

# COUNTY OF NEVADA

## STATE OF CALIFORNIA

Heidi Hall, 1st District (Vice-Chair)  
Ed Scofield, 2nd District  
Dan Miller, 3rd District  
Susan Hoek, 4th District  
Richard Anderson, 5th District (Chair)

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Julie Patterson Hunter, Clerk of the Board  
Alison Lehman, County Executive Officer  
Alison Barratt-Green, County Counsel



## BOARD OF SUPERVISORS

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Nevada City, CA 95959-8617  
(530) 265-1480  
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bdofsupervisors@co.nevada.ca.us

## AGENDA

Date	Time	Location
Tuesday, July 9, 2019	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

This meeting is broadcast live on NCTV Channel 17 in the Western County and on Truckee-Tahoe Community TV (TTCTV) Channel 18 in the Eastern County and can be viewed live through the web at <https://nevco.legistar.com/Calendar.aspx>

**Video Conferencing at 9:01 a.m. for Public Comment located at the District V Board of Supervisors Conference Room Nevada County Sheriff's Substation, 10879A Donner Pass Road, Truckee, California**

*The Board of Supervisors welcomes you to its regular meetings that are scheduled the second and fourth Tuesdays of every month. Your interest is encouraged and appreciated.*

*ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please approach the rostrum and, after receiving recognition from the Chair, give your name and comments or questions as all meetings are recorded. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. Time limitations are explained on the last page of the agenda.*

*The meeting room is accessible to people with disabilities. Anyone requiring reasonable accommodation to participate in the meeting should contact the Clerk of the Board's office by calling (530) 265-1480 at least four days prior to the meeting. TTY/Speech-to-Speech users may dial 7-1-1 for the California Relay Service.*

*The agenda and all supporting documents are available for review during regular business hours at the Clerk of the Board office, 950 Maidu Avenue, 2nd Floor, Suite 200, Nevada City, California. This agenda and certain supporting documents may be obtained on the Clerk of the Board's website at <http://www.mynevadacounty.com/nc/bos/cob>. To view the supporting documents on this agenda for a particular item, click on the SR number to the left of the item. Please note that the on-line agenda may not include all related or updated documents.*

*Proposed actions and supporting documents are considered draft until acted upon by the Board. All items listed on the agenda may be acted upon by the Board of Supervisors.*

**REGULAR MEETING: 9:00 AM****STANDING ORDERS:**

Call the meeting to order.

Pledge of Allegiance.

Corrections and/or deletions to agenda.

**PUBLIC COMMENT: 9:01 A.M.**

*Members of the public shall be allowed to address the board on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.*

*(Video-Conferencing for the public comment portion of the meeting is also available in Truckee at the District V Board of Supervisors Conference Room, east (left) side of the Sheriff's Substation at 10879A Donner Pass Road.)*

**CONSENT CALENDAR:**

*These items are expected to be routine and noncontroversial. The Board of Supervisors will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*

**Health and Human Services Agency Director: Michael Heggarty**

1. [SR 19-0611](#) Resolution approving Amendment 4 to the Memorandum of Understanding (MOU) between the County of Nevada and the California Health and Wellness Plan for coordination of services as a requirement to implement the County's participation in a Rate Range Intergovernmental Transfer to secure additional funds for unreimbursed costs for Medi-Cal delivered services for Fiscal Year 2018/19 (Res. 13-516), and authorizing the Chair of the Board of Supervisors to execute the MOU.
2. [SR 19-0609](#) Resolution approving a renewal contract between the County of Nevada and Universal Protection Service, LP, dba Allied Universal Security Services for the provision of security guard services at various locations for the Health and Human Services Agency, in the maximum amount of \$192,312, for the period July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the contract.

**Behavioral Health Director: Phebe Bell**

3. [SR 19-0625](#) Resolution approving Amendment 1 to Contract No. L907 between the County of Nevada and First 5 Nevada County Children and Families First Commission pertaining to awarding the Behavioral Health Department funding for services related to the Early Childhood Mental Health Program, extending the term to June 30, 2021, increasing the maximum award amount to \$80,000 (an increase of \$20,000 for Fiscal Year 2020/21), and authorizing the Chair of the Board of Supervisors to execute the Amendment.

4. [SR 19-0622](#) Resolution approving a renewal contract between the County of Nevada and Sierra Nevada Memorial Hospital for the provision of ambulance transport services for the Behavioral Health Department, in the maximum amount of \$50,000, for the period July 1, 2019 through June 30, 2021, and authorizing the Chair of the Board of Supervisors to execute the contract.
5. [SR 19-0627](#) Resolution approving a renewal contract between the County of Nevada and BHC Heritage Oaks Hospital, Inc. dba Heritage Oaks Hospital for the provision of psychiatric inpatient hospitalization services for referred County clients, in the maximum contract price of \$30,000, for the period July 1, 2019 through June 30, 2021, and authorizing the Chair of the Board of Supervisors to execute the contract.
6. [SR 19-0629](#) Resolution approving a renewal contract between the County of Nevada and St. Helena Hospital dba Adventist Health Vallejo for the provision of acute psychiatric inpatient hospitalization services for County referred clients, in the maximum amount of \$50,000 for the period July 1, 2019 through June 30, 2021, and authorizing the Chair of the Board of Supervisors to execute the contract.
7. [SR 19-0632](#) Resolution approving a renewal contract between the County of Nevada and Helios Healthcare Services, LLC for the provision of neuro-behavioral health care services for mentally disordered adults, including skilled nursing care, for referred County clients at Contractor's Idylwood Care Center, in the maximum amount of \$57,600, for the period July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the contract.
8. [SR 19-0630](#) Resolution approving a renewal contract between the County of Nevada and BHC Sierra Vista Hospital, Inc. dba Sierra Vista Hospital for the provision of psychiatric inpatient hospitalization services for referred County clients, in the maximum contract price of \$100,000, for the period July 1, 2019 through June 30, 2021, and authorizing the Chair of the Board of Supervisors to execute the contract.
9. [SR 19-0628](#) Resolution approving a renewal contract between the County of Nevada and St. Helena Hospital dba Adventist Health St. Helena for the provision of acute psychiatric inpatient hospitalization services for County referred clients, in the maximum amount of \$110,000, for the period July 1, 2019 through June 30, 2021, and authorizing the Chair of the Board of Supervisors to execute the contract.
10. [SR 19-0631](#) Resolution approving a renewal contract between the County of Nevada and Crestwood Behavioral Health, Inc. for the provision of IMD (Institutions for Mental Disease) services including skilled nursing care and specific treatment program services for chronic mentally ill clients, as well as transitional home program services, in the maximum amount of \$105,000, for the period July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the contract.

11. [SR 19-0626](#) Resolution approving a renewal contract between the County of Nevada and Victor Community Support Services, Inc. for the provision of Children's Assertive Community Treatment, Wraparound and Therapeutic Behavior Services, in the maximum amount of \$1,669,841, for the period July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the contract.
12. [SR 19-0623](#) Resolution approving a renewal contract between the County of Nevada and Nevada County Housing Development Corporation for services related to Behavioral Health's community-based housing projects, housing for residents with a mental health disability, and reimbursement for lease/rental agreements for authorized program participants, in the maximum amount of \$280,758, for the period July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the contract.
13. [SR 19-0598](#) Resolution approving a renewal contract between the County of Nevada and Sierra Mental Wellness Group for the provision of services related to crisis intervention, community client services, and for the operation of a Crisis Stabilization Unit, in coordination with the Nevada County Behavioral Health Department, in the maximum amount of \$1,133,993, for the period July 1, 2019 through December 31, 2019, and authorizing the Chair of the Board of Supervisors to execute the contract.

Public Health Director: Jill Blake

14. [SR 19-0636](#) Resolution approving a renewal contract between the County of Nevada and Jennifer L. Winders, MSW, dba Winders Wise Services for the provision of crisis counseling, alcohol and other drug prevention, and nutrition education and obesity prevention activities for high-risk clientele, in the maximum amount of \$50,200, for the period July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the contract.
15. [SR 19-0647](#) Resolution approving Amendment 1 to Contract No. L905 between the County of Nevada and First 5 Nevada County Children and Families First Commission (Res. 17-432), pertaining to awarding funding to the Public Health Department for services relating to the Moving Beyond Depression Program, extending the term to June 30, 2021, and increasing the maximum award amount to \$100,000 (an increase of \$25,000 for Fiscal Year 2020/21), and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Director of Social Services: Tex Ritter

16. [SR 19-0613](#) Resolution approving a Software License and Support Agreement between the County of Nevada and Jump Technology Services, LLC for the provision of User Software Licenses, Subscription and Support Agreement services, in the maximum amount of \$34,040, for the period July 1, 2019, through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the Agreement.

