169

Director of Public Works: Trisha Tillotson

13. [SR 20-2126](#) Resolution continuing the temporary reduction of the Western Nevada County Solid Waste Parcel Charges for Fiscal Years 2020/21 and 2021/22 (Single Family Residential - \$29.70 per year; Multi-Family Residential - \$23.14 per year per residential unit; Mobile Home Spaces - \$20.72 per year per mobile home; and all other developed non-residential parcels - \$27.19 per ton), approving draft letters to the Cities of Grass Valley and Nevada City regarding Solid Waste Parcel Charges, and authorizing the Chair of the Board of Supervisors to execute the Letters.

**Adopted.**

Enactment No: RES 20-170

Chief Information Officer: Stephen Monaghan

14. [SR 20-1699](#) Resolution approving an agreement between the County of Nevada and the Nevada County Consolidated Fire District (NCCFD) pertaining to the County's Defensible Space Inspection Program, with payment to NCCFD for providing program management services, in the amount of \$51,200, for the period July 1, 2020 through June 30, 2021, and authorizing the Chair of the Board of Supervisors to execute the agreement. (Emergency Services)

**Adopted.**

Enactment No: RES 20-171

15. [SR 20-2512](#) Resolution authorizing the Director of Information and General Services to execute and submit an application to the California Public Utilities Commission for the Self-Generation Incentive Program, and to take any actions required for the purpose of obtaining financial assistance provided by the Grant Program for Fiscal Year 2020/21. (Emergency Services)

**Adopted.**

Enactment No: RES 20-172

16. [SR 20-2438](#) Resolution approving the Notice of Acceptance and Completion of the contract between the County of Nevada and Pride Industries One, Inc., for the Nevada County Bost House HVAC Installation Project, located at 145 Bost Avenue, Nevada City (Res. 19-604), with contract costs totaling \$34,919, and directing the Clerk of the Board of Supervisors to record this Notice in accordance with Civil Code Section 9208. (Facilities)
- Adopted.**
- Enactment No: RES 20-173

Clerk of the Board: Julie Patterson Hunter

17. [SR 20-2505](#) Acceptance of Board of Supervisors Summary Minutes for April 28, 2020.
- Accepted.**

ACTION TAKEN: Chair Hall introduced the consent calendar.

*Approval of the Consent Agenda*

**Adopted.**

**MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Hoek, to approve the consent calendar. On a roll call vote, the motion passed unanimously.**

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**\*DEPARTMENT HEAD MATTERS:**

**Interim County Librarian: Elise Strickler**

18. [SR 20-2460](#) Presentation of Certificates of Recognition for the Nevada County Community Library Card Design Contest 2020 winners:
- Age 10 and Under: Claire Farnell, Truckee; Age 11 to 17: Helen Echnernacht, Grass Valley; Adult: Rebecca Hadley, Grass Valley; Nevada County Arts Council - Teen: Fiona Longacre, Grass Valley; Staff Pick - Youth: Hope Searles, Grass Valley; and Staff Pick - Adult: Mariah Strong, Nevada City.

ACTION TAKEN: Ms. Elise Strickler, Interim County Librarian, reviewed the Nevada County Library Card Design Contest. This year the theme was "Imagination". She highlighted this year's winners and provided a presentation showing the winning designs. Once the libraries re-open, anyone can come in to any of the libraries and request a new card with their choice of one of the new designs, or a new card can be requested online. The Board congratulated all the winners.

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**Sheriff-Coroner/Public Administrator: Shannan Moon**

19. [SR 20-2390](#) Resolution accepting grant funding in the amount of \$38,200 from the Rüdiger Foundation to fund a K9 program for the Sheriff's Office, for a one-year period commencing April 6, 2020, and authorizing the Nevada County Sheriff to execute the agreement.

**Adopted.**

Enactment No: RES 20-174

ACTION TAKEN: Sheriff Shannan Moon announced the new K9 program, provided an overview of past K9 programs in Nevada County, and reported on the Rudiger Foundation.

