



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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Trisha Tillotson
Community Development Agency Director

Heba El-Guindy,
Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 13, 2023
TO: Board of Supervisors
FROM: **Heba El-Guindy, Director of Public Works**
SUBJECT: Resolution to award a contract to NV5 Inc., for On-Call Material Testing and Inspection Services for various projects for the Fiscal Year 2023/24 Budget, for a maximum not to exceed \$40,000

RECOMMENDATION: Approve the attached Resolution

FUNDING: Funding for the On-Call Materials Testing and Inspection Services will come from three budgets within the Road Fund: Road Administration, Engineering, and Capital Improvement. The contract with NV 5 Inc. will begin on July 1, 2023 contingent upon the adoption of the FY 2023/24 County Budget. There is no impact to the General Fund and no budget amendment is needed.

BACKGROUND: : Contracting materials testing, and inspection services provides specific expertise that includes water quality sampling and testing to ensure mandated compliance with regulatory agencies requirements, consultation regarding soil stability concerns, earthwork and drainage issues within publicly owned right-of-way, soils testing, materials testing, compaction testing, and other applicable geotechnical testing services as directed by the project engineer.

On March 7, 2023, the County released a Request for Qualifications (RFQs) for On-Call Material Testing and Inspection Services. On April 20, 2023, nine Statements of Qualifications (SOQs) were received and reviewed by staff. Staff is recommending award of four small contracts from the competitive bid process in lieu of one large contract, which provides the County access to a broader range of expertise. NV 5 Inc. is one of the four selected service providers. Each of the four contracts may be renewed annually for up to four additional years. Contract between the County and NV 5 Inc. is attached.

Item Initiated by: **Patrick Perkins, Principal Civil Engineer**
Approved by: **Heba El-Guindy, Director of Public Works**

Submittal Date: May 14, 2023
Revised Date: May 24, 2023