



U.S Department  
of Transportation  
**Federal Aviation  
Administration**

Western-Pacific Region  
Airports Division  
San Francisco Airports District Office

1000 Marina Blvd. Ste. 220  
Brisbane, CA 94005-1853

October 31, 2016

Mr. Lee Ocker  
Airport Manager  
Nevada County  
13083 John Bauer Ave.  
Grass Valley, CA 96945

Dear Mr. Ocker:

Subj: Airport: Nevada County Airport  
AIP Project No. 3-06-0005-18-2016  
Construct Perimeter Fence and Gate System  
**Authorization to Award Contract**

We have reviewed the abstract of bids for the Construct Perimeter Fence and Gate System.

We concur with your recommendation, and you are authorized to award a contract to Crusader Fence Company, Inc. in the total amount of \$948,046.00 for **Bid Schedule A**. Reimbursement for this construction cost is contingent upon execution of the AIP grant for the subject project.

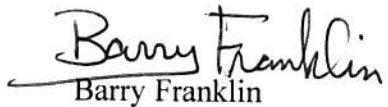
Please forward two copies of the conformed contract and the required contract bonds to this office for our approval prior to issuance of a Notice to Proceed. We have already received the completed and signed Sponsor Certification for Equipment/Construction Contracts dated August 24, 2016. In addition, also include a copy of the conformed contract for the engineering services provided for AIP Project No. 3-06-0005-018-2016.

At this time, we request that a preconstruction conference be scheduled to discuss pertinent labor regulations, safety and construction matters. The Notice to Proceed cannot be issued until the preconstruction conference is held. Please inform us of the date for such a meeting so that we may attend.

To assist you in preparing a meeting agenda, we are enclosing a checklist of items to be discussed. Any additions you would like to make are acceptable. The checklist should be mailed to all participants so that advance preparation can be made.

If you have any questions, do not hesitate to contact me at (650) 827-7614.

Sincerely,

A handwritten signature in cursive script that reads "Barry Franklin". The signature is written in black ink and is positioned above the printed name.

Barry Franklin

Program Manager

San Francisco Airports District Office

Enclosure: (1) Preconstruction Conference Checklist

**AVIATION CONSTRUCTION  
PRECONSTRUCTION CONFERENCE AGENDA AND CHECK-OFF LIST  
FAA AIP PROJECTS**

A.	<b>INTRODUCTIONS</b> (Circulate signature sheet) AC 150/5300-9A provides general guidance for conducting preconstruction conferences for projects funded under the Federal Aviation Administration airport grant program	CHECK OFF <input type="checkbox"/>
B.	<b><u>CONFERENCE DISCUSSION ITEMS</u></b>	
	<b>1. Plans and Specifications</b>	CHECK OFF
	a. Review scope of the work.	<input type="checkbox"/>
	b. Review any deviations from FAA specifications.	<input type="checkbox"/>
	c. Procedures and approval of change orders, and supplemental agreements (provide sample change order form).	<input type="checkbox"/>
	<b>2. Construction</b>	CHECK OFF
	a. Establish the relation of FAA, sponsor and contractor. Review authority of resident inspector.	<input type="checkbox"/>
	b. Materials testing responsibility of the sponsor. Sponsor to submit critical testing and acceptance testing schedules in the form of a Construction Management Plan, for paving projects that exceed \$250k (see attached).	<input type="checkbox"/>
	c. No work should commence or be covered until approved by inspector. Prior to initiating acceptance testing, it should be the responsibility of contractor to provide quality control testing. Sponsor is responsible for acceptance testing. Discuss penalty clause for asphalt pavements	<input type="checkbox"/>
	d. Determine who reviews electrical equipment submittals for approval.	<input type="checkbox"/>
	e. Contractor to obtain all applicable permits and licenses.	<input type="checkbox"/>
	f. Contractor provides protection and restoration of property.	<input type="checkbox"/>
	g. Discuss who is responsible for locating underground utilities, and who should be contacted in case of emergency. Contractor should repair with identical material by skilled workers, any underground cables serving FAA NAVAIDS, weather bureau, etc.	<input type="checkbox"/>
	h. Contractor should maintain paved areas clear of all foreign debris resulting from hauling and construction.	<input type="checkbox"/>
	i. Discuss As-built drawings. The contractor is responsible for maintaining record drawing revisions that develop from construction.	<input type="checkbox"/>
	j. Contractor's responsibility for damages suffered as result of weather.	<input type="checkbox"/>
	k. Submit weekly construction reports in accordance with AC 150/5370-6B; FAA Form 5370-1.	<input type="checkbox"/>
	l. Final construction report. Provide sponsor with final construction report outline.	<input type="checkbox"/>
	m. Discuss liquidated damages.	<input type="checkbox"/>
	<b>3. Labor Standards. AC 150/5100-6D encompasses the basic requirements for airport grant program.</b>	CHECK OFF
	a. Review the schedule of minimum wage rates (Davis-Bacon), craft classification, and apprentices.	<input type="checkbox"/>
	b. Discuss veteran's preference whereby preference is given to veterans of the Vietnam Era and disabled veteran.	<input type="checkbox"/>
	c. Subcontractors-inform contractor all contract labor stipulations must be included in all subcontracts.	<input type="checkbox"/>
	d. Contractor submits reports of work accomplished and payrolls to the sponsor. Each payroll submittal is accompanied by a statement of compliance.	<input type="checkbox"/>
	e. Wage Rate Posters.	<input type="checkbox"/>
	f. Contractor shall have an acceptable accounting system. The government shall have access to records for three years after sponsor makes final payment for auditing purposes.	<input type="checkbox"/>
	g. Buy American for steel and manufactured products, must be produced in the U.S. At least 60% of the manufactured product (including cost of material and production) must be U.S. made.	<input type="checkbox"/>

