
**NEVADA COUNTY
SHERIFF'S OFFICE**



SHANNAN MOON
SHERIFF/CORONER
PUBLIC ADMINISTRATOR

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 25, 2019

TO: Board of Supervisors

FROM: **Shannan Moon, Sheriff-Coroner-Public Administrator**

SUBJECT: Resolution approving amendment No. 2 to the Agreement with Aramark Commissary Services, LLC and the County of Nevada for commissary services for inmates at the Wayne Brown Correctional Facility to extend the term of the Agreement for one year with a termination date of June 30, 2020

RECOMMENDATION: Adopt Resolution

FUNDING: This is a revenue agreement for FY 19/20. Commissions from commissary purchased by inmates will be deposited into the Inmate Welfare Fund 1339. This is a discretionary service.

BACKGROUND:

California Code of Regulations, Title 15, allows the Sheriff's Office to provide commissary services to inmates. Since 2008 Aramark has provided these services to inmates housed at the Wayne Brown Correctional Facility. The current contract expires on June 30, 2019.

We are requesting to extend the agreement for one year, with a termination date of June 30, 2020. With the recent election of Sheriff Shannan Moon and the changes in administration there was insufficient time to conduct a Request for Proposals ("RFP") for commissary services, which would be necessary to evaluate the possibility of a new contractor. The extension of the current contract is to allow the Sheriff's Office time to ensure a proper RFP process for future services in this area.

Commissions from net sales are deposited into the Inmate Welfare Fund to benefit the inmates at the Wayne Brown Correctional Facility.

Initiated and Approved by: Shannan Moon