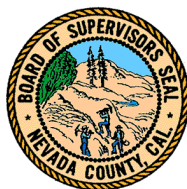


COUNTY OF NEVADA

STATE OF CALIFORNIA

Heidi Hall, 1st District
Ed Scofield, 2nd District (Vice-Chair)
Dan Miller, 3rd District
Wm. "Hank" Weston, 4th District (Chair)
Richard Anderson, 5th District



BOARD OF SUPERVISORS

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Julie Patterson Hunter, Clerk of the Board
Richard A. Haffey, County Executive Officer
Alison Barratt-Green, County Counsel

SUMMARY MINUTES - DRAFT

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, June 6, 2017	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

Board of Supervisors meetings can be viewed on the web at
<https://nevco.legistar.com/Calendar.aspx> .

SPECIAL MEETING: 9:00 A.M.

Rollcall:

The following Supervisors present:

Heidi Hall, 1st District
Ed Scofield, 2nd District
Dan Miller, 3rd District
Hank Weston, 4th District
Richard Anderson, 5th District

STANDING ORDERS:

Chairman Weston called the meeting to order at 9:00 A.M.

Pledge of allegiance led by Mr. Tex Ritter, Director of Child Support Services.

Supervisor Hall provided a personal statement regarding events of June 3, 2017.

SCHEDULED ITEM: 9:01 A.M. Richard Haffey, County Executive Officer

1. [SR 17-0383](#) Public hearing for the purpose of hearing written and oral comments from the public concerning the proposed Final Budget for Fiscal Year 2017/18 totaling approximately \$229,371,029.
 - Proposed budget presentation.
 - Presentation of budgets on the consent list.
 - Board selection of budgets to pull from the consent list for further discussion.
 - Motion of intent to adopt budgets remaining on the consent list.
 - Begin discussion of proposed budgets pulled from the consent list.

Proposed budget presentation.

ACTION TAKEN: Mr. Richard Haffey, County Executive Officer, introduced the proposed Fiscal Year 2017/18 budget. He provided a PowerPoint presentation and reported that this is the first year in which the County has fully recovered from the Great Depression. He spoke to the challenges facing the County in the upcoming year, including turmoil at the Federal and State levels; State budget and realignment, proposed changes to the Affordable Care Act; pension costs; and spoke to the expectation of a mild economic downturn in 2019.

Mr. Haffey reported that this year's budget maintains current service levels and is balanced, noting that funds have been redirected to focus on two of the Board's objectives; homelessness and cannabis. He addressed the difference in spending to revenues and reported that \$9 million dollars of expenditures are one time project expenditures. He spoke to the economy in Nevada County, where the unemployment is currently at 4.0, better than both the State and National rate. Sales tax is projected to exceed levels prior to the Great Recession and the property tax growth rate is projected to be 5.5%. Over time the General Fund balance has been built from about \$10 million to over \$30 million, which is set aside for emergencies or one-time expenditures. Mr. Haffey stressed that the Board's prudent policies have provided for this reserve.

Mr. Haffey highlighted pension costs that staff has projected into 2022, which is one of the major challenges the County will face in future budget years. He reviewed the County's public pension cost control policies, which include elimination of County paid retiree health insurance and full employee paid contributions. To control pension costs, he stressed the importance of controlling County staffing levels.

Nevada County Proposed Final Budget 2017-18

[To view the entire Nevada County Proposed Final 2017-18 Budget please visit the County Budget Portal.](#)

