



Consolidated User Fee Update

Fiscal Year 2022/23

Background

- Previous direction from the Board to consolidate and streamline adoption of Nevada County Departmental User Fees
- First consolidated User Fee adoption in FY 2019/20 (Resolution 19-242)
 - included a Consumer Price Index mechanism for updating fees annually (not including statutory fees)
 - Fee Schedules included: Clerk of the Board, Community Development Agency, Information and General Services, Probation, Registrar of Voters (Elections) and Social Services (Public Guardian)
- Amendments to Resolution 19-242 in FY 2020/21 and FY 2021/22 added additional fee schedules
 - FY 2020/21: Animal Control and Shelter, Sheriff, Library, and Treasurer-Tax Collector
 - FY 2021/22: Clerk Recorder, Geographic Information Systems (GIS), Public Health Vital Records

FY 2022/23 Proposed Fee Update

FY 2022/23 proposed fee update includes:

- **New resolution** to adopt full consolidated list of fee schedules, and adds the Assessor's fee schedule (updated, full review)
- **Updates Fee Schedules** for CDA (full review), Clerk of the Board (full review), Public Health Vital Records (statutory updates only), Treasurer-Tax Collector (CPI only)

FY 2022/23 Proposed Fee Update, con't

- All fees were reviewed by the User Fee Review Group (CEO, Auditor, County Counsel)
- All fees are included in each department's FY 22/23 Proposed Budget and have been reviewed by the Budget Subcommittee

**Also rescinds Resolutions 19-242 as amended by 21-180 (current Consolidated Fee Reso, and 98-263 (current Assessor Fee Reso)*

Fee Development and Review Process

- Fee Studies and proposed updates were reviewed by the User Fee Review Group (UFRG)
- Fee Updates are considered reasonably necessary to recover the cost of providing service / enforcing regulations for which a fee is levied
- Fees based on actual cost and hourly rates with consideration of statutory requirements
- Include a CPI annual adjustment factor if applicable

Annual Fee Updates (CPI Adjustment)

- Certain fees (non-statutory and where applicable) will be automatically updated in the two fiscal years following adoption of the fees
- Annual adjustment based on yearly increases of Urban Wage Earners and Clerical Workers in California as published by California Department of Industrial Relations
- Provides for periodic reviews to minimize any deviations between CPI and Actual cost
 - Also, allows for CPI adjustment to be waived if recommended by UFRG and approved by Board
- Departments with CPI adjusted fees are the Assessor, Clerk of the Board, CDA, and Treasurer /Tax Collector
- If statutory fees change, they are automatically updated through the duration of the resolution

Resolution- Consolidated Fee Schedule Exhibits

Current Exhibits/Fee Schedules

- Exhibit A: Animal Control
- Exhibit C: Clerk of the Board
- Exhibit D: Clerk Recorder
- Exhibit E: CDA
- Exhibit F: Elections
- Exhibit G: IGS (Facilities, Airport, GIS)
- Exhibit H: Library
- Exhibit I: Probation
- Exhibit J: DSS Public Guardian
- Exhibit K: PH Vital Records
- Exhibit L: Sheriff
- Exhibit M: Treasurer/Tax Collector

FY 22/23 Added Exhibit/Fee Schedule

- Exhibit B: Assessor

Assessor

- Last Updated in 1998
- Fees generally collected for documents related to the County tax roll, annexations, maps and other documents, and research services.
- Fees were reviewed and revised based on current processes and some outdated fees were eliminated
- Automatic annual CPI adjustment will apply to hourly fees

Clerk of the Board

- Last Full Update in 2019/20
- Annual CPI adjustments have been applied since 2019/20
- Fees generally collected paper and electronic copies of documents, transcription, and efforts related to Assessment Appeals
- Automatic annual CPI adjustment applies to certain fees (generally hourly fees)

Community Development Agency

- Last Full Update in 2019/20
- Annual CPI adjustments have been applied since 2019/20
- Includes fees for all CDA departments (Ag Commissioner, Building, CDA Admin, Cannabis Compliance, Code Compliance, Surveyor, Planning, Environmental Health, and Public Works)
- Automatic annual CPI adjustment generally applies

