

**AMENDMENT #1 TO THE CONTRACT WITH
NEVADA-SIERRA CONNECTING POINT PUBLIC AUTHORITY (RES 20-429)**

THIS AMENDMENT is executed this 8th day of March, 2022, by and between NEVADA-SIERRA CONNECTING POINT PUBLIC AUTHORITY, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County”. Said Amendment will amend the prior Agreement between the parties entitled Professional Services Agreement, executed on October 13, 2020 per Resolution 20-429; and

WHEREAS, the Contractor operates a Medi-Cal Navigators Project to provide enrollment and retention of Medi-Cal services for targeted populations; and

WHEREAS, the parties desire to amend their Agreement to extend the contract termination date and amend Exhibit “B” Schedule of Charges and Payments to reflect the change in allocation time period and a term extension to June 30, 2022.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of December 1, 2021.
2. That the Contract Termination Date is amended to the following:
June 30, 2022.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

CONTRACTOR:

By: _____
Susan Hoek
Chair of the Board of Supervisors

By: _____
Nevada Sierra Connecting Point
Public Authority
208 Sutton Way
Grass Valley, CA 95945

ATTEST:

By: _____
Julie Patterson-Hunter
Clerk of the Board of
Supervisors

EXHIBIT “B”
SCHEDULE OF CHARGES AND PAYMENTS
NEVADA-SIERRA CONNECTING POINT PUBLIC AUTHORITY

The maximum contract price shall not exceed \$85,092 for the contract term of July 1, 2020 through June 30, 2021, and \$157,908 for the contract term of July 1, 2021 through June 30, 2022 for the satisfactory performance of services as described in Exhibit “A” and shall be in accordance with the budget shown below.

Contractor agrees to properly record and report time spent on services described in Exhibit “A”.

Per Contractor, the estimate of personnel costs includes:

- Medi-Cal Navigator: assists with all applications and renewals utilizing the C4 system
- 211 Call Agent: answers 211 calls and connects callers with Medi-Cal Navigator
- 211 Call Center Manager: trains and supervises call agents
- Program Manager: oversees program, supervises Navigator and Call Center Manager
- Communications Manager: Creates and disseminates outreach materials, coordinates with partner organizations
- Bookkeeper: Creates invoices and records expenditures
- HR/Office Manager: All HR functions, orders supplies, codes expenditures

Operating Budget –July 1, 2020 through June 30, 2021

PERSONNEL:	Amount:
Salaries	\$42,900.00
Benefits & Taxes	\$29,500.00
OPERATION:	Amount:
Supplies	\$5,050.00
Communications	\$6,100.00
Outreach	\$0
Mileage	\$0
Administrative Overhead	\$1,542.00
TOTAL:	\$ 85,092.00

Operating Budget –July 1, 2021 through June 30, 2022

PERSONNEL:	Amount:
Salaries	\$95,164.00
Benefits & Taxes	\$41,466.00
OPERATION:	Amount:
Supplies	\$3,007.00
Communications & Utilities	\$ 6,000.00
Outreach & Mileage	\$2,000.00
Insurance	\$7,112.84
Administrative Overhead	\$3,158.16
TOTAL:	\$ 157,908.00

Contract maximum is contingent and dependent upon the County’s annual receipt of anticipated State/Federal Funds for contract services. Services performed shall be in accordance with CalFresh outreach funding sources guidelines.

Contractor may shift budget line items with prior written approval from the Program Manager or designee.

BILLINGS AND PAYMENTS FOR JULY 1, 2020 THROUGH JUNE 30, 2022:

Contractor will provide timely submission of fiscal and programmatic documentation of administration metrics pertaining to Medi-Cal outreach activities. Contractor shall submit an invoice to County by the 20th of each month following the month services were rendered. Each invoice shall include:

- Dates/Month services were rendered
- Cost of services rendered - identifying total direct costs
- Billing period covered
- Contract number assigned to the approved contract
- Documentation and Reporting metrics per Exhibit “A”, utilizing the County provided excel spreadsheet
- Supporting documentation of budget costs per Exhibit “B”

Contractor shall submit monthly invoices for services to:

Nevada County Department of Social Services
Attention: DSS Fiscal
950 Maidu Avenue
Nevada City, California 95959

County shall review each billing for supporting documentation; dates of services and costs of services as detailed previously. Should there be a discrepancy on the invoice; said invoice shall be returned to Contractor for correction and/or additional supporting documentation. Payments shall be made in accordance with County processes once an invoice has been approved.

Billing and Payment Exception:

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the tenth of July.