Office 1	Service Budget Title	SBU #	Fund	Revenues	Expenditures	Book Page
Assessor	Assessment & Valuation	10201	0101	17,000	2,922,392	2-1
Assessor Total				17,000	2,922,392	
Auditor/Controller	Auditor/Controller	10202	0101	48,540	1,906,910	2-7
Auditor/Controller Total				48,540	1,906,910	
Board of Supervisors	Clerk of the Board	10101	0101	5,000	1,303,784	2-15
	Assessment Appeals Board	11001	0101	-	8,555	2-22
Board of Supervisors Total				5,000	1,312,339	
Clerk Recorder	Recorder	20701	0101	688,617	688,617	2-25
	Recorder	20701	1154	37,000	37,686	
	Recorder	20701	1155	37,000	34,022	
	Recorder	20701	1157	163,000	159,147	
	Recorder	20701	1336	8,000	5,100	
	Elections	10501	0101	92,400	1,367,653	2-30
Clerk Recorder Total				1,026,017	2,292,225	
Comm Dev Agency	Community Development Agency Admin	20707	1123	46,000	46,000	2-35
	Code Compliance	20709	1119	56,140	62,450	2-42
	Code Compliance	20709	1123	916,508	953,052	
	Agriculture Services	20601	0101	451,541	1,006,894	2-47
	Fish & Wildlife	20705	1113	1,300	1,828	2-54
	Farm Advisor	60301	0101	-	43,678	2-57
	Building Inspection	20602	1123	1,979,171	1,917,637	2-65
	Electrical Service Availability	30120	1629	-	-	2-72
	Environmental Health	40108	1123	2,470,476	2,708,482	2-75
	Environmental Health	40108	1124	62,500	71,019	
	Environmental Health Realignment	40120	1480	76,398	277,944	2-82
	Vector Control	40123	1123	120,000	136,312	2-84
	Planning	20708	1120	4,300	-	2-89
	Planning	20708	1123	1,842,698	2,056,296	
	Planning	20708	1630	8,100	-	
	Recreation Mitigation Fees	70101	1626	1,078	35,780	2-98

Recreation Mitigation Fees	70101	1627	1,825	9,000	
Recreation Mitigation Fees	70101	1628	525	51,740	
DPW Administration	30100	1114	-	-	2-101
Roads-Administration	30101	1114	3,855,191	1,721,581	2-106
Roads Engineering	30104	1114	1,149,491	1,503,672	2-108
Roads Capital Improvements	30154	1114	8,484,645	8,263,245	2-112
Roads Maintenance	30107	1114	2,937,443	6,653,138	2-116
Surveyor	11009	0101	156,438	158,380	2-118
Mitigation Funds	30102	1325	4,438	10,095	2-120
Mitigation Funds	30102	1400	626,000	1,632,588	
Mitigation Funds	30102	1401	11,100	11,100	
Mitigation Funds	30102	1419	18,100	39,485	
Mitigation Funds	30102	1672	50	1,696	
CSA/PRD	30103	3151	29,494	32,073	2-122
CSA/PRD	30103	3152	29,550	28,073	
CSA/PRD	30103	3153	-	37	
CSA/PRD	30103	3154	2,510	2,738	
CSA/PRD	30103	3175	14,606	37,706	
CSA/PRD	30103	3176	12,813	8,228	
CSA/PRD	30103	3177	10,000	20,679	
CSA/PRD	30103	3197	15,065	22,021	
CSA/PRD	30103	3213	4,324	5,358	
CSA/PRD	30103	3214	2,387	3,353	
CSA/PRD	30103	3215	75,458	50,995	
CSA/PRD	30103	3216	3,392	1,530	
CSA/PRD	30103	3220	18,558	9,836	
CSA/PRD	30103	3221	9,312	13,073	
CSA/PRD	30103	3230	6,481	43,009	
CSA/PRD	30103	3231	-	-	
CSA/PRD	30103	3232	15,760	20,537	
CSA/PRD	30103	3233	22,584	55,224	
CSA/PRD	30103	3234	130	1,210	
CSA/PRD	30103	3237	6,569	8,000	
CSA/PRD	30103	3252	16,926	15,419	
CSA/PRD	30103	3253	1,011	4,739	
CSA/PRD	30103	3254	26,636	46,846	

B.

CSA/PRD		30103	3258	1,623	1,832	
CSA/PRD		30103	3260	4,202	7,874	
CSA/PRD		30103	3261	11,876	6,463	
CSA/PRD		30103	3263	7,450	15,812	
CSA/PRD		30103	3264	8,475	12,812	
CSA/PRD		30103	3271	-	-	
CSA/PRD		30103	3273	-	-	
CSA/PRD		30103	3282	12,900	21,717	
CSA/PRD		30103	3283	14,900	37,248	
CSA/PRD		30103	3284	3,270	11,543	
CSA/PRD		30103	3285	6,086	6,292	
CSA/PRD		30103	3286	52,721	63,635	
CSA/PRD		30103	3288	-	55	
CSA/PRD		30103	3289	16,990	31,736	
CSA/PRD		30103	3290	26,200	36,273	
CSA/PRD		30103	3291	2,140	5,724	
CSA/PRD		30103	3292	-	-	
CSA/PRD		30103	3294	4,880	4,526	
CSA/PRD		30103	3437	72,392	202,592	
CSA/PRD		30103	3440	11,240	31,643	
CSA/PRD		30103	3470	3,200	19,699	
Fleet Services		92005	4291	3,060,302	2,947,054	2-124
Fleet Management		92001	4290	2,096,572	2,005,722	2-126
Transit Services		91003	4281	5,033,918	5,033,918	2-128
Transit Self-Insurance		11012	1785	750	(23)	2-132
Solid Waste Administration		40402	0101	17,213	205,799	2-134
Solid Waste -Western		91001	4117	1,655,535	2,748,660	2-136
Solid Waste -Eastern		91002	4118	210,370	218,574	2-138
Solid Waste - Oil		40401	1131	-	-	2-140
Comm Dev Agency Total				37,940,277	43,480,462	
County Counsel	Legal Counsel	10301	0101	22,000	1,393,544	2-143
County Counsel Total				22,000	1,393,544	
County Executive Office						
Office	County Executive Office	10103	0101	-	1,630,411	2-151
County Executive Office Total				-	1,630,411	
District Attorney	District Attorney	20103	0101	1,054,969	4,256,540	2-159

