



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
950 MAIDU AVENUE, PO BOX 59902
NEVADA CITY, CA 95959-7902
(530) 265-1411 FAX (530) 265-9849 www.mynevadacounty.com

Trisha Tillotson
Community Development Agency Director

Trisha Tillotson
Acting Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: July 26, 2022

TO: Board of Supervisors

FROM: Trisha Tillotson, Acting Director of Public Works

SUBJECT: Resolution Approving Contract Amendment No. Five (5) with USA Fleet Solutions LLC., in a new not to exceed contract amount of \$494,493 for use of their Vehicle Locational and Diagnostic Information System and Authorizing the Auditor Controller to Encumber the Contract

RECOMMENDATION: Approve the attached resolution.

FUNDING: This agreement is included in the Fiscal Year 2022/23 Fleet Services and the Department of Social Services budgets. No budget amendment is required and there is no impact to the General Fund. Fleet costs associated with this agreement will be spread to County Departments that utilize County vehicles.

BACKGROUND: On August 8, 2017, the Nevada County Board of Supervisors adopted Resolution No. 17-415, approving an agreement with USA Fleet Solutions, LLC for the acquisition and use of the Fleet Solutions vehicle locational and diagnostic information system for the period of July 1, 2017, through June 30, 2018. Since that time the following four (4) amendments have occurred:

1. On July 17, 2018, the Board adopted Resolution No. 18- 381, extending the contract through August 14, 2018.
2. On August 14, 2018, the Board adopted Resolution No. 18-413, extending the contract term to June 30, 2020, and increasing the maximum contract amount to \$243,353 to accommodate \$75,044 annual costs for two additional fiscal years.
3. On June 23, 2020, the Board adopted Resolution No. 20-262, extending the contract term to June 30, 2021, with an option to renew for three additional years, and increasing the maximum contract amount to \$319,133 to accommodate the \$75,044 annual cost and allow an additional \$1,000 split 50/50 with the Department of Social Services for the Lone Worker Alarm system.
4. On June 15, 2021, the Board adopted Resolution No. 21-239, utilizing the first of the three options to renew the contract, for the period July 1, 2021, through June 30, 2022, for an annual amount of \$87,416 and a total contract not to exceed amount of \$406,813. This amendment included an additional \$11,900 to install the Fleet Solutions hardware on 25 additional vehicles and equipment. However, the project was put on hold and is intended to go forward in FY 2022/23.

This Amendment No. 5 includes the funding to complete the 25 vehicle and equipment GPS add-ons and the associated monthly service fees. Amendment No. 5 would utilize the second of the three options to renew the contract, for the period July 1, 2022, through June 30, 2023. The annual incumbrance requested will be \$87,680, for a new not to exceed total contract of \$494,493.

Item Initiated and Approved by: Trisha Tillotson, Acting Director of Public Works

Submittal Date: July 19, 2022

Revision Date: