

**AMENDMENT #1 TO THE RENEWAL CONTRACT WITH
NEVADA-SIERRA CONNECTING POINT PUBLIC AUTHORITY (IN-HOME
SUPPORTIVE SERVICES) (RES 19-268)**

THIS AMENDMENT is dated this 25th day of February, 2020 by and between NEVADA-SIERRA CONNECTING POINT PUBLIC AUTHORITY (IN-HOME SUPPORTIVE SERVICES), hereinafter referred to as "Contractor" and COUNTY OF NEVADA, hereinafter referred to as "County". Said Amendment will amend the prior Agreement between the parties entitled Personal Services Contract, executed on June 18, 2019 per Resolution No. 19-268; and

WHEREAS, the Contractor provides services related to maintaining the Community Resource Directory of the 211 Nevada County database and providing CalFresh outreach and application assistance for clients, as well as, managing and staffing the Nevada County 211 Call Center; and

WHEREAS, the parties desire to amend their Agreement to: 1) increase the Maximum Contract Price from \$190,263 to \$195,563 (an increase of \$5,300); and 2) revise Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of February 1, 2020.
2. That the Maximum Contract Price set forth at §2 from \$190,263 shall be changed to \$ 195,563, an increase of \$5,300.
3. That the Schedule of Charges and Payments, Exhibit "B" is amended to the revised Exhibit "B" attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: _____
Heidi Hall
Chair of the Board of Supervisors

ATTEST:

By: _____
Julie Patterson-Hunter
Clerk of the Board of Supervisors

CONTRACTOR:


By:  _____
Ann Guerra, Executive Director
Nevada-Sierra Connecting Point
Public Authority
208 Sutton Way
Grass Valley, CA 95945

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
NEVADA-SIERRA CONNECTING POINT PUBLIC AUTHORITY

County agrees to reimburse Contractor for satisfactory delivery of services pursuant to this Agreement, a maximum amount not to exceed \$195,563 for the contract period of July 1, 2019 through June 30, 2020.

Upon approval of the contract by the Nevada County Board of Supervisors and receipt of an approved invoice, an amount of Forty-Seven Thousand Five Hundred Sixty-Six Dollars (\$47,566) will be provided as an advance payment for costs incurred for the period of July 1, 2019 through September 30, 2019.

Contract expenses shall include:

211 Call Center, Homelessness Services Coordinated Entry functions, and CalFresh Outreach functions of Exhibit A:

Salary & Benefits	\$ 128,195
Miscellaneous and Overhead Expenses	\$ 42,368
Homeless Services Coordinated Entry functions of Exhibit A:	
Salary & Benefits	\$ 21,919
Miscellaneous and Overhead Expenses	<u>\$ 3,081</u>
Total	\$ 195,563

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director and or his/her designee, Department of Social Services. The Department of Social Services at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request.

BILLINGS AND PAYMENTS FOR JULY 1, 2019 THROUGH JUNE 30, 2020

Contractor shall submit to County at the beginning of each quarter a request for payment in the amount of Forty-Seven Thousand, Five Hundred Sixty-Six Dollars (\$47,566). In no event shall services for any one quarter exceed Forty-Seven, Five Hundred Sixty-Six (\$47,566). Each request/invoice for payment shall include all reporting requirements as detailed under Exhibit A for the previous quarter. In the event Contractor is unable for any reason to provide contracted services, the unused portion of the advance remitted to Contractor will be returned to the County by July 31, 2020.

Each invoice shall include:

- Dates/Month services were rendered
- Cost of services rendered — identifying total direct costs
- Billing period covered
- Reconciliation of advanced payment to actual expenses
- A final reconciliation for Quarter 4 shall be provided by July 31st
- Contract Number assigned to the approved contract

- Supporting documentation if required
- Monthly statistical reports of the number of public assistance program applications filed through C4Yourself system
- Monthly statistical reports regarding call made to the 211 Call Center
- Monthly statistical reports of the number of calls screened for Coordinated Entry services;
- Monthly statistical reports of the number of persons added to the HMIS “By Name” list.

INVOICES ARE TO BE SUBMITTED TO:

HHSA Administration
Attn: DSS Fiscal
950 Maidu Avenue
Nevada City, California 95959

County shall review each billing for supporting documentation; dates of services and costs of services as detailed previously. Should there a discrepancy on the invoice, said invoice will be returned to Contractor for correction and/or additional supporting documentation.