	District Attorney	20103	1369	23,030	23,030	
	District Attorney	20103	1454	500	500	
	District Attorney	20103	1457	150	150	
	Victim/Witness	50608	0101	315,617	364,727	2-164
	Victim/Witness	50608	1153	17,865	17,865	
	2011 Realignment-District Attorney PRCS/Parole	20116	1482	22,230	22,230	2-166
District Attorney Total				1,434,361	4,685,042	
	Grand Jury	20102	0101	-	120,275	2-169
Grand Jury Total				-	120,275	
Human Resources	Personnel Services	10401	0101	-	1,242,550	2-175
	Insurance - Benefits	92003	4352	180,938	203,634	2-182
	Insurance - Benefits	92003	4355	61,452	153,658	
	Insurance - Benefits	92003	4498	837,718	829,208	
Human Resources Total				1,080,108	2,429,050	
Health and Human Services Agency	Health & Human Services Administration	50101	1589	123,083	117,083	2-185
	SB 163 California Wraparound Program	40140	1589	230,000	301,820	2-196
	Child Support Services	20109	1125	4,191,198	4,191,198	2-199
	Collections	10205	0101	218,142	285,989	2-206
	Social Service Administration	50102	1589	500	500	2-209
	Adult Services Administration	50103	1589	2,560,474	2,560,474	2-216
	In-Home Supportive Services	50206	1589	3,052,466	3,052,466	2-220
	Child Welfare Services Administration	50104	1589	4,355,812	4,355,812	2-224
	Child Welfare Services Assistance	50204	1589	4,619,730	4,619,730	2-229
	Eligibility Services Administration	50105	1589	12,269,302	12,269,302	2-230
	Eligibility Services Assistance	50205	1589	3,574,195	3,574,195	2-235
	Veterans Services	50501	1589	330,594	334,942	2-236
	Social Services Realignment	40118	1480	6,180,254	7,528,476	2-240
	Social Services 2011 Realignment	50207	1481	3,701,613	3,701,613	2-242
	Behavioral Health Administration	40103	1512	616,108	647,500	2-245
	Behavioral Health Administration	40103	1589	1,328,642	1,328,642	

Children's Behavioral Health	40104	1156	10,200	10,000	2-254
Children's Behavioral Health	40104	1512	1,459,108	1,328,513	
Children's Behavioral Health	40104	1589	6,101,904	6,101,903	
Alcohol & Drug Programs	40105	1144	19,326	17,282	2-258
Alcohol & Drug Programs	40105	1145	2,700	2,700	
Alcohol & Drug Programs	40105	1146	18,644	17,772	
Alcohol & Drug Programs	40105	1589	1,744,977	1,547,548	
Adult Behavioral Health	40110	1512	2,209,506	2,735,171	2-262
Adult Behavioral Health	40110	1589	10,409,387	10,409,470	
Behavioral Health Realignment Behavioral Health 2011 Realignment	40119	1480	2,535,347	2,956,591	2-268
Public Health Administration	40101	1335	12,280	4,880	2-273
Public Health Administration	40101	1589	553,981	396,515	
Health & Wellness	40102	1589	1,657,047	1,657,049	2-280
Health & Wellness	40102	1603	150,150	150,150	
Emergency Medical and Preparedness	40107	1147	189,421	172,586	2-284
Emergency Medical and Preparedness	40107	1150	-	-	
Emergency Medical and Preparedness	40107	1589	539,922	539,922	
Public Health Client Services	40114	1589	4,207,265	4,207,264	2-288
Public Health Realignment	40121	1480	202,413	291,886	2-294
Health CCS Realignment	40129	1480	194,975	537,838	2-296
Housing & Community Services Admin	50601	1607	59,395	-	2-299
Community Services	50602	1607	-	-	2-306
Community Services	50602	0101	-	30,000	
Community Services	50602	1711	240,179	239,979	
Homebuyer Assistance	50604	1607	-	-	2-310
Homebuyer Assistance	50604	1611	376,834	7,800	
Homebuyer Assistance	50604	1621	376,500	386,778	
Housing Development/ Rehabilitation	50605	1607	23,110	23,100	2-312
Housing Development/ Rehabilitation	50605	1608	6,000	-	
Housing Development/ Rehabilitation	50605	1610	-	-	

