



RESOLUTION No. _____

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE OFFICER TO SIGN MEMORANDA OF UNDERSTANDING WITH ELIGIBLE ENTITIES TO FUND GRANT WRITING SERVICES ON THEIR BEHALF TO FURTHER BOARD OBJECTIVES

WHEREAS, the Board of Supervisors recognizes opportunities to further objectives by assisting eligible community partners to secure grant funding for specific projects, programs, or services; and

WHEREAS, these eligible entities are non-profit organizations and local agencies; and

WHEREAS, there are unique circumstances in which community partners/eligible entities may not have the capacity to apply for a grant that is a significant opportunity to advance a Board of Supervisors' objective; and

WHEREAS, by providing grant writing support in such situations, the County of Nevada can support community entities to seek funding that furthers Board objectives; and

WHEREAS, on September 14, 2021, the Board of Supervisors adopted Resolution 21-409 approving a Qualified List based on the competitive Request for Qualifications No. 143579 for grant writing consulting services to be provided as needed to various County departments for a variety of projects involving both County agencies and community partners, for the initial period of September 1, 2021 through June 30, 2024, and approving the option to renew the resulting Qualified List for up to two (2) additional one-year periods; and

WHEREAS, the County of Nevada may maintain contracts with other grant writing firms as well and can leverage these contracts to support eligible entities; and

WHEREAS, the County of Nevada must be able to respond quickly to partner with eligible entities on emergent grant opportunities within short timeframes and has established an efficient process to do so; and

WHEREAS, evaluation of application by the County Executive Officer (CEO) or their designee will be based on criteria including:

- a. Capacity of requesting organization. *Typically, the County may support smaller organizations that do not have staff capacity to develop proposals.*
- b. Project readiness and viability. *Projects must be "shovel ready" and demonstrate feasibility for funding and long-term success.*

- c. Broad community benefit. *Projects must provide significant benefit to Nevada County citizens.*
- d. Project location. *In general, unincorporated areas in County's jurisdiction will be given priority.*
- e. Alignment with Board priorities. *Projects must be aligned with Nevada County Board of Supervisors priorities.*

NOW, THEREFORE, BE IT HEREBY RESOLVED that County Executive Officer is authorized to sign memoranda of understanding with eligible entities to fund grant writing services on their behalf, not to exceed \$20,000 per request and not to exceed a total of \$50,000 per fiscal year, to achieve Board objectives. Contracts per grant writing entity will follow standard purchasing guidelines with contracts exceeding \$50,000 going to the Board.