



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
950 MAIDU AVENUE, P.O. BOX 59902  
NEVADA CITY, CA 95959-7902  
(530) 265-1411 FAX (530) 265-9849 [www.mynevadacounty.com](http://www.mynevadacounty.com)

Trisha Tillotson  
Community Development Agency Director

Trisha Tillotson  
Acting Director of Public Works

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**NEVADA COUNTY SANITATION DISTRICT NO. 1**  
**BOARD OF DIRECTORS**  
**Board Agenda Memo**

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**MEETING DATE:** 8/23/2022  
**TO:** Board of Supervisors  
**FROM:** Trisha Tillotson, Acting Director of Public Works  
**SUBJECT:** Resolution Authorizing the Sanitation District No. 1 to Purchase Five (5) Vehicles from Fleet Services and Approve a Loan from Fleet Services in the Amount of \$214,032 plus Interest to be Paid over Three (3) Years (4/5ths affirmative vote required).

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**RECOMMENDATION:** Approve the Resolution, by 4/5 affirmative vote

**FUNDING:** Funding was budgeted in the FY22-23 Wastewater budget. There is no impact to the General Fund.

**BACKGROUND:** The Sanitation District No. 1 has been using five (5) vehicles from the County's general fleet. It has been determined that these vehicles are exclusively used by Wastewater, creating a lease situation that Fleet Management Internal Service Fund is not allowed to engage, and as an enterprise fund, Sanitation District No. 1 must own its own assets. Wastewater has continued need of these vehicles and therefore, must purchase them from Fleet. The full purchase price for the five (5) vehicles would strain the Sanitation District fund balance, therefore the department is requesting a loan with Fleet Management Services.

The Sanitation District No. 1 requests authorization to purchase five (5) vehicles from Fleet Services at the current value and to approve a loan for \$214,032 plus interest at the interest rate of 1.49% to be paid over 3 years.

An identical item is being presented to the Nevada County Board for approval (SR 22-0949).

**Item Initiated by:** Alicia Chaturvedula, Chief Fiscal Administrative Officer  
**Approved by:** Trisha Tillotson, Acting Director of Public Works

**Submittal Date:** August 3, 2022  
**Revision Date:** August 8, 2022