



# City of Nevada City

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December 18, 2015

Nevada County Planning Department  
Attn: Brian Foss  
950 Maidu Avenue, Suite 170  
Nevada City, CA 95959

Dear Mr. Foss,

Enclosed please find the City of Nevada City's application packet for the Park & Recreation Capital Improvement Program. The City is submitting two separate proposals. The attached proposal is a plan to improve and expand an existing picnic area at Pioneer Park.

Our estimated budget costs fall within the available funding from the "Picnic Area Improvements" and "Non-motorized Trails" categories. However, when adding in the 10% County Administrative Fee, the total request amount is \$54 more than what is available in those two categories. The City is requesting that the additional administrative fee be allowed to come out of another category. If this is not possible, the City will rearrange the budget to meet the criteria.

Thank you for accepting our proposals. We look forward to hearing from you!

Regards,

Mark T. Prestwich  
City Manager



**PROJECT APPLICATION FORM**  
Nevada County Planning Department  
Request for Proposals  
6<sup>th</sup> Funding Cycle

**Park and Recreation Capital Improvement Program**

Please complete the following information.

**Project Name:** Picnic Area for Persons with Disabilities  
**Project Address:** 421 Nimrod St. Nevada City 95959  
**Property Owner Name:** City of Nevada City  
**Total Project Cost:** \$ 22,800.<sup>00</sup>  
**10% Adm. Fee Amount:** \$ 1,980.<sup>00</sup>  
**Amount of Request:** \$ 19,800.<sup>00</sup>  
**Applicant Name:** City of Nevada City  
**Contact Person:** Dawn Zydonis  
**Phone Number:** 530-2165-2496 x129  
**Email Address:** dawn.zydonis@nevadacityca.gov  
**Mailing Address:** 317 Broad St. Nevada City 95959

**Signature of Authorized Representative:**

*I hereby certify that the following information is accurate and reflects our intended use of the requested funds.*

**Name and Title:** Mark Prestwich, City manager  
**Signature:** M. Prestwich **Date:** 12/15/2015

## 2. PROJECT SCOPE

The City is planning a project to improve an existing picnic area that receives little use due to accessibility issues, lack of shade and functionality issues. This project would include improving the walkway leading to the picnic area, add shade structures, construct tables (counters) near the barbeque, add a bench and improve and expand the surface area of the picnic area for better access. The entrances to this picnic area are not easily accessible for someone in a wheel chair or who has difficulty walking, the improved walkway will provide easier access. The area is largely unused during the summer months because it receives direct sunlight much of the day. The addition of a shade structure would make it a more comfortable environment for anyone using the facility. The barbeque is free-standing, but there is no space for food prep. Constructing counters on either of side of the barbeque will improve functionality. The improvements made to the surface area will allow access to the new bench and will provide room to easily move around the newly constructed shade structures.

## 3. COST ESTIMATE

Materials and construction of walkway	\$9,000*
Materials for shade structure	\$2,700*
Installation of shade structure	\$2,000
Materials for barbeque tables	\$500*
Installation of barbeque tables	\$500
Accessible bench	\$500*
Installation of bench	\$500
Materials and construction to improve and expand the surface area of the picnic area	\$7,100*
<b>TOTAL PROJECT COSTS</b>	<b>\$22,800</b>
<b>*AMT. REQUESTED FROM COUNTY AB1600</b>	<b>\$19,800</b>

## 4. SOURCES OF ADDITIONAL FUNDS

City of Nevada City: Staff time to construct and install shade structure, bench and barbeque counters. This cost is estimated to be \$3,000  
Gold Country Lions Club: \$500

## 5. IMPLEMENTATION SCHEDULE

The City plans to complete this project during the 2016 construction season. The exact timing will depend on the dates that the contract for funding is approved and when contractors are available to complete the project. Once the project is completed it will be open to the public immediately. It is an outdoor facility, no reservations are needed to use the space.

## 6. PHOTOGRAPHS OF THE PICNIC AREA FOR PERSONS WITH DISABILITIES

The walkway leading into the picnic area is rough and uneven, making it difficult for access for a person in a wheelchair, or using a walker or cane.





Counters will be constructed to either side of the barbeque seen in this picture, between the two tables. The shade structure will be constructed to cover the barbeque and these two tables.



The new bench will be placed across from the existing bench seen in this picture and the stone drinking fountain seen in the picture will be removed.



## 7. PROJECT RELATED INFORMATION

### 1. Purpose & History of Organization

The purpose of the Nevada City Parks & Recreation Department is to provide recreation programs, services and facilities to the public. We are governed by the Nevada City Council; serving the City's 3,068 residents. However, it should be noted that 80% of the participants who attend City programs or use City facilities reside outside of incorporated Nevada City. The Nevada City Parks & Recreation Mission is to provide a system of parks, trails, recreational facilities, programs and services that will enrich the lives of our citizens.

Although the City has provided parks and recreation services since the 1930's, the city hired their first full-time Parks & Recreation Supervisor in 2006. The Nevada City Parks & Recreation Department has one full-time employee year round and approximately 30 seasonal summer employees.

Below is a list of the recreation facilities and services operated by City of Nevada City.

#### PARKS

Calanan Park	.25 acres	Located at Broad & Union St.
Pioneer Park	9.09 acres	Seaman's Lodge, 2 baseball fields, 3 basketball courts, swimming pool, carriage house, playground, Bandshell, large field, 2 tennis courts, horseshoe pits, 5 picnic areas, petanque court, bocce ball

#### OPEN SPACE

Deer Creek Environs	40 acres	Walking trails
Hirschman's Pond	40 acres	2.5 mile trail
Indian Trails	49 acres	Part of Hirschman Trail
Stiles Mill	1.75 acres	Benches overlooking Deer Creek
Old Airport	120 acres	Star viewing, bike trails
Penzance Park	.5 acres	Located at Sacramento and Prospect St.
Sugar Loaf Mountain	30 acres	Walking access to a view of the city and benches

#### PROGRAMS

Swimming Pool	Swim Lessons, Jr. Lifeguard, Exercise Classes, Lap Swim, Water Polo, Training classes, Public Swim, Birthday parties, Private Rentals
Summer Day Camps	Sports, Science, Engineering
Classes	Qigong, Kickboxing



## FACILITIES

Nevada City Veteran's Building	Owned by the County, managed by City Parks & Recreation Department	Used for private rentals, classes and programs.
Park Facilities that are available for the public to rent	Seaman's Lodge, Bandshell, Picnic Areas (The field and other areas are rented as necessary for large functions.)	Used for private & public events, recreation programs and non-profit functions.

The City has received funding from the County Capital Improvement Expenditure Program (CIEP) in the past. Projects that have been funded included:

- Swimming Pool Equipment (2008)
- Hirschman Trail (2010)
- Acquisition of Sugarloaf Mountain (2011)
- Playground Surfacing (2013)
- Picnic Area Development (2015)

### **2. Creating a new facility or significantly expanding capacity of current facility**

The proposed project will significantly expand what is already existing. Although the tables are easily accessible to someone who is in a wheelchair, getting to the tables can be a challenge. The walkway leading to the picnic area is rough and uneven; not easily navigated by a wheelchair, walker or someone using a cane. This alone will significantly expand the potential use of the space by allowing those who could not previous access the space a way to get there. The barbeque meets ADA requirements, but would function better for all users if there are counter spaces on either side for preparation and serving. The area is not well shaded and is directly hit by sunshine most of the day. The construction of shade structures would make the area more user friendly to all groups who would like to utilize the space and make it usable during the whole day. The bench that is currently located at the picnic area does not meet ADA requirements, so an additional bench will allow seating for more people and provide an accessible bench.

### **3. Satisfy unmet need and benefit zone**

The proposed project is located in the Grass Valley/Nevada City Benefit Zone.

Pioneer Park is the only park located within Nevada City that offers picnic areas. There are other public picnic areas in the Nevada City Sub-zone, but they are not conveniently located near town. They are in locations such as Scotts Flat Lake. Although there are 5 picnic areas in Pioneer Park, the proposed project will meet a recreational need by creating a barbeque area that is easily accessible and usable by persons who have disabilities. This is the only picnic area of its kind within City limits. In addition, there are no picnic areas in Grass Valley or Penn Valley that meet ADA requirements for picnic areas.

It should also be noted that the City is in the process of upgrading and improving the bathrooms that are located near this picnic area. The current bathrooms do not meet ADA requirements, so they will be re-constructed to meet new code and be more user friendly for the entire community.



The bathroom project is on the City's Measure "L" Expenditure List and is also being funded by a California Development Block Grant (CDBG). Measure "L" was put on the ballot to voters in November 2012 and passed successfully with 75% approval. Measure "L" has added three-eighths of one percent to the local tax rate and will provide the City with approximately \$390k annually which began April 2013 for a limited period of five years.

#### **4. Expenditure Category**

This project will satisfy the "Picnic Area Improvements" and "Non-motorized Trails" categories. The walkway leading to the picnic area is the portion of the project that would qualify for the "Non-motorized Trails" category. This pathway will eventually become part of a larger planned trail for the park. The rest of the project would fall under "Picnic Area Improvements"

#### **5. Impact to Community if not Funded**

Without the improved walkway, the picnic area will remain a challenging area to access for those with disabilities. The picnic area will still be an area where the general public can barbeque and use the picnic tables, however the space will provide a more positive experience for the public with the proposed changes. The shade structure and other improvements will make this a more pleasant area for the entire community.

#### **6. Target Group(s)**

Although this project will benefit the entire community, the main focus of the project is to provide an area for individuals who have disabilities. This picnic area is now generally used by park patrons who are playing tennis at the adjacent courts or who are just looking for a place for a small picnic. The majority of the picnic areas throughout the park are used for family events, non-profit functions, community events, and spur of the moment luncheons.

Approximately 2,500 people use the parks picnic areas annually during events that have been reserved in advance. The City has not monitored the area to estimate the number of people who use the picnic areas on a first-come, first-served basis.

#### **7. Public vs. Private Use**

The Pioneer Park picnic areas are first-come, first-served, unless reserved with recreation staff in advance. The picnic areas are not fenced or closed off to the public. Park hours are 7:00am to 11:00pm, every day. Typically this area is not reserved in advance, therefore no fees are charged to use the area. If a group did want to have the area reserved for their specific use, the fees below would apply.

##### **Picnic Area Rental Fees:**

25 people or less	\$45.00 rental fee
	\$100.00 refundable cleaning deposit
26 to 50 people	\$75.00 rental fee
	\$100.00 refundable cleaning deposit

There are generally 40-50 days each year when the various picnic areas have been reserved each year. All other days and times, the areas are available for public, drop-in use.

### **8. High Priority? Partnerships?**

Although this project is not on any priority or capital improvement list, the City has made recreation a priority. The City values the benefit that Pioneer Park provides to our residents, visitors and those who live in surrounding areas. As our only active recreation park, it is important to the City that as many people as possible have access to the activities taking place there.

The City is partnering with the Gold Country Lions Club on this project. The Lions Club has made a donation of \$500 for any project at Pioneer Park that benefits individuals who have a disability. In addition we have received feedback and suggestions from FREED on how to improve this area and make it functional for those with disabilities. A letter of support from FREED and a letter and copy of the check from the Gold Country Lions Club are attached.

### **9. Public Participation**

This project was discussed at the November 18, 2015 City Council Meeting. The agenda from that meeting is attached. The agenda for any City Council meeting must be posted for public viewing 72 hours prior to the meeting date.

### **10. Recreation Plan**

This project was not included on the Pioneer Park Project List in the past, however the City Council added this item to our Project List at the December 9, 2015 City Council meeting. A copy of the current Pioneer Park Project List is attached.

## **ATTACHMENTS FOR PROJECT RELATED INFORMATION**





**REGULAR CITY COUNCIL MEETING  
MEETING AGENDA  
WEDNESDAY, NOVEMBER 18, 2015**

**Regular Meeting - 6:30 PM**

**City Hall – Beryl P. Robinson, Jr. Conference Room  
317 Broad Street, Nevada City, CA 95959**

**MISSION STATEMENT**

*The City of Nevada City is dedicated to preserving and enhancing its small town character and historical architecture while providing quality public services for our current and future residents, businesses and visitors.*

**Jennifer Ray, Mayor**

**Robert Bergman, Council Member  
Terri Andersen, Council Member**

**Evans Phelps, Vice Mayor  
Duane Strawser, Council Member**

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The City Council welcomes you to its meetings which are scheduled at 6:30 PM on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month. Your interest is encouraged and appreciated. This meeting is recorded on DVD and is televised on local public television Channel 17. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting. Please turn off all cell phones or similar devices. Action may be taken on any agenda item. Agenda notices are available at City Hall. Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Hall at 317 Broad Street, Nevada City, CA during normal business hours.

