



**NEVADA COUNTY  
HEALTH & HUMAN SERVICES  
AGENCY**

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**NEVADA COUNTY BOARD OF SUPERVISORS**

**Board Agenda Memo**

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**MEETING DATE:** July 11, 2023

**TO:** Board of Supervisors

**FROM:** Rachel Peña

**SUBJECT:** Resolution approving execution of a renewal Contract with Alliance for Workforce Development (AFWD), Inc. for the provision of employment services in both Western and Eastern Nevada County in the maximum amount of \$130,000 for the term of July 1, 2023 through June 30, 2024.

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**RECOMMENDATION:** Approve the attached Resolution.

**FUNDING:** Contract services will be supported by CalWORKs, CalFresh and Medi-Cal administrative funding. Services are within the Department's fiscal year 2023/2024 budget and there are no county general fund dollars required.

**BACKGROUND:**

Passed in 2014, the Workforce Innovation and Opportunity Act amended and reauthorized the Workforce Investment Act (WIA) of 1998, to strengthen the workforce development system through innovation, alignment and improvement in employment, training and education programs in the United States with the goal to promote individual and national economic growth. The Workforce Innovation and Opportunity Act requires the partnership of the One Stop Operator, AFWD, and Temporary Aid for Needy Families (TANF) provider Nevada County Department of Social Services to make available the partners services in the One Stop building and/or develop a referral process for such services. Making services available through a One Stop delivery system helps streamline processes ensures accessibility to training, and ensures all client needs are met, including addressing barriers to employment.

Under this contract, AFWD will provide two (2) full-time Resource Specialists serving Grass Valley and Truckee. Some of the contract services to be provided include:

- Job Search Services
- Employment Counseling
- Public Assistance screening and application assistance
- Résumé development and review
- Interviewing assistance
- GED preparation
- Keyboard and 10-key practice, testing, and certification
- Resource booklets and brochures available to job seekers
- Labor market data available to assist job seekers and clients in career planning
- Printers, phone and fax services available to job seekers and social services clients for employment and public assistance needs

It is recommended that the Board approve this renewal contract, as the services provided assist participants in learning important skills needed to find and maintain employment, connect customers with local employers to develop our workforce and economic stability, and promote self-sufficiency for CalWORKs clients.

**Item Initiated and Approved by:** Rachel Peña, LCSW, Director of Social Services