Other Changes

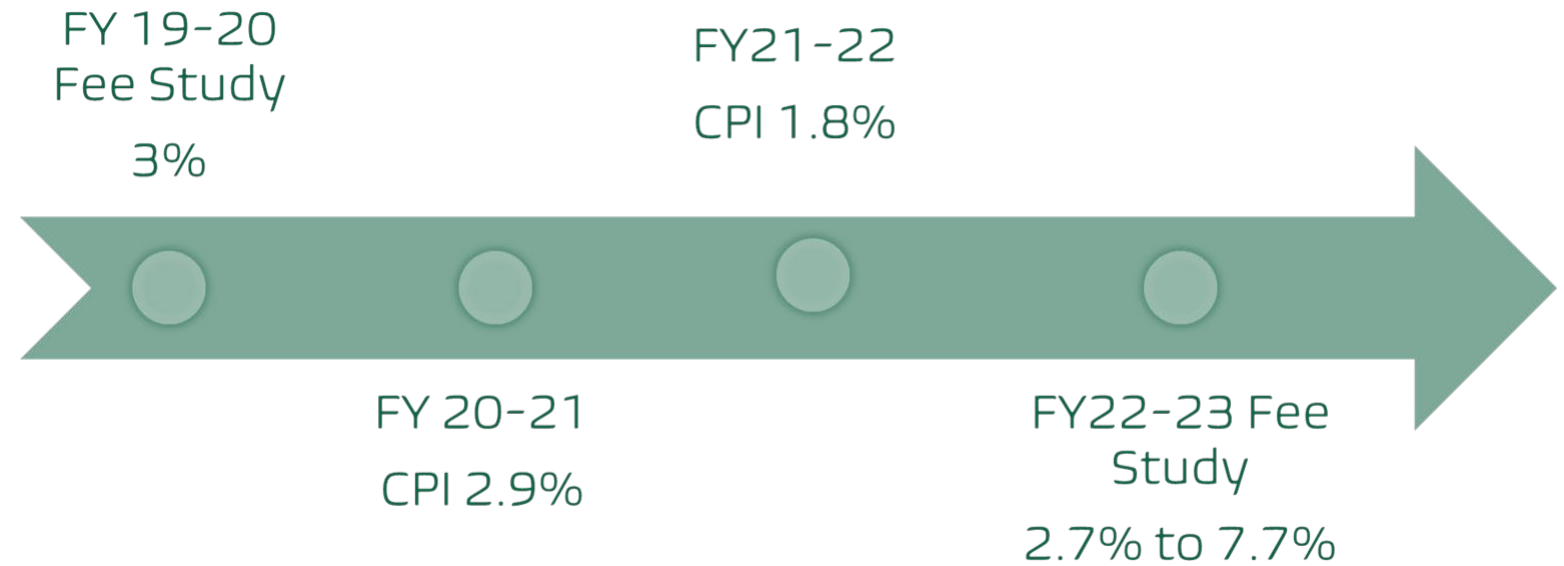
- Public Health Vital Records includes statutory changes implemented by the State
- Treasurer-Tax Collector includes automatic annual CPI adjustments
- Other fees remain unchanged



CDA User Fee Study Overview

Additional Detail

Community Development Agency



Community Development Agency



Rate Study included:

- Analyze Direct and Indirect Costs for Each Dept
- Review 3 years of Time Tracking and Time Studies to determine Productive Hours for dept staff
- Review Dept Fund Balance
- Engagement with Development Community & Associations



- Dec 2021 CPI (Consumer Price Index) CA = 7.0%
- Dec 2021 CCI (Construction Cost Index) for Bay area= 8%
- CDA proposed average increase is 5.8%.

Community Development Agency

	Hourly Rates			
	20/21	21/22	22/23 Proposed	
Building	\$153.34	\$156.14	\$160.74	2.9%
Planning	\$159.06	\$161.97	\$171.30	5.8%
Env Health	\$192.20	\$195.72	\$207.40	6.0%
Code	\$126.70	\$129.02	\$136.74	6.0%
Cannabis	\$126.70	\$129.02	\$138.34	7.2%
Ag	\$106.11	\$108.05	\$110.98	2.7%
Surveyor	\$180.87	\$184.17	\$198.42	7.7%
Engineer	\$203.27	\$206.98	\$222.92	7.7%

Community Development Agency

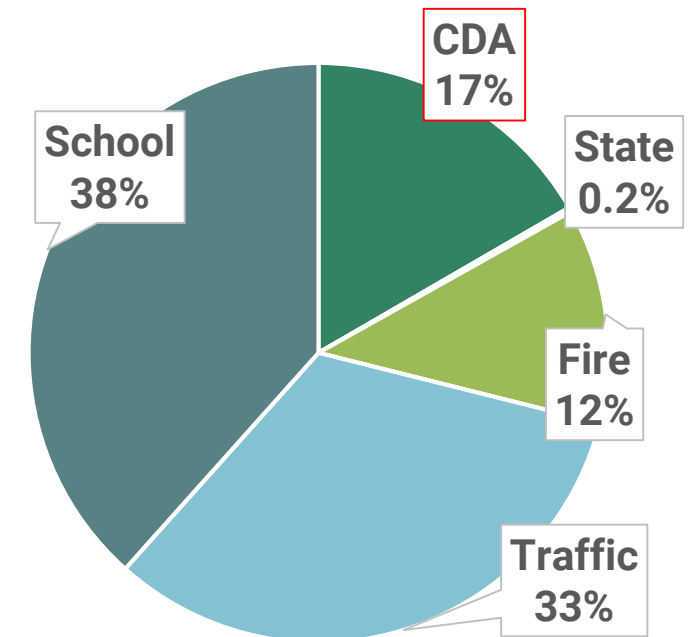
	Hourly Rate Comparison					
	Proposed 22/23 with PY% increase					
	Nevada County		Placer County		Yuba County	
Building	\$ 160.74	2.9%	\$ 138.85	7.4%	\$ 157.00	6.8%
Planning	\$ 171.30	5.8%	\$ 173.00	7.5%	\$ 157.00	6.8%
Env Health	\$ 207.40	6.0%	\$ 208.00	1.5%	\$ 157.00	6.8%
Surveyor	\$ 198.42	7.7%	\$ 207.00	7.3%	\$ 157.00	6.8%
Engineer	\$ 222.92	7.7%	\$ 207.00	7.3%	\$ 157.00	6.8%

Community Development Agency

FY21/22 Average Building Permit Fees: Eastern County

Agency	Amount	Percent
CDA	\$ 3,184	16.6%
State	\$ 45	0.2%
Fire	\$ 2,300	12.0%
Traffic	\$ 6,260	32.7%
School	\$ 7,344	38.4%
	\$ 19,134	100%

*Excludes PGE, Park & Rec,
NID / Well, Septic / Sewer





Questions?