Ms. Tina Vernon, Nevada County Treasurer-Tax Collector and President of the Rudiger Foundation, reported on the history of the Rudiger Foundation whose mission is to provide local law enforcement with K9 resources and ongoing support for Nevada County K9 programs. She listed some of the benefits of the K9 program including: search and rescue, building searches, drug detection etc. K9 Officers save lives and enhance community relations. She presented the grant and congratulated Sheriff Moon on the K9 program.

Sheriff Moon provided a video of the new handler, Deputy Josh Stanus and his new partner K9 Officer Ranger.

The Board members congratulated Sheriff Moon and thanked the Rudiger Foundation.

**MOTION: Motion made by Supervisor Miller, seconded by Supervisor Scofield, to adopt Resolution 20-174. On a roll call vote the motion passed unanimously.**

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**\*INDIVIDUAL BOARD MEMBER ITEM: Susan Hoek, Supervisor, District IV**

20. [SR 20-1652](#) Acceptance of the Annual Report Presentation from Nevada County Farm Advisor Cindy Fake, University of California Cooperative Extension.

**Accepted.**

ACTION TAKEN: Ms. Cindy Fake, Nevada County Farm Advisor, and Mr. Dan Macon, Livestock and Natural Resources Advisor, provided a presentation regarding the 2018/19 Report for the University of California Cooperative Extension Program. Ms. Fake reported that the program supports local Agriculture and strengthens families and communities. She reviewed the programs offered including; Master Gardener program, the 4-H Youth Development program, Nutrition Education, Livestock and Natural Resources program, and the Horticulture and Small Farms program.



Mr. Macon spoke regarding the procedures they have implemented during the COVID-19 event to ensure the programs continue and remain available to the community.

The Board thanked Ms. Fake and Mr. Macon for their work in our community.

**Motion made by Supervisor Hoek to accept the Annual Report from the Nevada County Farm Advisor. On a voice vote the motion passed unanimously.**

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*After a short break, Chair Hall called the meeting back into order.*

**\*DEPARTMENT HEAD MATTER:**

**Chief Information Officer: Stephen Monaghan**

21. [SR 20-1284](#) (Introduce/Waive further reading/Adopt) An Urgency Ordinance amending Article 7 of Chapter IV of the Nevada County General Code regarding Hazardous Vegetation Abatement. (4/5 affirmative vote required) (Emergency Services)

**Waived further reading and adopted.**

Enactment No: ORD-2477

ACTION TAKEN: Lieutenant Robert Jakobs, Nevada County Emergency Operations Coordinator, provided a presentation regarding proposed amendments to Nevada County's current Hazardous Vegetation Ordinance, based on their experience implementing the Ordinance during the past year. Lieutenant Jakobs reviewed the enforcement approach and procedures. Nevada County Consolidated Fire Marshal Terry McMahan, reviewed the lines of communication between the local fire agencies, Office of Emergency Services, Fire Safe Council, and Cal Fire.

In response to Board questioning, Mr. Paul Cummings, Office of Emergency Services Program Manager, provided a snapshot of the handbook that will be distributed to County residents for green waste delivery May 17 through June 27th. Fire Marshal McMahan reported that a grant was received to send letters to vacant lot owners in the Consolidated Fire District to help make them aware of any hazardous vegetation on their property. Before burning check: [www.MyAirDistrict.com](http://www.MyAirDistrict.com), [www.BurnPermit.ca.gov](http://www.BurnPermit.ca.gov), or call 530-274-9360.

Chair Hall opened the item for public comment. No public comment was received so Chair Hall closed the opportunity for public comment.