17. [SR 19-0606](#) Resolution approving a renewal contract between the County of Nevada and Community Beyond Violence for the provision of coordinated and intensified domestic violence related services for CalWORKs participants and families, in the maximum amount of \$44,134, for the period July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the contract.
18. [SR 19-0633](#) Resolution approving a renewal contract between the County of Nevada and Nevada-Sierra (IHSS) Connecting Point Public Authority for the provision of services related to the administration of employment services through their Employment Services Program for Nevada County CalWORKs participants utilizing the Employability Barrier Removal Program, Work Experience, and Expanded Subsidized Employment Programs, in the maximum amount of \$1,059,537, for the period July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the contract.

Child Support Services, Collections, and Housing Director: Mike Dent

19. [SR 19-0558](#) Resolution approving submittal of the Community Services Block Grant 2020/21 Community Action Plan to the State Department of Community Services and Development, and authorizing the Chair of the Board of Supervisors/designee to sign the Certification of the Community Action Plan and Assurances. (Housing)
20. [SR 19-0637](#) Resolution approving the addition of delinquent Community Development Agency assessments (citations) onto the Nevada County 2019/2020 secured property tax roll for collection by the Nevada County Tax Collector. (Collections)
21. [SR 19-0634](#) Resolution approving the Grant Revenue Agreement between the County of Nevada and The Homeless Resource Council of the Sierras for the provision of Homeless Emergency Aid Program funding to be used to create a flexible housing fund, administered by the Department of Housing and Community Services, for housing assistance targeting the most vulnerable homeless residents, in the maximum amount of \$50,000, for the period March 29, 2019 through June 30, 2021, and authorizing the Chair of the Board of Supervisors to execute the Agreement. (Housing)

Sheriff-Coroner/Public Administrator: Shannan Moon

22. [SR 19-0603](#) Resolution approving an amendment to the contract between the County of Nevada and Banner Communications pertaining to Sheriff's Radio System Maintenance and Repair (Res. 16-272), providing for a 3 percent increase of the base contract of \$34,314, for an amount not to exceed \$35,343, extending the term of the contract by one year for the period of July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the amendment.

Auditor-Controller: Marcia Salter

23. [SR 19-0624](#) Resolution adopting the amended Nevada County Commercial Credit Card Policy.

Building Director: Craig Griesbach

24. [SR 19-0614](#) Resolution approving an extension to the agreement between the County of Nevada and City of Grass Valley for the County to provide building inspection, plan review and other related building services to the City (Res. 14-393), with payment to Nevada County for services provided in accordance with Section 5 of the Agreement, for the period July 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the agreement.

Director of Public Works: Trisha Tillotson

25. [SR 19-0653](#) Resolution approving Amendment 2 to the contract between the County of Nevada and West Coast Arborist, Inc. for tree trimming and removal services (Res. 17-529 and 19-281), updating Exhibit B, Schedule of Charges and Payments, to allow for increases in the California Department of Industrial Relations pre-determined wages, with the contract amount of \$150,000 and the period July 1, 2019 through June 30, 2020 remaining unchanged, and authorizing the Chair of the Board of Supervisors to execute the Amendment.
26. [SR 19-0595](#) Resolution approving Exhibit A to the Agreement (Res. 09-388) between the County of Nevada and the County of Placer for the provision of Gold Country Stage Route 5 bus service for Fiscal Year 2019/20, in the amount of \$71,549. (Transit)
27. [SR 19-0550](#) Resolution approving Amendment 2 to the Joint Powers Agreement between the County of Nevada and the California Transit Systems Joint Powers Authority for the purpose of jointly funding tort liabilities and other losses and providing risk management services to reduce such losses (Res. 87-482), and authorizing the Transit Services Division Manager to execute the Amendment. (Transit)

Director of Human Resources : Steven Rose

28. [SR 19-0551](#) Resolution approving a renewal contract between the County of Nevada and Riitta Herwitz Design Support, LLC pertaining to advertising services for Nevada County employment, in the maximum amount of \$115,500, for the period of July 1, 2019 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract.

Chief Information Officer: Stephen Monaghan

29. [SR 19-0618](#) Resolution continuing the declaration of a Local Emergency in Nevada County due to the Airport Hangar Fire. (4/5 affirmative vote required) (Airport)
30. [SR 19-0620](#) Resolution approving the License Agreement between the County of Nevada and the Golden Empire Flying Association for use of the Nevada County Airport to host the Thirty-Sixth Nevada County "AirShow and BrewFest 2019" on Friday evening, July 19 and Saturday, July 20, 2019, and authorizing the Airport Manager to execute the License Agreement. (Airport)

31. [SR 19-0656](#) Resolution approving Amendment 2 to the contract between the County of Nevada and All Weather, Inc. pertaining to inspection and maintenance of the Automated Observation System (PESM3448), extending the term of the contract to July 30, 2019, increasing the amount to a new maximum amount of \$37,257, authorizing the capital asset purchase of the Automated Weather Observing System Central Data Platform, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Airport budget. (4/5 affirmative vote required) (Airport)
32. [SR 19-0570](#) Resolution declaring certain County property as surplus and authorizing the Purchasing Agent to sell, or otherwise dispose of, those certain items of surplus personal property listed on Exhibit A as "Assets to be Sold or Recycled." (4/5 affirmative vote required) (Purchasing)
33. [SR 19-0593](#) Resolution approving a contract between the County of Nevada and QLess for virtual queuing services, in the maximum amount not to exceed \$36,450, for the period July 1, 2019 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the contract. (Purchasing)
34. [SR 19-0608](#) Resolution approving a renewal contract between the County of Nevada and Viatron Services, Inc. for document scanning, indexing, and conversion services, in the maximum contract amount not to exceed \$125,000, for the period July 1, 2019 through June 30, 2020, and authorizing the Purchasing Agent to execute the contract. (Purchasing)

County Executive Officer: Alison Lehman

35. [SR 19-0638](#) Approval of Board of Supervisors Responses to the Fiscal Year 2018/19 Nevada County Civil Grand Jury Report, dated April 23, 2019 entitled *Request for Proposal and Procurement Practices*.
36. [SR 19-0641](#) Approval of Board of Supervisors Responses to the Fiscal Year 2018/19 Nevada County Civil Grand Jury Report, dated May 7, 2019 entitled *Detention Facility Inspection Report*.
37. [SR 19-0642](#) Approval of Board of Supervisors Responses to the Fiscal Year 2018/19 Nevada County Civil Grand Jury Report, dated May 7, 2019 entitled *Nevada County Dispatch Center A Vital Need*.
38. [SR 19-0639](#) Approval of Board of Supervisors Responses to the Fiscal Year 2018/19 Nevada County Civil Grand Jury Report, dated May 21, 2019 entitled *Investing in Housing for People Experiencing Homelessness in Nevada County*.
39. [SR 19-0640](#) Approval of Board of Supervisors Responses to the Fiscal Year 2018/19 Nevada County Civil Grand Jury Report, dated May 30, 2019 entitled *Facing Year-Long Fire Seasons, Are We Prepared?*

Clerk of the Board: Julie Patterson Hunter

40. [SR 19-0655](#) Acknowledge Supervisor Hoek's appointment of Mr. Bruce Boyd as one of the District IV representatives to the Nevada County Historical Landmarks Commission.
41. [SR 19-0649](#) Acknowledge Supervisor Hoek's reappointment of Mr. Gordon Beatie to the Penn Valley Area Municipal Advisory Council (MAC), for a two-year term ending June 30, 2021.
42. [SR 19-0500](#) Acceptance of Board of Supervisors Summary Minutes for June 11, and 18, 2019.

**\*DEPARTMENT HEAD MATTERS:****Director of Public Works: Trisha Tillotson**

- 43a. [SR 19-0573](#) Resolution approving the Subdivision Improvement Agreement between the County of Nevada and KKP - Lake of the Pines LLC, a California Limited Liability Corporation, for Parcel Map 04-020 Higgins Marketplace, authorizing the Chair of the Board of Supervisors to execute the Agreement, and directing the Clerk of the Board to submit the Agreement for recordation with the Clerk-Recorder's office. (Dist. II)

**Planning Director: Brian Foss & Director of Public Works: Trisha Tillotson**

- 43b. [SR 19-0574](#) Resolution approving an Infrastructure Reimbursement Agreement between the County of Nevada and KKP-Lake of the Pines, LLC, a California Limited Liability Corporation, as part of the Higgins Marketplace Project, authorizing the Chair of the Board of Supervisors to execute the Agreement, and directing the Clerk of the Board to submit the fully executed Agreement for recordation with the Clerk-Recorder's office. (Dist. II)
- 43c. [SR 19-0572](#) Resolution approving the Assignment and Assumption Agreement between the County of Nevada, KKP-Lake of the Pines LLC, a California Limited Liability Corporation, and North State Grocery, Inc. pertaining to development of the Higgins Market Place, allowing KKP to assign, and North State to assume, certain rights and obligations under the Infrastructure Reimbursement Agreement, authorizing the Chair of the Board of Supervisors to execute the Agreement, and directing the Clerk of the Board to submit the fully execute Agreement for recordation with the Clerk-Recorder's office. (Dist. II)

**Director of Public Works: Trisha Tillotson**

- 43d. [SR 19-0568](#) Resolution approving Cooperative Agreement 03-0692 between the County of Nevada and the State of California, Department of Transportation, pertaining to completion of improvements on State Route 49 at its intersection with Woodridge Drive for the proposed Higgins Marketplace Project, per the Conditions of Approval and Mitigation Measures of Tentative Parcel Map 04-420 and Use Permit 04-019. (Dist. II)



**Chief Information Officer: Stephen Monaghan**

- 44a. [SR 19-0652](#) Resolution proclaiming a Local Emergency in Nevada County due to the identification of extremely dangerous fire risk conditions in an area of Nevada County designated by the California Department of Forestry and Fire Protection as the Ponderosa West Project Area. (Emergency Services) (Dists. III and IV)
- 44b. [SR 19-0646](#) Resolution approving a contract between the County of Nevada and CAL FIRE for the Ponderosa West Grass Valley Defense Zone Project, in the amount of \$1,000,000, for the period July 9, 2019 through December 31, 2020, authorizing the Director of Emergency Services to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Office of Emergency Services budget. (4/5 affirmative vote required) (Dists. III and IV)
- 44c. [SR 19-0651](#) Resolution accepting a grant from CAL FIRE in the amount of \$2,536,477 for the Ponderosa West Grass Valley Defense Zone Project, for the period July 9, 2019 through March 15, 2022, and authorizing the Director of Emergency Services to execute Grant Agreement No. 5GG18114. (Emergency Services) (Dists. III and IV)

**County Executive Officer: Alison Lehman**

45. [SR 19-0643](#) Mid-year Report identifying specific initiatives and progress toward achieving the Board of Supervisor's 2019 Policy Objectives.

**\*CLOSED SESSION:**

[SR 19-0665](#) Pursuant to Government Code Section 54956.9(d)(1), County Counsel is requesting a closed session to discuss the following existing litigation cases:  
Cavender v. Nevada County, et al., U.S. Dist. Ct., E.D., Case No. 2:19-cv-01050-JAM-AC; and  
Peterson v. Nevada County, et al., U.S. Dist. Ct., E.D., Case No. 2:19-cv-00949-JAM-EFB.

**\*ANNOUNCEMENTS:**

*Pursuant to Government Code Section 54954.2, Board members and County Executive Officer may make a brief announcement or brief report on his or her activities. Board members and County Executive Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

**ADJOURNMENT:**

\*(The Board of Supervisors can discuss these items at any time during the meeting.)

This agenda was posted on bulletin boards 72 hours in advance of the meeting at the following locations:

1. Eric Rood Administrative Center; outside Board office, outside Board Chambers, and outside main entrance. 2. Madelyn Helling Library. 3. Truckee Joseph Center.

Posted July 3, 2019.

Notice was also posted at the District V Board of Supervisors Conference Room, Truckee Library and the Grass Valley Library.

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**PERSONS DESIRING TO ADDRESS THE BOARD****CONTROL OF MEETING:**

The Board Chairperson shall first caution any person at the meeting who is abusive, disruptive, or out of order, and then ask that person to leave if the person will not stop; additionally, the Chair reserves the right to recess the meeting until the person leaves or is escorted out and order is restored.

