



RESOLUTION No. _____

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION TO ESTABLISH A CONSOLIDATED USER FEE SCHEDULE FOR COUNTY DEPARTMENTS AND UPDATE OR REVISE USER FEE SCHEDULES FOR SERVICES PROVIDED BY THE ASSESSOR, CLERK OF THE BOARD, COMMUNITY DEVELOPMENT AGENCY, PUBLIC HEALTH VITAL RECORDS, AND TREASURER-TAX COLLECTOR, AND RESCINDING RESOLUTIONS 98-263, 19-242, AND 21-180.

WHEREAS, the County of Nevada is required to provide certain services for which it is appropriate to charge a fee; and

WHEREAS, the County of Nevada desires these fees to be fair and equitable to the recipients of such services and to County taxpayers; and

WHEREAS, the County of Nevada desires to continue to consolidate department fee schedules into a single document for ease of public use; and

WHEREAS, the County wishes to update or revise fees for the Assessor (Exhibit B), Clerk of the Board (Exhibit C), Community Development Agency (Exhibit E), Public Health Vital Records (Exhibit K), and Treasurer Tax Collector (Exhibit M); and

WHEREAS, the fees set forth in the attached fee schedules are reasonably necessary to recover the actual and reasonable costs of providing the service for which the fee is imposed; and

WHEREAS, the County of Nevada desires that the departments be financially self-supporting to the greatest extent allowable by charging a fee equal to the actual cost of providing services.

NOW, THEREFORE, BE IT RESOLVED that the Nevada County Board of Supervisors of the County of Nevada, State of California, hereby establish the following into the Consolidated Fee Schedule:

1. Fee schedule for the Animal Control and Shelter, attached hereto as Exhibit "A".
2. Fee schedule for the Assessor, attached hereto as Exhibit "B".
3. Fee schedule for the Clerk of the Board, attached hereto as Exhibit "C".
4. Fee schedule for the Clerk Recorder, attached hereto as Exhibit "D".
5. Fee schedule for the Community Development Agency, including Agricultural Commissioner, Building Department, Cannabis Policy and Compliance, Code Compliance, Community Development Administration, Environmental Health, Planning, Public Works and County Surveyor, attached hereto as Exhibit "E".

6. Fee schedule for the Registrar of Voters (Elections), attached hereto as Exhibit “F”.
7. Fee schedule for Information and General Service Agency, including the Airport, Facilities, and Geographic Information Systems (GIS), attached hereto as Exhibit “G”.
8. Fee schedule for the Library, attached hereto as Exhibit “H”.
9. Fee schedule for the Probation Department, attached hereto as Exhibit “I”.
10. Fee schedule for the Public Guardian Division of Social Services, attached hereto as Exhibit “J”.
11. Fee schedule for the Public Health Vital Records, attached hereto as Exhibit “K”.
12. Fee schedule for the Sheriff, attached hereto as Exhibit “L”.
13. Fee schedule for the Treasurer-Tax Collector, attached hereto as Exhibit “M”.

BE IT FURTHER RESOLVED that the Board of Supervisors hereby directs as follows:

1. The User Fee Review Group (UFRG) is authorized to administratively adjust or add mandatory State-adopted fees to the attached fee schedules if the County is required to collect such fees on behalf of or at the express direction of the State.
2. Fees indicated in the attached fee schedules can be automatically adjusted annually for up to two fiscal years following a fee study update. The annual adjustment shall be the Consumer Price Index (CPI) for urban wage earners and clerical workers in the State of California for the previous twelve months ending in December as published by the State of California Department of Industrial Relations. Annual adjustments shall only be made if the CPI is more than zero percent. The County shall apply, and post notice of all automatic fee increases at least sixty days prior to the effective date of the increase, for which the effective date would be no sooner than July 1 of each fiscal year.
3. The Community Development Agency Cannabis Compliance Department Fees shall have a phased increase in Fees as noted in Exhibit “E”, which in addition to the Fiscal Year 2022-23 increase, will be a 7.2% increase for Fiscal Years 2023-24 and 2024-25 or CPI, whichever is greater.
4. The Community Development Agency Code Compliance Department Fees shall have a phased increase in Fees as noted in Exhibit “E”, which in addition to the Fiscal Year 2022-23 increase, will be a 6% increase for Fiscal Years 2023-24 and 2024-25 or CPI, whichever is greater.
5. The UFRG shall annually review the attached fee schedules to confirm that the application of the CPI is consistent with the County’s local cost increases and the County’s actual cost of providing the identified services. If there is a substantial deviation from CPI and actual costs, the User Fee Review Group will recommend to the Board of Supervisors an amended fee schedule.
6. This Resolution and all revised fee schedules attached hereto shall be effective sixty (60) days after its adoption.
7. Resolutions 98-263, 19-242, and 21-180 are rescinded.