**MOTION: Motion made by Supervisor Miller, seconded by Supervisor Anderson, to waive further reading and adopt Ordinance 2477. On a roll call vote the motion passed unanimously.**

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**\*ANNOUNCEMENTS:**

*Pursuant to Government Code Section 54954.2, Board members and County Executive Officer may make a brief announcement or brief report on his or her activities. Board members and County Executive Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

ACTION TAKEN: Updates provided by Board members.

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**SCHEDULED ITEM: 11:00 A.M.****Director of Public Works: Trisha Tillotson**

22. [SR 20-2560](#) Public hearing to consider adoption of a resolution amending the assessments for the Ski Town II Permanent Road Division in compliance with Proposition 218. The Board of Supervisors shall consider all objections and protests, if any, to the proposed special tax and will tabulate the vote on the proposed special tax. A majority protest will exist if, upon the conclusion of the hearing, assessment ballots submitted in opposition to the proposed assessment amendment exceed assessment ballots submitted in favor of such proposed parcel charge. Only one ballot shall be counted for each parcel, even if there are co-owners. In addition to the ballots in favor of or in opposition to the proposed assessment, the Board of Supervisors will also consider any other protests to the proposed assessment at the public hearing. If a majority protest exists, the Board of Supervisors will not impose the amended parcel charges. If a simple majority of the ballots submitted approve the amended parcel charges, the Board of Supervisors may adopt a resolution imposing and levying the snow removal parcel charges starting in Fiscal Year 2020/21, to be enrolled on the assessment roll, and billed and collected along with County property taxes. (Dist. V)

Resolution amending parcel charges for road maintenance services within the existing Ski Town II Permanent Road Division, authorizing collection of parcel charge in the amount of \$437 per parcel per fiscal year beginning in Fiscal Year 2020/21 and continuing indefinitely for each fiscal year thereafter, with annual adjustments as set forth in the San Francisco Area Consumer Price Index beginning in Fiscal Year 2021/22.

**ACTION TAKEN:** Ms. Jessica Hankins, Public Works Project Manager, provided a presentation regarding proposed amendments to the Ski Town II Permanent Road Division (PRD) parcel charges. She provided a brief history of the PRD, and reviewed the current parcel changes and the reasons for the increases. Ms. Hankins reported that the cost of snow removal far exceeds the current amounts charged and added that Public Works staff met with property owners in 2019 who showed support for increasing snow removal charges in order to continue receiving the same level of service. The proposed increases will bring the cost to \$437 per year, per parcel receiving the benefits. Ms. Hankins reviewed the public ballot procedure, and Board questioning ensued.

Chair Hall opened the item for public comment. No public comment was received so Chair Hall closed the public comment portion of the public hearing.

Ms. Hankins listed what the questions were on the ballots and Ms. Julie Patterson Hunter, Clerk of the Board, reviewed how the ballots were tallied per parcel.

Supervisor Anderson provided comments regarding the current assessment for the Ski Town II PRD. He stressed that other County taxes should not subsidize the extra cost of snow removal in one particular neighborhood.

Ms. Patterson Hunter and Ms. Tine Mathiasen, Board Clerk II, opened the ballots. Ms. Patterson Hunter reported that two ballots were received undeliverable and there had been staff posted in the lobby this morning to receive any personally delivered ballots.

Ms. Mathiasen reported out for the vote count:

Question #1 regarding snow removal: 7 yes votes – 11 no votes

Question #2 regarding road maintenance CPI increase: 6 yes votes – 11 no votes

Chair Hall reported that the vote failed and asked how Public Works will proceed. Ms. Trisha Tillotson, Public Works Director, reported that Public Works staff will need to reconvene with the Ski Town II property owners regarding what services they will need in the future, and how the community wants to move forward. Currently, Nevada County has the funds to clear snow from the roads for a total of seven days per season.

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Recess for lunch: 11:39 A.M.

## **AFTERNOON SESSION**

### **SCHEDULED ITEM: 1:30 P.M.**

#### **Public Health Director: Jill Blake**

23. [SR 20-2548](#) Acceptance of the Nevada County Public Health Department's 2019 Novel Coronavirus (COVID-19) informational presentation.