**ANY MEMBER OF THE PUBLIC DESIRING TO ADDRESS THE COUNCIL ON ANY ITEM ON THIS AGENDA:** After receiving recognition from the Mayor, give your name and address, and then your comments or questions. Please direct your remarks to the Councilmembers. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. All citizens will be afforded an opportunity to speak, consistent with their Constitutional rights. Time limits shall be at the Mayor's discretion. **IF YOU CHALLENGE** the Council's decision on any matter in court, you will be limited to raising only those issues you or someone else raised at the meeting or Public Hearing described on this agenda, or in written correspondence delivered to the City Council at, or prior to, the meeting or Public Hearing.

**REGULAR MEETING – 6:30 PM - Call to Order**

**Roll Call:** Andersen, Bergman, Strawser, Vice Mayor Phelps, & Mayor Ray

**PLEDGE OF ALLEGIANCE**

**PROCLAMATION:** Proclaiming November 16-22, 2015 Global Entrepreneurship Week

**PRESENTATION:** 2016 Wild and Scenic Film Festival Update

**BUSINESS FROM THE FLOOR**

## **1. PUBLIC COMMENT**

Under Government Code Section 54954.3, members of the public are entitled to address the City Council concerning any item within the Nevada City Council's subject matter jurisdiction. Comments on items NOT ON THE AGENDA are welcome at this time. Normally, public comments are limited to no more than three minutes each. **Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda.**

## **2. COUNCIL MEMBERS REQUESTED ITEMS AND COMMITTEE REPORTS:**

## **3. CONSENT ITEMS:**

All matters listed under the Consent Calendar are to be considered routine by the City Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council votes on the motion to adopt, members of the Council, City staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action.

- A. Subject:** Accounts Payable Reports – September and October 2015  
**Recommendation:** Receive and File

## **4. APPROVAL OF ACTION MINUTES:**

- A.** City Council Meeting – October 28, 2015

## **5. DEPARTMENT REQUESTED ACTION ITEMS AND UPDATE REPORTS:**

- A. Subject:** County of Nevada AB1600 Recreation Mitigation Funding Request for Proposal  
**Recommendation:** Authorize submittal of an application for County of Nevada Recreation Mitigation Funding for upgrades to the picnic area in Pioneer Park for individuals with disabilities.
- B. Subject:** Environmental Protection Agency (EPA) Brownfields Cleanup Grant Application  
**Recommendation:** Pass Resolution 2015-XX authorizing: 1) the Mayor to sign, and 2) the City Manager to submit the EPA Brownfields grant application and execute all necessary documents to facilitate implementation of the grant.

## **6. PUBLIC HEARINGS:**

## **7. OLD BUSINESS:**

- A. Subject:** An Ordinance of the City of Nevada City amending Chapter 3.52 to Title 3 of the Nevada City Municipal Code Extending the 3/8 of 1% Transactions and Use Tax for General Purposes (First Reading/Requires 4/5<sup>th</sup> Vote)

**Recommendation:** Pass draft Ordinance modifying Chapter 3.52 of the Nevada City Municipal Code to extend Transaction and Use Tax for General Purposes effective upon voter approval.

**8. NEW BUSINESS:**

- A. Subject:** Wild and Scenic Film Festival Street Closure Request  
**Recommendation:** Review and authorize Wild and Scenic Film Festival street closure request per application.
- B. Subject:** Wild and Scenic Film Festival Economic Development Fund Request  
**Recommendation:** Review request and Pass a motion authorizing funding in an amount to be determined by the City Council from the City of Nevada City Economic Development Fund.
- C. Subject:** Presentation of Petition Signature Verification Certificate on Initiative Measure to Enact Zoning Ordinance and General Plan Amendments to allow Short-Term Rentals in Nevada City and Council Action Thereon (Submitted by "Nevada City Hosts")  
**Recommendation:** Review NC Hosts Initiative measure and take action to adopt without change, submit to voters at next election, or order a report.
- D. Subject:** Update on Initiative Measure Submitted by Committee to Support Measure to Protect Neighborhoods from Vacation Rental Impacts  
**Recommendation:** Receive and file.
- E. Subject:** Summary of the State's Medical Marijuana Regulation & Safety Act and Its Applicability to City's Authority to Regulate Marijuana Cultivation and Distribution within the City.  
**Recommendation:** Consider options for regulating medical marijuana cultivation within the City and refer to the Planning Commission for their review and recommendation of draft ordinance.

**9. CORRESPONDENCE:**

**10. ANNOUNCEMENTS:**

**11. CITY MANAGER'S REPORT:**

**12. ADJOURNMENT**



**Certification of Posting of Agenda**

I, Corey Shaver, Deputy City Clerk for the City of Nevada City, declare that the foregoing agenda for the November 18, 2015 Regular Meeting of the Nevada City City Council was posted November 13, 2015 at the office of the City of Nevada City (City Hall). The agenda is also posted on the City's website [www.nevadacityca.gov](http://www.nevadacityca.gov).

Signed this November 13, 2015 at Nevada City, California

\_\_\_\_\_, Corey Shaver, Deputy City Clerk

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**CITY OF NEVADA CITY  
City Council  
Long Range Calendar**

November 11, 2015	Veterans Day
November 18, 2015	Regular City Council Meeting
November 26 & 27, 2015	Thanksgiving
December 9, 2015	Regular City Council Meeting
December 25, 2015	Christmas
January 1, 2016	New Year's Day

NOTE: This list is for planning purposes; items may shift depending on timing and capacity of a meeting.

**NOTICE:** *As presiding officer, the Mayor has the authority to preserve order at all City Council meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Council and to enforce the rules of the Council.*

## Pioneer Park - Project List

**Adopted: December 2015**

Items with an asterisk (\*) have further explanation attached.

