

**RESOLUTION NO. \_\_\_\_**  
**OF THE BOARD OF DIRECTORS OF**  
**NEVADA COUNTY SANITATION DISTRICT NO. 1**

**RESOLUTION RETROACTIVELY APPROVING A SOFTWARE SUPPORT AGREEMENT CONTRACT WITH INSOURCE SOFTWARE SOLUTIONS, INC. FOR THE SCADA SYSTEM OPERATING SOFTWARE, INTOUCH SUPERVISORY CONTROL, FOR THE LAKE WILDWOOD AND LAKE OF THE PINES WASTEWATER FACILITIES FOR A THREE-YEAR PERIOD OF DECEMBER 31, 2025 TO DECEMBER 30, 2028 AND AMENDING THE NEVADA COUNTY SANITATION DISTRICT NO. 1 BUDGET FOR FISCAL YEAR 2025/26 AND RELEASE FUND BALANCE (4/5 AFFIRMATIVE VOTE REQUIRED) (DISTRICTS II & IV)**

WHEREAS, the Lake Wildwood and Lake of the Pines Wastewater Treatment Facilities underwent significant facility upgrades in 2006 including hardware and software for the supervisory control and data acquisition (SCADA) system; and

WHEREAS, in 2022, Resolution SD-007 was approved to update the SCADA System through AVEVA InTouch, at the Lake Wildwood and Lake of the Pines facilities; and

WHEREAS, the SCADA System needs additional upgrades and technical support through InSource Software Solutions, Inc. to continue operational effectiveness at the two facilities; and

WHEREAS, the attached software service agreement with InSource Software Solutions, Inc. will provide technical support and software upgrades for the SCADA system for both facilities for an additional three-year term for a period of December 31, 2025 through December 30, 2028 in an amount not to exceed \$111,070; and

WHEREAS, the SCADA software is unique and proprietary and requires a sole source acquisition; and

WHEREAS, the current budget includes \$22,160 and a budget amendment is required for the remaining amount, \$38,030, for Fiscal Year 2025/26; there is sufficient fund balance in the Sanitation District No. 1 Lake Wildwood and Lake of the Pines zones.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Directors of Nevada County Sanitation District No. 1:

1. Retroactively approves and authorizes the Chair of the Board of Directors to execute the Software Support Agreement for InSource Software Solutions, Inc. for software upgrades and technical support in the amount not to exceed \$111,070
2. Authorizes the Auditor Controller to encumber the contract as follows:

FY2025/26-FD4728/CC91005/PG7094728/AC70937280/SC21474  
\$11,820

FY2025/26-FD4740/CC91005/PG7094740/AC70937340/SC21474  
\$11,820

FY2025/26-FD4728/CC91005/PG7094728/AC70937280/SC21475  
\$18,275

FY2025/26-FD4740/CC91005/PG7094740/AC70937340/SC21475  
\$18,275

FY2026/27-FD4728/CC91005/PG7094728/AC70937280/SC21474  
\$12,410

FY2026/27-FD4740/CC91005/ PG7094740/AC70937340/SC21474  
\$12,410

FY2027/28- FD4728/CC91005/ PG7094728/AC70937280/SC21474  
\$13,030  
FY2027/28-FD4740/CC91005//PG7094740/AC70937340/SC21474  
\$13,030

3. Authorizes the Auditor-Controller to amend the Fiscal Year 2025/26 budget (4/5 affirmative vote required) and release fund balance below:

Amend and Release Fund Balance:

FY2025/26-FD4728/CC91005/PG7094728/AC70937280/SC21474  
\$1,320

FY2025/26-FD4740/CC91005/ PG7094740/AC70937340/SC21474  
\$1,320

FY2025/26-FD4728/CC91005/PG7094728/AC70937280/SC21475  
\$17,695

FY2025/26-FD4740/CC91005/ PG7094740/AC70937340/SC21475  
\$17,695