**Accepted.**

ACTION TAKEN: Ms. Jill Blake, Public Health Director, provided an updated presentation on the current state of the coronavirus in Nevada County. She reviewed the State's Resilience Roadmap for re-opening businesses in the State and in the County and reported on the Readiness request sent in by Nevada County yesterday. Dr. Ken Cutler, Public Health Officer, reviewed the process for our Readiness request, which will speed up the re-opening of Nevada County. He listed the requirements that businesses need to fulfill to re-open safely. He recommended, even as the County opens, people take the COVID-19 virus seriously. It is a dangerous virus and the message is still to be careful; wash hands, stay home as much as possible, wear masks, continue to social distance.

Ms. Amy Irani, Environmental Health Director, reviewed the steps Environmental Health has taken to communicate with local restaurants to develop processes for opening safely.

In response to Board questioning, Dr. Cutler stated that they would like anyone with symptoms or who are at higher risk to get tested. He reported that the testing site in Grass Valley is by appointment only, adding that there is also a testing site in King's Beach.

Ms. Blake clarified that you do not have to have a doctor's order to make an appointment. To make an appointment, members of the public can visit [www.MyNevadaCounty.com/coronavirus](http://www.MyNevadaCounty.com/coronavirus) website, go to <https://lhi.care/covidtesting>, or call 1-888-634-1123. She asked that the public report the results to their primary doctor. Ms. Blake added that hospitals also have the ability to test, but stressed that it is important to call first.

Supervisor Anderson requested the PowerPoint Presentation be sent to the Supervisors so they can distribute it to their constituents.

Ms. Mali Dyck, Assistant County Executive Officer, and Chair of the COVID Recovery Advisory Committee, reported that the County is working with the cities and town chambers, and downtown associations, to assist local businesses with re-opening procedures and safety measures. Businesses can email their questions to: covid19recovery@co.nevada.ca.us .

Chair Hall provided an opportunity for public comment, and Ms. Julie Patterson Hunter, Clerk of the Board, reported that 94 public comment emails have been received and she read two that summarize and reflect the concerns of the public: Ms. Erin Kolb, District I resident; and Mr. Willard Schoellerman, District II resident. Chair Hall closed public comment. She thanked the Public Health department for their work in the community and for keeping everyone updated with current information.

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**\*DEPARTMENT HEAD MATTERS:**

Health and Human Services Agency Director: Ryan Gruver

24. [SR 20-2717](#) Request for Board to submit a letter of support of the Public Health's Officer's attestation that Nevada County meets the State of California's readiness criteria to move through the Second Stage of Reopening at its own pace and authorize the Chair to sign the letter.

This request is made pursuant to the Governor's Executive Order N-60-20, dated May 4, 2020 to allow the reopening of lower-risk businesses and spaces ("Stage Two") in accordance with the Governor's Pandemic Roadmap in response to the COVID-19 pandemic. In order to develop an accelerated plan for reopening the following must occur:

- County Public Health Officer must review criteria and identify areas of need and discuss with the State Department of Public Health ("CDPH")
- Public Health Officer must attest to the veracity of the plan
- County Board of Supervisors must submit letter of support for the plan
- Local and/or regional hospitals and health systems must submit letter(s) of support for the plan
- Plans must be reviewed by CDPH and posted online

ACTION TAKEN: Agenda Item #24 was pulled from the agenda by Chair Hall, as the topic was addressed at the May 11, 2020 special meeting by adoption of Resolution 20-157, and the submittal of a letter of support to the State of California for Nevada County's Novel Coronavirus Reopening Readiness Plan.

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**ADJOURNMENT:**

ACTION TAKEN: Chair Hall adjourned the meeting at 2:32 P.M.

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Signature and Attestation

Heidi Hall, Chair

ATTEST:

By:

Julie Patterson Hunter, Clerk of the Board