



NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: November 18, 2025

TO: Board of Supervisors

FROM: Shannan Moon, Sheriff-Coroner-Public Administrator

SUBJECT: Resolution authorizing the purchase of a lactation pod as a capital asset for the Wayne Brown Correctional Facility in the amount of \$18,376 and authorizing a budget amendment to fund the purchase of the capital asset (4/5 affirmative vote required)

RECOMMENDATION: Approve the Resolution authorizing the purchase of a lactation pod as a capital asset for the Wayne Brown Correctional Facility in the amount of \$18,376.

FUNDING: Funding for the lactation pod purchase of \$18,376 is not included in the Sheriff Corrections budget as a capital asset and therefore a budget amendment is required and is included in the attached resolution. This budget unit already has sufficient funds to cover this purchase and does not need additional General Fund monies; therefore, there is no General Fund impact. The budget amendment transfers from the Other Charges class of accounts into the Capital Assets account, as specified in the resolution.

BACKGROUND:

The conversion of the existing office space has resulted in the loss of the designated lactation room previously available for staff use. To remain compliant with State and Federal workplace requirements under the Fair Labor Standards Act (FLSA) and California Labor Code §1030-1033, a dedicated space for expressing milk must be provided. The installation of a self-contained lactation pod will ensure continued compliance and maintain employee health and wellness, and support workplace equity for nursing employees with the limited space available in the facility. The total cost, including sales tax and shipping, is estimated at \$18,376.00

It is requested the Board approve the purchase of the lactation pod at a total estimated cost of \$18,376 and accept same as a capital asset.

Initiated by: Georgette Aronow
Approved by: Shannan Moon