**PUBLIC COMMENT:**

Matters on the Agenda: The Board shall allow public comment on items appearing on the agenda when the agenda item is considered by the Board. The Chair may limit the total amount of time for comment on any agenda item and may limit any individual desiring to address the Board to no less than three (3) minutes. Comments by the public must be relevant to the item on the agenda being considered by the Board.

Matters not on the Agenda: At regular meetings of the Board, members of the public shall be allowed to address the Board of Supervisors on matters not appearing on the agenda which are of interest to the public and which are within the subject matter jurisdiction the Board. Pursuant to the Ralph M. Brown Act, the Board shall not take any action or discuss any matter not appearing on the agenda; although staff may be asked to briefly respond to or follow up on such items.

At special meetings of the Board, public comment will only be allowed on matters appearing on the agenda.

The Chair of the Board may limit the total amount of time allocated for public comment; provided, however, the Board will allocate at least fifteen (15) minutes for receiving public comment during any Board meeting. The Chair of the Board may limit any individual desiring to address the Board to no less than three (3) minutes. Time to address the Board will be allocated on the basis of the order in which the requests were received.

**PUBLIC HEARINGS:**

All members of the public shall be allowed to address the Board as to any item which is noticed on the Board's agenda as a public hearing. The Chair of the Board may limit the total amount of time allocated for the public hearing and may limit any individual desiring to address the Board to not less than three (3) minutes. Any person may provide the Board with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Written statements shall be submitted to the Clerk of the Board.

Whenever a public hearing is conducted, the public hearing is closed and the matter is continued to a subsequent meeting for Board deliberation and/or action, the Board shall not allow public comment and/or testimony on that item at the subsequent hearing. However, at the initial public hearing, prior to taking action, the Board may, at its sole discretion, elect to continue the matter and reopen the public hearing. At the subsequent hearing, all information will be considered. The Board may also, at the initial public hearing, prior to taking action, announce that the public hearing is being continued for specific information and the public testimony will only be heard on new information specific to the Board's direction. If, after the public hearing is closed and the Board later decides to reopen the public hearing for public testimony, appropriate notices must be published.

**ORDER AND DECORUM:**

Individuals or organizations desiring to address the Board shall: 1) Address the Board from the podium. Speakers are encouraged but not required to give their name and city of residence before addressing the Board. Speakers shall direct their comments to the Board, not the audience or staff. 2) Comment on the specific matter before the Board with reasons for the position taken. 3) The Chair may, at his or her discretion, allow up to five (5) minutes for those who are serving as a spokesperson for a group or organization. 4) A speaker may not yield time to another speaker. 5) No individual may speak more than once during the Public Comment period or on an item on the agenda unless recognized by the Chair as having new information. 6) In the interest of civil discourse, the rules specified in this Order and Decorum of Board Business and Robert's Rules of Order, to the extent such Rules are not in conflict with the Brown Act, shall apply at all Board meetings. It shall be the responsibility of the Chair to ensure public comments are conducted in such a manner that avoids disruptive activity, promotes mutual respect, keeps comments focused on issues, and avoids personal attack. 7) Applicants, applicant representatives and appellants desiring to speak shall be permitted to speak first during the public comment portion of a public hearing for not more than ten (10) minutes (or fifteen (15) minutes at Appeal Hearings), unless different rules for conducting the hearing are provided by County code. Time limits may be modified at the Chair of the Board's discretion.

**ORDINANCES:**

- 1) By statute, an ordinance may be passed immediately upon introduction only after notice and a public hearing.
- 2) An urgency ordinance may be passed immediately upon introduction.
- 3) Ordinances shall not be passed within five days of their introduction, nor at other than a regular meeting or at an adjourned regular meeting unless authorized by statute as indicated above. The Board of Supervisors will address ordinances at first readings. The public is urged to address ordinances at first readings; as passage of ordinances will be held at second readings, after reading the title.
- 4) Adoption of the ordinance is made by majority vote.
- 5) The Board reserves the right to amend any proposed ordinances and to hold a first reading in lieu of a second reading. (Gov. Code Section 25131, et seq.)

**INFORMATIONAL CORRESPONDENCE:**

The Board may direct any item of informational correspondence to a department head for appropriate action.

**REFERENCES:**

- Nevada County Resolution 17-084 (Public comment)  
Ralph M. Brown Act, California Government Code Sec. 54950, et. seq. (Open meetings law)  
Nevada County Land Use Code Sec. L-II 5.12 (Appeals)