E.

	Rehabilitation					
	Housing Development/ Rehabilitation	50605	1645	5,000	1,200	
	Economic Development	10902	0101	-	135,252	2-314
Health and Human Services Agency Total				84,451,066	86,907,822	
Information and General Services	IGS Administration	11003	0101	-	24,973	2-317
	Information Systems	11007	0101	197,364	2,398,213	2-322
	Geographic Information Systems	11008	0101	274,895	348,743	2-326
	Cable TV	11010	0101	-	59,981	2-328
	Cable TV	11010	1190	96,000	96,000	
	Purchasing	10204	0101	3,000	357,874	2-330
	Central Services	92004	4332	531,999	531,999	2-332
	Emergency Management	20702	0101	388,458	622,443	2-334
	Facilities Management	10702	0101	533,150	2,456,682	2-338
	Capital Facilities Projects	10801	0101	-	97,313	2-340
	Capital Projects	10805	3157	-	-	2-342
	Energy Services Program	92006	4331	938,008	956,959	2-344
	Airport	91004	4116	2,230,103	2,288,949	2-346
Information and General Services Total				5,192,977	10,240,129	
Library	Library Services	60201	1165	3,628,591	3,628,591	2-349
Library Total				3,628,591	3,628,591	
Non-Departmental Services	Annual Audit Services	10102	0101	-	31,838	2-357
	Other Financing Sources & Uses	10206	0101	51,425,551	(2,415,490)	2-362
	Trial Court Funding	10207	0101	974,200	1,431,379	2-364
	Wildwood Estates Escrow	10209	0101	-	-	2-366
	Wildwood Estates Escrow	10209	1139	-	-	
	Wildwood Estates Escrow Comm Fac Dist NO. 1190-1 WWE	10209	1268	-	-	
	Provision for Contingency	10210	1186	-	-	2-368
	MVLF	10212	0101	-	100,000	2-370
	Building Debt Financing	10213	1649	-	-	2-372
	Building Debt Financing	10214	0101	986,881	3,059,130	2-374
	Building Debt Financing	10214	3155	2,000	-	
	Building Debt Financing	10214	3156	-	-	

Criminal Justice Temp Fac						
Construction	10803	1304	151,710	139,226	2-376	
Historical Landmarks	11006	0101	-	5,000	2-378	
Other Debt Financing	11016	3150	419,535	419,535	2-380	
Conflict Indigent Defense	20111	0101	84	472,243	2-382	
Dispute Resolution	20112	1486	13,404	16,690	2-384	
Public Safety Augmentation	20710	1468	6,793,727	6,793,727	2-386	
Conservation	60401	0101	-	-	2-388	
Conservation	60401	1130	13	13		
Risk Management						
Administration	11005	0101	-	-	2-390	
Insurance-Property & Casualty	11004	0101	-	99,284	2-392	
Insurance - Worker's						
Compensation	11015	1350	117,700	117,700	2-394	
Insurance - General Liability	92002	4356	1,049,736	1,090,367	2-396	

Non-Departmental Total			61,934,541	11,360,642	
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Probation	Probation	20320	0101	3,554,620	5,460,681	2-399
	Probation	20320	1322	722,512	484,498	
	Probation	20320	1323	25,900	3,313	
	Probation	20320	1452	20	-	
	Probation	20320	1639	202,000	190,512	
	Probation	20320	1640	337,446	374,343	
	Juvenile Hall	20310	0101	905,056	3,313,647	2-406
	Juvenile Hall	20310	1359	660	1,552	
	Juvenile Hall Realignment	40122	1480	220,000	219,027	2-410
	2011 Realignment-Adult PRCS	20114	1482	895,649	1,195,499	2-412
	2011 Realignment-Juvenile					
	Justice YOBG/Re-Entry	20118	1482	200,000	200,000	2-414
	2011 Realignment-Juvenile					
	Justice LLESS	20203	1482	547,446	547,446	2-416

