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COUNTY OF NEVADA

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: June 28, 2022

TO: Board of Supervisors

FROM: County Counsel

SUBJECT: Resolution approving an Agreement with Thomson Reuters' West Publishing Corporation regarding online legal research, legal calendaring, and legal document preparation software, and related services in the amount of \$50,629.80 for the period of July 1, 2022, through June 30, 2025, and authorizing the Chair of the Board of Supervisors to execute the Agreement

RECOMMENDATION: Adopt the attached Resolution. This contract is contingent upon the adoption of the FY 22/23 County Budget.

FUNDING: Funding will come from the General Fund and the cost for Fiscal Year 2022-2023 will be \$16,060.20; the cost for FY 2023-2024 will be \$16,863.24; and the cost for FY 2024-2025 will be \$17,706.36 for a total Contract price of \$50,629.80.

BACKGROUND: The Office of the County Counsel serves as in-house counsel and provides a wide array of legal services for the County of Nevada, including litigation services. Online legal research, case management, calendaring and other technology-based support services are the most cost-effective and efficient way to maintain the resources necessary to operate and manage in-house legal services and ensure that staff can remain up-to-date on the law.

The County Counsel's office has been contracting with Thomson Reuters for legal research, case management, legal calendaring, and legal document preparation, as well as legal print publications for the past six years. We need to continue with Thomson Reuters for our legal research, calendaring, and document preparation needs for another three-year contract because this software also integrates with our newly implemented case management software, ProLaw.

Working with one service provider to bundle our online legal research service with our case management software and other related legal support services allows us to achieve the greatest cost savings and provides for better connectivity between internal legal support service programs and other County systems. In addition, this bundling provides access to discount programs for purchasing books and other legal materials for the office.

Thomson Reuters is a leading provider of legal publications, online research services, case management and calendaring programs and other legal support services and is well qualified to provide these needed services for the County Counsel's office.

The overall savings achieved by bundling our legal research and support services needs in this manner results in a significant improvement and efficiency in support services. We recommend the Board approve the Agreement.

Item Initiated by: Kelly McKinley

Approved by: Katharine L. Elliott, County Counsel

Submittal Date: 6/7/22