	PROJECT	NOTES	EST. COST
1	Bike Racks - near playground/pool	in progress w/ donations from the Kiwanis Club	
2	Renovation of Seaman's Lodge - roof*	Measure L funding designated	\$75,000
3	Renovation of Seaman's Lodge - bathrooms	Measure L funding designated	
4	Renovation of Seaman's Lodge - windows		
5	Renovation of Seaman's Lodge - upgraded fire system on stove hood		
6	Renovation of Seaman's Lodge - upgrade kitchen (possibly to commercial standards)		
7	Renovation of Seaman's Lodge - fireplace		
8	Renovation of Seaman's Lodge - baffling or some other material to assist with absorbing sound waves		
9	Seaman's Lodge - paint outside and repair shudders		
10	Walk/bike path around perimeter of park *	see attached explanation	
11	Expansion of swimming pool area - move back fence *	see attached explanation	\$42,000
12	Expansion of park *	see attached explanation	
13	Slide or other feature for the swimming pool		
14	Upgrade field for better drainage	in progress - on Measure L funding list	\$25,000
15	Carriage House (move Carriages to Railroad Museum, create usable space in current building)		\$80,000
16	Renovation of bathrooms at tennis courts & picnic area	in process w/ Measure L and CDBG funding	\$50,000
17	Cottage - new roof (before completion of this project review the benefits of having the cottage in the park...is it beneficial to invest in the building?)		

# **Pioneer Park - Project List**

## **Adopted: December 2015**

	PROJECT	NOTES	EST. COST
18	remove decorative fountain		
19	Updated map of Pioneer Park - based on Record of Survey		\$1,500
20	internet access at Seaman's Lodge/park		
21	lights at tennis courts	Measure L funding designated	
22	More parking (map 1974 - picnic right, Silva, Park Ave)		
23	Remove non-functioning sink in Picnic-Right; replace with a permanent structure similar to Picnic-Left	in process	
24	Swimming Pool shell rehabilitation	in process	\$210,000
25	Upgrades to picnic area designed for people who have disabilities - improved pathway, new BBQ with counter, shade structure	have \$500 from Gold Country Lions Club	
26	Picnic-right: remove old stone BBQ pits; put in a small playground; possibly exercise equipment		
27	Picnic area at bottom of stairs by playground: Make it function better; possible shade structure; and clean up hillside		
28	Upper Picnic Area: "counter" by BBQ		
29	Develop area behind Seaman's Lodge		
30	Stairs/improve walkway behind mower shed		
31	Portable fencing for lower ball field		



**The following are explanations of the noted items on the Pioneer Park Project List.**

**#2: Seaman's Lodge Roof**

It is recommended that the fire system on the stove hood be completed at the same time as the roof. If this is completed at a later time, there is a small risk of causing new issues with the roof. Also, if any changes are being made to the fireplace, this would be the appropriate time to make those changes as well for the same reason.

**#10: Walk/bike path around perimeter of park**

51% of the respondents on the Pioneer Park Survey say that they come through the park on their walks.

41% of respondents would like to see a bike/walk path added to the park.

**#11: Expansion of swimming pool area - move back fence**

By moving the fence on the south side of the swimming pool up towards Memorial Grove, seating spaces for patrons could be added and the immediate deck space by the swimming pool could be kept clear for safety.

