

State of California
C O U N T Y O F N E V A D A

MARCIA L. SALTER – Auditor-Controller

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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

DATE OF MEETING: July 27, 2021

TO: Board of Supervisors

FROM: Marcia Salter, Auditor-Controller

SUBJECT: Resolution approving and authorizing execution of Amendment to the Agreement with IntelliTime Systems Corporation for Licensed Software, Services and Maintenance of the Electronic Employee Time, Attendance and Scheduling Software

RECOMMENDATION: Approve the attached Resolution.

FUNDING: The on-going costs of software maintenance and support will be allocated as allowed through the County's Cost Plan process. Also, the costs are included in the 2021/22 Auditor-Controller Budget. There is no budget amendment required and no additional impact to the General Fund.

BACKGROUND: On October 27, 2015 the Board approved resolution 15-491 which approved the agreement with IntelliTime Systems Corporation for licensed software, services and maintenance of the electronic employee time, attendance and scheduling software. The software has performed well and IntelliTime has provided timely and effective maintenance and support of the software.

The agreement allows for annual automatic renewals unless terminated by either party. Further, after a five-year initial term, an amendment in costs can be negotiated with the approval of both parties. The proposed amendment includes a three percent (3%) annual cost of living adjustment on the annual maintenance and support fee. The California Consumer Price Index has increased an average of 2.856% over the initial five-year term. This will adjust the annual maintenance and support fee for the 2021/22 fiscal year from \$13,988.00 to \$14,407.64.

Thank you for your consideration of this item

Item Initiated by: Gina Will

Approved by: Marcia Salter