



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
950 MAIDU AVENUE, NEVADA CITY, CA 95959-8617
(530) 265-1411 FAX (530) 265-9849 www.mynevadacounty.com

Trisha Tillotson
Community Development Agency Director

Trisha Tillotson
Acting Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 14, 2022

TO: Board of Supervisors

FROM: Trisha Tillotson, CDA Director and Acting Director of Public Works

SUBJECT: Resolution Approving a three-Month Contract Extension, July 1, 2022 – September 30, 2022, to Amendment No. 9 to the Agreement Between the County of Nevada and Paratransit Services for the Provision of Specialized Paratransit Services in Western Nevada County

RECOMMENDATION: Approve the attached Resolution

FUNDING: Funding is provided by Transportation Development Act (TDA) revenue and is included in the Fiscal Year 2022-23 Transit Services Division budget. There is no impact on the General Fund.

BACKGROUND:

On May 14, 2013, the Nevada County Board of Supervisors adopted Resolution No. 13-168 approving a five-year agreement with Paratransit Services for provision of paratransit services beginning July 1, 2013, through June 30, 2018. The Board approved contract amendments on July 22, 2014, per Resolution No. 14-362, on August 11, 2015, per Resolution No. 15-392, on July 26, 2016, per Resolution No. 16-38, on October 11, 2016, per Resolution No. 16-491, on August 15, 2017, per Resolution No. 17-438. On July 17, 2018, per Resolution No. 18-375 the Board approved the first of two (2) year contract extensions in Amendment No. 6 and approved the second (2) year extension as part of Amendment No. 8 on June 23, 2020, per Resolution No. 20-261. On July 13, 2021, per Resolution No. 21-302 the Board approved Amendment No. 9 for the final FY2021-22 contract year.

The current contract expires on June 30, 2022. Due to delays in the release of Request for Proposals (RFP) No.158064, which must be issued in order to initiate a new contract, staff is requesting a three-month contract extension July 1, 2022 – September 30, 2022. This extension will allow potential bidders the time to develop and submit proposals within the RFP timeline and will ensure the continued operation of Nevada County Now paratransit services. The published tentative RFP schedule is as follows.

Pre-Proposal Conference.....	May 26, 2022, at 2:00pm
Deadline for Final Questions.....	June 10, 2022, by 5:00pm
Proposal Submission Deadline.....	June 17, 2022, before 5:00pm
Evaluation of Proposals.....	June 20 through June 30, 2022
Interviews (optional).....	July 13, 2022 (hold entire day)
Contract Negotiations.....	July 18 through 22 2022
Contract approval by Board of Supervisors.....	September 2022

Staff recommends the Board approve the requested Contract Extension for a duration of three months, July 1, 2022 – September 30, 2022.

Item Initiated by: Robin Van Valkenburgh, Transit Services Manager
Approved by: Trisha Tillotson, CDA Director and Acting Director of Public Works

Submittal Date: May 19, 2022
Revision Date: June 3, 2022