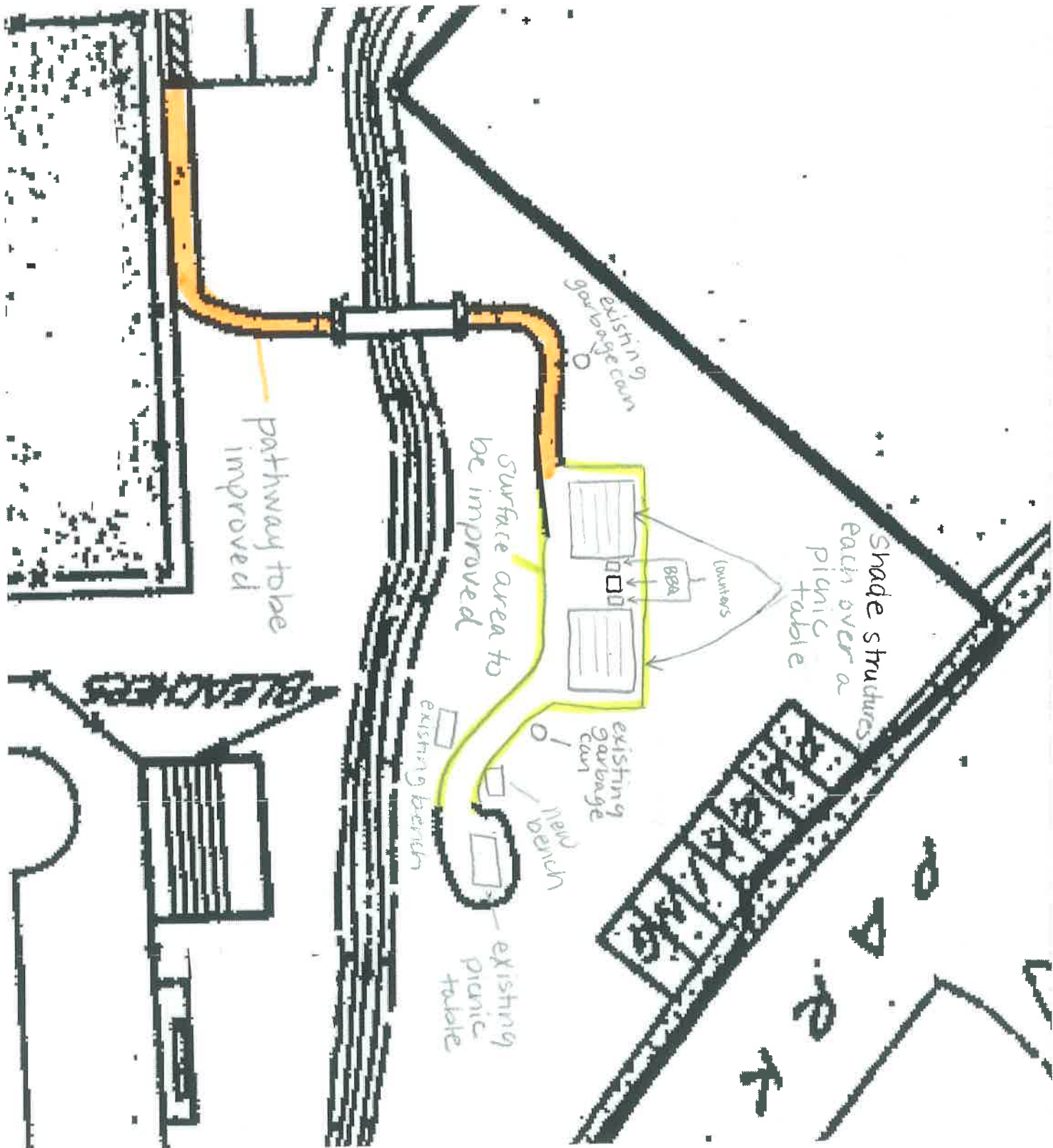
**#12: Expansion of park**

- a. There is a private residence in the center of the park. The current homeowners have been good neighbors of the park, but it is not ideal to have this private property in the middle of a public park. The City has had the purchase of the house on their priority list for many years. If able to purchase this property, the City plans to add a recreational amenity in this location. However, currently the .26 acres is zoned R1 and would need to undergo the planning review process to allow public use.
- b. The property located on the corner of Nimrod and Silva Avenue would complete the corner of the park and would be an ideal location for additional parking.
- c. As properties are developed along Little Deer Creek, the City should request that spaces along the creek be deeded to the City as open space or an easement should be provided, so that the City can expand the non-designated trail that currently runs along the creek.

## 8. SITE PLAN

↑  
bathrooms

parking



**10. & 12. LETTERS OF SUPPORT/COMMITMENT**



## FREED Center for Independent Living

December 10, 2015

City of Nevada City  
317 Broad St.  
Nevada City, CA 95959

To Whom It May Concern:

FREED Center for Independent Living respectfully submits this letter in support of the proposed project at Pioneer Park to improve the picnic area for persons with disabilities. Our community enjoy being in Nevada City; many areas are hilly and therefore can become inaccessible for us. Improvements to this area of Pioneer Park will provide one more area where we can enjoy the recreational areas of Nevada City.

FREED is a local Grass Valley nonprofit supporting people with disabilities of all ages in Colusa, Sierra, Sutter, Yuba and Nevada Counties to live the lives they want through options counseling, assistive technology, leadership development, peer support and community programs. We are grateful to the City of Nevada City for making efforts to create community facilities that are accessible and look forward to the proposed changes at Pioneer Park.

We strongly encourage the County of Nevada to support this project, by providing funding through the Recreation Mitigation Funds.

Regards,

Ana Acton  
Executive Director

☐ Grass Valley Office  
2059 Nevada City Hwy  
Suite 102  
Grass Valley, CA 95945  
Tel: (530) 477-3333  
Fax: (530) 477-8184  
TTY: (530) 477-8194  
Toll Free: 800-655-7732

☐ Marysville Office  
508 J Street  
Marysville, CA 95901  
Tel: (530) 742-4474  
TTY: (530) 742-4474  
Fax: (530) 742-4476

[www.freed.org](http://www.freed.org)

Board of Directors, 2015  
Kate Luce, Chair  
Sue Shaffer, Vice Chair  
Spencer McClay, Secretary  
Neil Goforth, Treasurer  
Velina Herrenkohl  
Ashley Jones  
Mark Fenicle

Member,



Community Partner





GRASS VALLEY-GOLD COUNTRY LIONS CLUB  
P. O. BOX 531  
Grass Valley, CA 95945



May 26, 2015

Dawn Zydonis, Parks and Recreation Manager  
City of Nevada City  
317 Broad Street  
Nevada City, CA 95959

Dear Dawn,

On behalf of the Grass Valley Gold Country Lions Club Board of Directors, I present this check for \$500 to the City of Nevada City. Please apply these funds toward handicap accessibility improvements at Pioneer Park.

Sincerely,

Ryan Meacher, President

<b>GRASS VALLEY GOLD COUNTRY LIONS CLUB</b>		177
<b>SERVICE ACCOUNT</b>		90-3504/1211
P.O. BOX 531		
GRASS VALLEY, CA 95945		
		5/21/15 Date
Pay to the	CITY OF NEVADA CITY	\$ 500.00
Order of	FIVE HUNDRED & NO/100	Dollars
<b>tri counties bank</b>		
Bank online at <a href="http://Tricountiesbank.com">Tricountiesbank.com</a>		
Phone 800-922-8742		
For	PIONEER PARK HANDICAP IMPROVEMENTS	





# City of Nevada City

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December 18, 2015

Nevada County Planning Department

Attn: Brian Foss

950 Maidu Avenue, Suite 170

Nevada City, CA 95959

Dear Mr. Foss,

Enclosed please find the City of Nevada City's application packet for the Park & Recreation Capital Improvement Program. The City is submitting two separate proposals. Please let me know if you have any questions about the applications.

Thank you for accepting our proposals. We look forward to hearing from you!

Regards,

Mark T. Prestwich

City Manager



## PROJECT APPLICATION FORM

Nevada County Planning Department

Request for Proposals

6<sup>th</sup> Funding Cycle

### Park and Recreation Capital Improvement Program

Please complete the following information.

Project Name: Fence Project  
Project Address: 421 Nimrod St. Nevada City, CA 95959  
Property Owner Name: City of Nevada City  
Total Project Cost: \$ 2,000  
10% Adm. Fee Amount: \$ 200  
Amount of Request: \$ 2,200  
Applicant Name: City of Nevada City  
Contact Person: Dawn Zydonis  
Phone Number: 530-265-2496 x129  
Email Address: dawn.zydonis@nevadacityca.gov  
Mailing Address: 317 Broad St. Nevada City, CA 95959

### Signature of Authorized Representative:

*I hereby certify that the following information is accurate and reflects our intended use of the requested funds.*

Name and Title: Mark Prestwich, City Manager  
Signature: M. Prestwich Date: 12/15/2015

## **2. PROJECT SCOPE**

Nevada City Little League uses the lower ball field at Pioneer Park for the teams that play in the Junior and Senior Leagues. The field is a multi-purpose space, so there is no fencing to delineate where the outfield ends. The requested project would assist the City in purchasing portable fencing that could be put up for games and practices. The fencing would provide a much needed safety barrier for players and other park patrons. The fencing would be used for other events at the park as well for designating areas as needed for those events.

## **3. COST ESTIMATE**

Fencing Kit	\$1,500
Sockets for securing fencing	\$300
Freight	\$200
<b>TOTAL</b>	<b>\$2,000</b>
<b>AMT. REQUESTED FROM COUNTY AB1600</b>	<b>\$2,000</b>

## **4. SOURCES OF ADDITIONAL FUNDS**

The city will provide the staff needed to complete the installation of sockets which are used to anchor the fence during use. Little League volunteers will place the fencing during games.