Probation Total			7,611,309	11,990,518	
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Public Defender	Public Defender	20107	0101	334,784	2,283,583	2-419
	2011 Realignment-Public					
	Defender PRCS/Parole	20117	1482	22,230	22,230	2-426

Public Defender Total			357,014	2,305,813	
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Sheriff	Sheriff Services	20201	0101	3,435,825	15,782,971	2-429
	Sheriff Services	20201	1141	640	2,185	
	Sheriff Services	20201	1168	12,600	18,560	

Sheriff Services	20201	1169	11,800	37,810		
Sheriff Services	20201	1171	519,000	509,555		
Sheriff Services	20201	1450	3,000	124,806		
Sheriff Services	20201	1453	27,000	21,678		
Sheriff Services	20201	1642	106,000	89,435		
Sheriff Services	20201	1675	45,200	190,248		
Sheriff Services	20201	1679	500	-		
Sheriff Services	20201	1680	1,000	-		
Dispatch Services	20204	0101	860,412	1,743,194	2-440	
Truckee Operations	20304	0101	575,211	2,008,274	2-444	
Court Security	20101	0101	910,833	1,565,695	2-446	
Corrections	20301	0101	4,922,684	10,070,355	2-448	
Corrections	20301	1324	40,000	40,000		
Corrections	20301	1333	94,230	94,230		
Corrections	20301	1339	94,500	57,340		
Inmate Medical Services	20302	0101	210,000	2,734,710	2-452	
Animal Control	20704	0101	130,000	940,022	2-454	
Animal Control	20704	1355	1,600	40,000		
Animal Control	20704	1357	230	-		
Animal Control	20704	1358	150	-		
2011 Realignment-Low Level Offender/Parole	20113	1482	1,371,070	1,371,070	2-456	
2011 Realignment-Trial Court Security	20115	1482	910,000	910,000	2-458	
2011 Realignment-Law Enforcement Services	20202	1482	1,198,122	1,198,122	2-460	
Sheriff Total			15,481,657	39,550,260		
Treasurer & Tax Collector	Tax Collection & Treasury	10203	0101	83,000	1,214,604	2-463
Treasurer & Tax Collector Total			83,000	1,214,604		
Grand Total			220,313,498	229,371,029		

Mr. Haffey thanked staff for their assistance in preparing the department's budgets, the Auditor-Controller's office, as well as the Budget Subcommittee for their efforts. He introduced Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, and thanked him for his work in preparing the Fiscal Year 2017/18 County budget.

Presentation of budgets on the consent list.

ACTION TAKEN: Mr. Polt provided a PowerPoint presentation regarding the 2017/18 County budget totaling approximately \$229,371,029, and reviewed budget highlights and the Budget Policies, as adopted by the Board in February, stressing fiscal prudence, balanced budgets, increasing the reserve, continued service levels, economic development, and transparency for the public. Mr. Polt reviewed the 2017/18 budget gap, expected to be \$1,994,000, a portion of which is due to upgrades in Information Systems infrastructure and Economic Development infrastructure. Mr. Polt reviewed the County's Fund Balance Policy, including the importance of sustaining the level of core services. He touched on the historical decrease in staffing while achieving high levels of service. He reviewed the General Fund balance in detail and reported on what is expected on the horizon for planned expenditures in facilities, which is expected to incur new infrastructure costs in the future. He reported on the County's Operating fund, including Roads, Transit, Community Development Agency, Library, Airport and Health and Human Services Agency, and highlighted the Realignment Fund balances.

Mr. Polt stressed that the County is living within its means, and he provided an overview of 2017/18 expected revenues and expenditures. He reviewed the Roads Fund Stabilization and the Motor Vehicle License Fee (MVLFF) that has previously been used to fund the Roads Fund, but now funds much of the local public services. He explained that they are working on options to stabilize the Roads Fund and that a new resolution will be coming forward on June 20, 2017 regarding this issue. Mr. Polt reviewed Property Tax projections in detail which are expected to remain stable over the next two years, and a projected decrease in Transfer Taxes over that same time, which is a lead indicator in future property taxes. He stated that a comprehensive Interest Revenue Policy has been created and will be presented to the Board for review and approval on June 20th.

Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, provided a PowerPoint presentation and in-depth report on the 2017/18 proposed budget, explaining that final adoption of the Budget will take place at the June 20, 2017 meeting. He reported on employee pensions and retiree health funding promises, as well as California Public Employees' Retirement System (CalPERS) actions of widening the pension gap over the next 5 years. Mr. Polt reviewed impacts expected from the State Budget, noting that the Governor is projecting a recession in the future. He reported on the significant impacts resulting from the Federal budget, with expected reductions in funding for schools, and the combined decrease in social welfare plus an increase in defense spending results in a decrease to County social services, community development block grants, as well as other housing programs. Mr. Polt concluded his presentation, stressing that Nevada County is well positioned to meet the upcoming challenges he has outlined.

Chairman Weston thanked Mr. Polt for his presentation and Board questioning ensued.

Chairman Weston opened the public hearing for public comment.

Ms. Judith Cowles, District III resident, spoke to the total liability of Other Post-employment Benefits (OPEBs) and pension liabilities. She believed the County is in a dangerous position due to pension liabilities and urged prudence.

There being no further public comment, Chairman Weston closed the public comment portion of the public hearing.

Mr. Polt recommended pulling budgets related to changes in fees from the consent list: Community Development Agency budgets, Public Defender, Library, and Clerk-Recorder budgets. No other budgets were pulled from the consent list.

MOTION: Motion of Intent to adopt the budgets on the consent list, with the exception of the budgets of the Community Development Agency, Public Defender, Library, and Clerk-Recorder made by Supervisor Miller, seconded by Supervisor Hall. On a roll call vote, the motion passed unanimously.

SCHEDULED ITEM: 10:30 A.M.

Special meeting of the Board of Directors of the Nevada County Sanitation District No. 1.

Chairman Weston called the meeting to order. All Directors present.

2. [SR 17-0382](#) Public hearing to consider oral and written comments concerning proposed Fiscal Year 2017/18 budgets for Zones 1-12 totaling \$11,486,145. (No rate increases proposed.)
- The Nevada County Sanitation District No. 1 Labor, Shared Operation, Maintenance, Capital Acquisition and Improvement Budget; and
 - Operation, Maintenance, Capital Acquisition and Improvement Budgets, Sewer Service, and Standby Charges for Lake Wildwood, Zone 1;
 - Lake of the Pines, Zone 2; North San Juan, Zone 4; Gold Creek, Zone 5;
 - Penn Valley, Zone 6; Mountain Lakes Estates, Zone 7; Cascade Shores, Zone 8; Eden Ranch, Zone 9; Higgins Village, Zone 11; and
 - Valley Oak Court, Zone 12; and
 - North San Juan Sewer Assessment Budget for Fiscal Year 2017/18.

ACTION TAKEN: Following a short recess, Chairman Weston recessed as the Board of Supervisors and convened as the Board of Directors of the Nevada County Sanitation District No. 1, and called the meeting to order.

Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, introduced the Nevada County Sanitation District No.1 budgets, totaling \$11,486,145.

Ms. Trisha Tilotson, Director of Public Works, provided a review of upcoming projects with a main goal of monitoring budgets and continuing to operate and maintain the Sanitation District.

Board questioning and discussion ensued.

Chairman Weston opened the public hearing for public comment. There being no public comment, Chairman Weston closed the public comment portion of the public hearing.

Nevada County Proposed Final Budget 2017-18
Sanitation District No. 1

[To view the entire Nevada County Proposed Final 2017-18 Budget please visit the County Budget Portal.](#)

Service Budget Title	SBU #	Fund	Revenues	Expenditures	Book Page	
Sewage Collection, Treatment & Disposal	Wastewater Management	91005	4700	250,650	250,650	3-7
	SDZ1 Lake Wildwood Cap Improvement	91005	4730	45	0	
	SDZ1 Lake Wildwood Debt Assessment	91005	4727	827,490	762,198	
	SDZ1 Lake Wildwood Lasalle Project	91005	4729	78,328	78,284	
	SDZ1 Lake Wildwood Operation & Maint.	91005	4728	3,176,408	3,441,431	
	SDZ2 Lake of the Pines Capital Improvements	91005	4742	1,372	0	
	SDZ2 Lake of the Pines Debt Assessment	91005	4743	1,049,327	948,958	
	SDZ2 Lake of the Pines LaSalle Project	91005	4741	195,969	195,708	
	SDZ2 Lake of the Pines	91005	4740	2,808,448	3,164,231	
	SDZ4 North San Juan	91005	4736	70,760	72,692	
	SDZ5 Gold Creek	91005	4749	10,554	18,234	
	SDZ6 Penn Valley	91005	4771	377,539	376,363	
	SDZ6 Penn Valley Capital Improvement	91005	4772	1,290,150	1,766,185	
	SDZ7 Mountain Lake Estates	91005	4751	23,725	24,536	
	SDZ8 Cascade Shores Debt Assessment	91005	4733	18,732	16,958	
	SDZ8 Cascade Shores	91005	4734	226,394	232,799	
	SDZ8 Cascade Shores Capital Improvement	91005	4735	3	0	
	SDZ9 Eden Ranch	91005	4796	32,377	24,289	
	SDZ11 Higgins Village	91005	4789	80,903	108,092	
	SDZ12 Valley Oaks Ct	91005	4775	12,387	4,537	
Sewer Assessment	NSJ Sewer Assessment	91006	4201	0	0	3-14
Sanitation District Total				10,531,561	11,486,145	