4.	<b>Safety on Airports During Construction</b>	CHECK OFF
a.	Contractor needs to review construction safety and phasing plan. FAA AC 150/5370-2E prescribes procedures for the establishment of safe operating practice concerning construction equipment and personnel at an airport during construction. FAA AC 150/5210-5C prescribes the appropriate painting, marking and lighting of vehicles used on an airport. Both AC's are available on-line at <a href="http://www.faa.gov">www.faa.gov</a> or from the FAA project manager.	<input type="checkbox"/>
b.	Contractor responsibility to erect barricades, signs, and/or lights for protection of both air and ground traffic (Section 60).	<input type="checkbox"/>
c.	Vehicles on landing area must have 3 ft square orange and white flags, flashing yellow lights, or escort vehicle n aircraft operational areas.	<input type="checkbox"/>
d.	Coordination of airport operations with construction work, issue NOTAMS.	<input type="checkbox"/>
e.	Ensure specification requires contractor to construct X's for closed runways and taxiways.	<input type="checkbox"/>
f.	Contractor must be ready to demobilize an area as quickly as possible if necessary.	<input type="checkbox"/>
g.	Discuss airfield security issues/concerns.	<input type="checkbox"/>

5.	<b>Contractor's presentation of construction schedule.</b>	CHECK OFF
		<input type="checkbox"/>

6.	<b>Equal Employment Opportunity (EEO). AC 150/5100-15A encompasses the basic Civil Rights requirements.</b>	CHECK OFF
a.	EEO poster to be placed at job site.	<input type="checkbox"/>
b.	Contractor will not discriminate against any employee because of race, color, religion, sex, or national origin. Contractor's non-compliance with non-discrimination clauses of this contract can mean the contract may be cancelled. An EEO compliance inspection may be made within 30 days by an FAA Civil Rights Officer.	<input type="checkbox"/>

C.	<b>PROJECT CLOSEOUT AND ADMINISTRATION</b>	CHECK OFF
1.	Sponsor provides a Final Construction Report (part of closeout package).	<input type="checkbox"/>
2.	Progress payments reimbursement use ECHO or SF271.	<input type="checkbox"/>
3.	Sponsor Certification for Final A (closeout).	<input type="checkbox"/>

D.	<b>TESTING LABORATORIES. Testing laboratories must have been inspected by a National authority and conform to ASTM E994 for P401 and P501 projects. The testing laboratories must meet the requirements of ASTM D3666 or C1077. Examples of National authorities are The American Association of Laboratory Accreditation (AALA), AASHTO accreditation program, AASHTO Materials Reference Laboratory, or Cement and Concrete Reference Laboratory (CCRC).</b>	CHECK OFF
		<input type="checkbox"/>

E. **REFERENCES AND HANDOUTS.** The following documents are available at the San Francisco Airports District Office or on-line at [www.faa.gov](http://www.faa.gov).

1. Construction Management Plan outline
2. Final Construction Report Requirements and Sponsor Certifications
3. AC 150/5370-2E, Operational Safety During Construction
4. AC 150/5210-5C, Painting, Marking, and Lighting of Vehicles Used on Airports
5. FAA Form 5370-1, Construction Progress Report
6. Contract Change Order
7. Pavement Construction Manual
8. EEO and Minimum Wage Posters
9. SF271