## **5. IMPLEMENTATION SCHEDULE**

The fencing will be ordered and put into use immediately following a signed agreement.

## 6. Photographs of Project Site



A photo of the type of fencing that the City intends to purchase if awarded funding.



This is the lower ball field at Pioneer Park. During games the fencing will be placed in the grassy outfield.

## 7. PROJECT RELATED INFORMATION

### 1. Purpose & History of Organization

The purpose of the Nevada City Parks & Recreation Department is to provide recreation programs, services and facilities to the public. We are governed by the Nevada City Council; serving the City's 3,068 residents. However, it should be noted that 80% of the participants who attend City programs or use City facilities reside outside of incorporated Nevada City. The Nevada City Parks & Recreation Mission is to provide a system of parks, trails, recreational facilities, programs and services that will enrich the lives of our citizens.

Although the City has provided parks and recreation services since the 1930's, the city hired their first full-time Parks & Recreation Supervisor in 2006. The Nevada City Parks & Recreation Department is a division of the Public Works Department. There is one full-time employee year round and approximately 30 seasonal summer employees.

Below is a list of the recreation facilities and services operated by City of Nevada City.

#### PARKS

Calanan Park	.25 acres	Located at Broad & Union St.
Pioneer Park	9.09 acres	Seaman's Lodge, 2 baseball fields, 3 basketball courts, swimming pool, carriage house, playground, Bandshell, large field, 2 tennis courts, horseshoe pits, 5 picnic areas, petanque court, bocce ball

#### OPEN SPACE

Deer Creek Environs	40 acres	Walking trails
Hirschman's Pond	40 acres	2.5 mile trail
Indian Trails	49 acres	Part of Hirschman Trail
Stiles Mill	1.75 acres	Benches overlooking Deer Creek
Old Airport	120 acres	Star viewing, bike trails
Penzance Park	.5 acres	Located at Sacramento and Prospect St.
Sugar Loaf Mountain	30 acres	Walking access to a view of the city and benches

## PROGRAMS

Swimming Pool	Swim Lessons, Jr. Lifeguard, Exercise Classes, Lap Swim, Water Polo, Training classes, Public Swim, Birthday parties, Private Rentals
Summer Day Camps	Sports, Science, Engineering & Nature
Classes	Qigong, Fencing, Kickboxing

## FACILITIES

Nevada City Veteran's Building	Owned by the County, managed by City Parks & Recreation Department	Used for private rentals, classes and programs.
Park Facilities that are available for the public to rent	Seaman's Lodge, Bandshell, Picnic Areas (The field and other areas are rented as necessary for large functions.)	Used for private & public events, recreation programs and non-profit functions.

The City has received funding from the County Capital Improvement Expenditure Program (CIEP) in the past. Projects that have been funded included:

- Swimming Pool Equipment (2008)
- Hirschman Trail (2010)
- Acquisition of Sugar Loaf Mountain (2011)
- Playground Surfacing (2013)
- Picnic Area Development (2015)

### **2. Creating a new facility or significantly expanding capacity of current facility**

Safety of the players and public is the City's greatest concern when looking at the possibility of this project. The fencing expands the use of the park, by making it clear to park patrons that there is space to safely play and congregate beyond the outfield boundary. With the delineation of the spaces made clear, both the players and public can use the field in a safe manner. This is the main goal of the City – safety of all park patrons.

In addition, the fencing could be used for multiple other purposes. During events at the Bandshell to direct foot traffic or define seating areas. There are other groups who use Pioneer Park for activities, such as ultimate Frisbee. The fencing would give the City the opportunity to designate field space for these activities and others during specific periods.

The fencing would only be used for little league games, special events and other activities at Pioneer Park. Since the fencing requires "plugs" to be placed in the ground for the fencing to have a way to stand up, it could not be used in parking lots or on streets.

### **3. Satisfy unmet need and benefit zone**

The proposed project is located in the Grass Valley/Nevada City Benefit Zone.

This field is the only City owned field available to Little League Juniors and Seniors. They can practice at the fields available on school properties, but the City field accommodates their game schedule. This field with the fencing could also be used for daytime softball games. There is currently not a public softball field available in Nevada City.



#### **4. Expenditure Category**

This project will satisfy the "Athletic Fields" category.

#### **5. Impact to Community if not Funded**

The playing area for Little League games will remain unsafe. Toddlers and dogs have been seen running into the outfield because there was no barrier to stop them. Not only would Little League benefit from this project, but all park patrons.

#### **6. Target Group(s)**

The Fence Project primarily targets the youth who play in Nevada City Little League. There are 25-50 youth; ages 13 to 17 who play in the leagues that use the lower field. Although that is not a large amount of people; when considering the recreational opportunities for that age group it becomes more important to assist the activities that are available to them. Also, as expressed in previous questions, this is a safety issue for all park patrons, not just the Little League players. The fencing also can be used for other park events that encompass the entire community.

#### **7. Public vs. Private Use**

The fencing would primarily be used by Little League and other organizations who host events at Pioneer Park. The events are generally open to the public. Little League would not be charged for the use of the fencing. If a group is renting the Bandshell and requests the use of the fencing, there may be an additional rental or deposit fee associated with that.

#### **8. High Priority? Partnerships?**

Although there are no partnerships specifically for the Fence Project, there are multiple projects taking place that improve the use and function of the lower field at Pioneer Park. Little League recently installed a new scoreboard on the edge of the lower field. The city will be conducting a Drainage Study for the park, to determine how to best make changes to the lower field that will allow all of the current uses to continue and expand those uses by preventing flooding in the rainy season. The City has also been awarded a grant through the Water Resources Agency that will complement the City's Drainage Study to improve creek health and assist with drainage on the field.

Although these projects may not be directly connected; combined they work well together to make the lower field at Pioneer Park safer and available more months out of the year for the public.

#### **9. Public Participation**

This item was discussed at the November 18, 2015 City Council meeting. The agenda and minutes from that meeting area attached.

#### **10. Recreation Plan**

Fencing was not included on the Pioneer Park Project List in the past, however it has been discussed many times and the City Council added this item to our Project List at the December 9, 2015 City Council meeting. A copy of the current Pioneer Park Project List is attached.

