



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
950 MAIDU AVENUE, P.O. BOX 59902
NEVADA CITY, CA 95959-7902
(530) 265-1411 FAX (530) 265-9849 www.nevadacountyca.gov

Trisha Tillotson
Community Development Agency Director

George Schureck
Acting Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 11, 2024

TO: Board of Supervisors

FROM: **George Schureck, Acting Director of Public Works**

SUBJECT: Resolution approving Amendment No. 7 to the contract between the County of Nevada and USA Fleet Solutions, LLC for use of their Vehicle Locational and Diagnostic Information System to increase the contract amount by \$5,080 for an annual not to exceed total of \$83,000 for Fiscal Year 2023/2024.

RECOMMENDATION: Adopt the Resolution.

FUNDING: This contract impacts the current FY 2023/2024 Fleet Services' budget. The maximum contract amount between the County of Nevada and USA Fleet Solutions, LLC is proposed to increase by \$5,080, for a total contract amount not to exceed \$83,000. The additional costs are reimbursed by the departments receiving Fleet's services through monthly journals. There is no impact to the General Fund.

BACKGROUND: On August 8, 2017, the Nevada County Board of Supervisors adopted Resolution No. 17-415, approving an agreement with USA Fleet Solutions, LLC for the acquisition and use of the Fleet Solutions Vehicle Locational and Diagnostic Information System for the period of July 1, 2017, through June 30, 2018. Since that time the following six (6) amendments have occurred:

1. On July 17, 2018, the Board adopted Resolution No. 18- 381, extending the contract through August 14, 2018.
2. On August 14, 2018, the Board adopted Resolution No. 18-413, extending the contract term to June 30, 2020, and increasing the annual contract amount to \$74,044 for two additional fiscal years.
3. On June 23, 2020, the Board adopted Resolution No. 20-262, extending the contract term to June 30, 2021, with an option to renew for three additional years, increasing the annual contract amount to \$75,780.
4. On June 15, 2021, the Board adopted Resolution No. 21-239, utilizing the first of the three options to renew the contract, for the period July 1, 2021, through June 30, 2022, for an annual amount of \$87,680, increased due to additional vehicles that were previously covered by another system that became unavailable (Merchant's Fleet).
5. On August 9, 2022, the Board adopted Resolution No. 22-429 approving the second of the three options to renew the contract for the period of July 1, 2022, through June 30, 2023, for an annual amount of \$87,680.
6. On June 13, 2023, the Board adopted Resolution No. 23-270, approving the third renewal option for the period July 1, 2023 through June 30, 2024, for an annual amount of \$77,920,

decreased from prior years due to the installation of MuvMe Fleetshare System that includes vehicle tracking.

During FY 2023/2024, new vehicles and heavy equipment have been purchased that require the Vehicle Locational and Diagnostic Information System, which was not included in the current budget. This Amendment No. 7 increases the annual contract by \$5,080, for a total not to exceed of \$83,000 to meet this need.

Item Initiated by: Josh Hylinski, Fleet Services Manager
Approved by: George Schureck, Acting Director of Public Works