MOTION: Motion of intent to adopt the 2017/18 Nevada County Sanitation District No. 1 budget totaling \$11,486,145 made by Supervisor Scofield, seconded by Supervisor Miller. On a roll call vote, the motion passed unanimously.

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Adjournment:

Meeting adjourned.

ITEMS PULLED FROM THE CONSENT CALENDAR:

SCHEDULED ITEMS: 11:00 A.M.

3. [SR 17-0398](#) Public hearings to consider and establish revised Fee Schedules for the Nevada County Clerk-Recorder, Library, and Public Defender's Office, and several Community Development Agency (CDA) departments including CDA Administration, Building, Environmental Health, Public Works, Surveyor, Agriculture, Planning, and Code Compliance. The proposed update will affect user fees related to the cost of providing certain individual services, and reflect changes in the cost to provide covered services, including the cost of labor, materials and overhead.

ACTION TAKEN: Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, reviewed the process that was initiated two years ago, of reviewing and updating fees for County Departments. The process has continued, with the Community Development Agency, Library, Public Defender, and Clerk-Recorder's offices. He reviewed the process for developing the hourly rate based on staff hours and actual costs, which is applied to a time study and generates the resulting fee.

RECOMMENDED ACTIONS: Community Development Agency

- a. [SR 17-0381](#) Resolution establishing a revised Community Development Agency fee schedule to replace the existing fee schedule for the Building, Environmental Health, Public Works, Agriculture and Planning Departments, including the Code Compliance and County Surveyor Divisions, effective August 5, 2017.
Adopted.
Enactment No: RES 17-242

ACTION TAKEN: Mr. Daniel Chatigny, Community Development Agency (CDA) Chief Fiscal Officer, provided a PowerPoint Presentation regarding the proposed CDA fee schedule. He reviewed the fee history, and highlighted how Building Permit fees are distributed. He provided a County comparison, showing that in many cases, Nevada County fees are lower than surrounding counties. As part of their fee study methodology, the proposed fees were reviewed by the Nevada County User Fee Review Group and the Nevada County Contractor's Association.

Mr. Chatigny concluded his report and Board questioning ensued.

Mr. Polt reviewed recommended actions for adoption of the Resolution, Ordinance and Motion of Intent for adoption of the CDA Budget. He reported that the proposed Ordinance relates to one specific fee, which is the Record of Survey. He explained that the Record of Survey fee, by Statute, requires adoption by Ordinance. This action will amend the current Ordinance to direct the change in fee to be adopted by Resolution. In subsequent years, changes to this fee will be included in a Resolution along with other Community Development Agency (CDA) fees.

Chairman Weston opened the public hearing for public comment.

Ms. Pauline Halstead, District 1 resident, commented on the Nevada County Housing Element, and the direction it provides relating to implementation of multi-family affordable housing units. Mr. Richard Haffey, County Executive Officer, responded to Ms. Halstead's questions regarding the County's implementation of affordable housing within the unincorporated areas of Nevada County. He reported that we currently have no applications. Chairman Weston added that for Senior and Low Cost Housing, Special Districts have not expressed any interest in waiving development mitigation fees. He directed CDA to review and answer the questions submitted by Ms. Halstead in a letter to the Board.

There being no public comment Chairman Weston closed the public comment portion of the public hearing.

MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Miller, to adopt Resolution 17-242. On a roll call vote the motion passed unanimously.

- b. [SR 17-0420](#) (Introduce/Waive further reading) An Ordinance amending Section A-II 42.6.5 of Article 42 of Chapter II of the Nevada County Administrative Code amending the Record of Survey Fee.

First reading held.