## **DOCUMENTATION OF PUBLIC MEETINGS/FEEDBACK**



**REGULAR CITY COUNCIL MEETING  
MEETING AGENDA  
WEDNESDAY, NOVEMBER 18, 2015**

**Regular Meeting - 6:30 PM**

**City Hall – Beryl P. Robinson, Jr. Conference Room  
317 Broad Street, Nevada City, CA 95959**

**MISSION STATEMENT**

*The City of Nevada City is dedicated to preserving and enhancing its small town character and historical architecture while providing quality public services for our current and future residents, businesses and visitors.*

**Jennifer Ray, Mayor**

**Robert Bergman, Council Member**

**Terri Andersen, Council Member**

**Evans Phelps, Vice Mayor**

**Duane Strawser, Council Member**

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The City Council welcomes you to its meetings which are scheduled at 6:30 PM on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month. Your interest is encouraged and appreciated. This meeting is recorded on DVD and is televised on local public television Channel 17. Other special accommodations may be requested to the City Clerk 72 hours in advance of the meeting. Please turn off all cell phones or similar devices. Action may be taken on any agenda item. Agenda notices are available at City Hall. Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Hall at 317 Broad Street, Nevada City, CA during normal business hours.

**ANY MEMBER OF THE PUBLIC DESIRING TO ADDRESS THE COUNCIL ON ANY ITEM ON THIS AGENDA:** After receiving recognition from the Mayor, give your name and address, and then your comments or questions. Please direct your remarks to the Councilmembers. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. All citizens will be afforded an opportunity to speak, consistent with their Constitutional rights. Time limits shall be at the Mayor's discretion. **IF YOU CHALLENGE** the Council's decision on any matter in court, you will be limited to raising only those issues you or someone else raised at the meeting or Public Hearing described on this agenda, or in written correspondence delivered to the City Council at, or prior to, the meeting or Public Hearing.

**REGULAR MEETING – 6:30 PM - Call to Order**

**Roll Call:** Andersen, Bergman, Strawser, Vice Mayor Phelps, & Mayor Ray

**PLEDGE OF ALLEGIANCE**

**PROCLAMATION:** Proclaiming November 16-22, 2015 Global Entrepreneurship Week

**PRESENTATION:** 2016 Wild and Scenic Film Festival Update

**BUSINESS FROM THE FLOOR**

## **1. PUBLIC COMMENT**

Under Government Code Section 54954.3, members of the public are entitled to address the City Council concerning any item within the Nevada City Council's subject matter jurisdiction. Comments on items NOT ON THE AGENDA are welcome at this time. Normally, public comments are limited to no more than three minutes each. **Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda.**

## **2. COUNCIL MEMBERS REQUESTED ITEMS AND COMMITTEE REPORTS:**

## **3. CONSENT ITEMS:**

All matters listed under the Consent Calendar are to be considered routine by the City Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council votes on the motion to adopt, members of the Council, City staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action.

- A. Subject:** Accounts Payable Reports – September and October 2015  
**Recommendation:** Receive and File

## **4. APPROVAL OF ACTION MINUTES:**

- A.** City Council Meeting – October 28, 2015

## **5. DEPARTMENT REQUESTED ACTION ITEMS AND UPDATE REPORTS:**

- A. Subject:** County of Nevada AB1600 Recreation Mitigation Funding Request for Proposal  
**Recommendation:** Authorize submittal of an application for County of Nevada Recreation Mitigation Funding for upgrades to the picnic area in Pioneer Park for individuals with disabilities.
- B. Subject:** Environmental Protection Agency (EPA) Brownfields Cleanup Grant Application  
**Recommendation:** Pass Resolution 2015-XX authorizing: 1) the Mayor to sign, and 2) the City Manager to submit the EPA Brownfields grant application and execute all necessary documents to facilitate implementation of the grant.

## **6. PUBLIC HEARINGS:**

## **7. OLD BUSINESS:**

- A. Subject:** An Ordinance of the City of Nevada City amending Chapter 3.52 to Title 3 of the Nevada City Municipal Code Extending the 3/8 of 1% Transactions and Use Tax for General Purposes (First Reading/Requires 4/5<sup>th</sup> Vote)

**Recommendation:** Pass draft Ordinance modifying Chapter 3.52 of the Nevada City Municipal Code to extend Transaction and Use Tax for General Purposes effective upon voter approval.

**8. NEW BUSINESS:**

- A. Subject:** Wild and Scenic Film Festival Street Closure Request  
**Recommendation:** Review and authorize Wild and Scenic Film Festival street closure request per application.
- B. Subject:** Wild and Scenic Film Festival Economic Development Fund Request  
**Recommendation:** Review request and Pass a motion authorizing funding in an amount to be determined by the City Council from the City of Nevada City Economic Development Fund.
- C. Subject:** Presentation of Petition Signature Verification Certificate on Initiative Measure to Enact Zoning Ordinance and General Plan Amendments to allow Short-Term Rentals in Nevada City and Council Action Thereon (Submitted by "Nevada City Hosts")  
**Recommendation:** Review NC Hosts Initiative measure and take action to adopt without change, submit to voters at next election, or order a report.
- D. Subject:** Update on Initiative Measure Submitted by Committee to Support Measure to Protect Neighborhoods from Vacation Rental Impacts  
**Recommendation:** Receive and file.
- E. Subject:** Summary of the State's Medical Marijuana Regulation & Safety Act and Its Applicability to City's Authority to Regulate Marijuana Cultivation and Distribution within the City.  
**Recommendation:** Consider options for regulating medical marijuana cultivation within the City and refer to the Planning Commission for their review and recommendation of draft ordinance.

**9. CORRESPONDENCE:**

**10. ANNOUNCEMENTS:**

**11. CITY MANAGER'S REPORT:**

**12. ADJOURNMENT**

**Certification of Posting of Agenda**

I, Corey Shaver, Deputy City Clerk for the City of Nevada City, declare that the foregoing agenda for the November 18, 2015 Regular Meeting of the Nevada City City Council was posted November 13, 2015 at the office of the City of Nevada City (City Hall). The agenda is also posted on the City's website [www.nevadacityca.gov](http://www.nevadacityca.gov).

Signed this November 13, 2015 at Nevada City, California

\_\_\_\_\_, Corey Shaver, Deputy City Clerk

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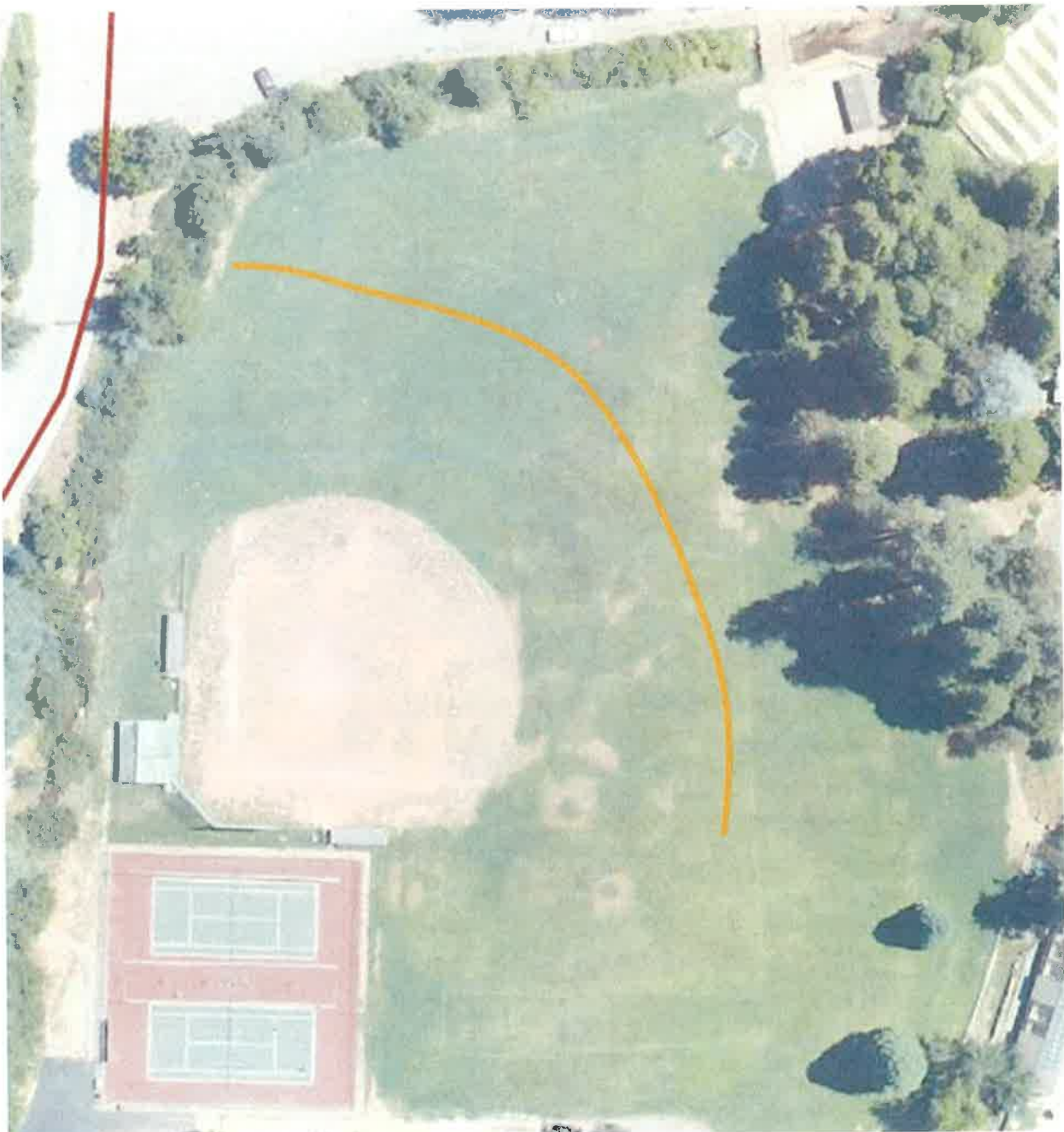
**CITY OF NEVADA CITY  
City Council  
Long Range Calendar**

November 11, 2015	Veterans Day
November 18, 2015	Regular City Council Meeting
November 26 & 27, 2015	Thanksgiving
December 9, 2015	Regular City Council Meeting
December 25, 2015	Christmas
January 1, 2016	New Year's Day

NOTE: This list is for planning purposes; items may shift depending on timing and capacity of a meeting.

**NOTICE:** *As presiding officer, the Mayor has the authority to preserve order at all City Council meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Council and to enforce the rules of the Council.*





This is an aerial view of the ball field with a hand drawn line of approximately where the fence would be placed during games. The area beyond the fence would then be available for the public to use for other activities.

**10. LETTERS OF SUPPORT (ATTACHED)**



15 December, 2015

City of Nevada City  
317 Broad St.  
Nevada City, CA 95959

DEC 16 2015  
CITY OF NEVADA CITY

To Whom It May Concern:

I am writing in support of the Portable Fence Project at Pioneer Park. Little League uses the lower field for games and practices approximately 6 months of the year, primarily for the Junior and Senior leagues; those who are from 13 to 17 years old. While playing ball on the field, other park patrons do not always realize that there is a ball game taking place. Those patrons often walk through the outfield, causing a safety hazard for players and themselves. In 2014, a park visitor was walking in the right field area, not realizing that a game was under way. One of our players hit a long fly ball to right field, and hit the individual in the back. Fortunately, no significant injury occurred, and it could have been much worse had that been a child or had the person been hit somewhere else.

The lower field has also been designated as an area where dogs can run off leash, if under voice control. If a dog owner does not realize that a game is in progress, dogs can cause safety issues on the field as well. The portable fencing could be installed quickly before each game and practices as needed, and would create a safety barrier during those times.

In addition to these important safety issues, the older players often feel as if they are an afterthought of the league and community. We do not have the ability to install and run any sort of concession stand at the lower field to supply drinks and food for players, parents, and spectators. The lack of a fence, coupled with the fact that there is not currently a scoreboard in place, combine to take some of the fun out of the game for the players and their families. In order to better support these older leagues, Nevada City Little League has purchased an electronic scoreboard, which we will install in the outfield, so that players and spectators will know the score, the inning, the pitch count, and so forth. The feedback that I have received at this early stage has been extremely positive, creating more excitement for the 13 to 17 year olds who use that field. We expect that this type of support will increase participation in our Junior and Senior programs.

We strongly encourage the County of Nevada to support this project, by providing funding for the fence through the Recreation Mitigation Funds.

Warmest Regards,

Mike Fitzpatrick  
President, Nevada City Little League