ACTION TAKEN: Chairman Weston read the title of the proposed Ordinance into the record.

MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Hall, to introduce and waive further reading of the Ordinance. On a roll call vote the motion passed unanimously.

- c. [SR 17-0338](#) Resolution establishing a revised fee schedule for the Record of Survey, effective August 5, 2017.
Adopted.
Enactment No: RES 17-243

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Anderson, to adopt Resolution 17-243. On a roll call vote the motion passed unanimously.

- d. [SR 17-0432](#) Motion of intent to adopt the Community Development Agency budgets.

MOTION: Motion of intent to adopt the 2017/18 Community Development Agency budgets made by Supervisor Scofield, seconded by Supervisor Anderson. On a roll call vote, the motion passed unanimously.

RECOMMENDED ACTIONS: Public Defender

- e. [SR 17-0369](#) Resolution establishing a revised fee schedule for the Public Defender's office, and rescinding Resolution 11-225.

Adopted.

Enactment No: RES 17-244

ACTION TAKEN: Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, introduced the agenda item and reviewed the proposed fee schedule. He reported that the proposed fees were last updated in 2011, are much less than the actual costs of representation, and are based upon the ability to pay.

Chairman Weston opened the public hearing for public comment. There being no public comment, Chairman Weston closed the public comment period.

MOTION: Motion made by Supervisor Hall, seconded by Supervisor Scofield, to adopt Resolution 17-244. On a roll call vote the motion passed unanimously.

- f. [SR 17-0433](#) Motion of intent to adopt the Public Defender budget.

MOTION: Motion of intent to adopt the 2017/18 Public Defender's budget made by Supervisor Anderson, seconded by Supervisor Hall. On a roll call vote, the motion passed unanimously.

RECOMMENDED ACTIONS: Clerk-Recorder

- g. [SR 17-0380](#) Resolution establishing a revised fee schedule for the Clerk-Recorder's Office, and amending Resolution 12-024.

Adopted.

Enactment No: RES 17-245

ACTION TAKEN: Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, highlighted proposed changes to the Clerk-Recorder's fee schedule. He reported that the last update to the Clerk-Recorder's fee schedule was in 2012, although the fees have not been fully reviewed since 2008.

Chairman Weston opened the public hearing for public comment. There being no public comment, Chairman Weston closed the public comment period.

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Scofield, to adopt Resolution 17-245. On a roll call vote the motion passed unanimously.

h. [SR 17-0434](#) Motion of intent to adopt the Clerk-Recorder budget.

MOTION: Motion of intent to adopt the 2017/18 Clerk-Recorder's budget made by Supervisor Hall, seconded by Supervisor Anderson, On a roll call vote, the motion passed unanimously.

RECOMMENDED ACTIONS: Library

i. [SR 17-0412](#) (Introduce/Waive further reading) An Ordinance amending Section A-II 24.20 of Article 24 of Chapter II of the Administrative Code pertaining to the fines and fees for the Nevada County Community Library.
First reading held.

ACTION TAKEN: Chairman Weston introduced the agenda item, and read the title of the ordinance into the record.

Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, reviewed the updated fee schedule for the Library, which includes no increases in fees, but streamlines the language. He reported that the proposed Ordinance identifies a Resolution as the acting document for updating the Library fees, rather than by Ordinance. There are not increases being proposed at this time.

Chairman Weston opened the public hearing for public comment. There being no public comment, Chairman Weston closed the public comment portion of the public hearing.

MOTION: Motion made by Supervisor Hall, seconded by Supervisor Miller, to introduce and waive further reading of the Ordinance. On a roll call vote the motion passed unanimously.

j. [SR 17-0387](#) Resolution establishing a revised fines and fees schedule for the Nevada County Community Library, effective July 13, 2017.

Adopted.

Enactment No: RES 17-246

MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Anderson, to adopt Resolution 17-246. On a roll call vote the motion passed unanimously.

k. [SR 17-0435](#) Motion of intent to adopt the Library budget.

MOTION: Motion of intent to adopt the 2017/18 Library budget made by Supervisor Miller, seconded by Supervisor Hall. On a roll call vote, the motion passed unanimously.

ADJOURNMENT:

ACTION TAKEN: There being no further business, Chairman Weston announced that this afternoon's session and the June 7, 2017 meeting were both cancelled. He adjourned the meeting at 11:30 A.M.

Signature and Attestation

Hank Weston, Chairman

ATTEST:

By:

Lelia Loomis, Deputy Clerk to the Board