



**COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
PLANNING DEPARTMENT**

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Trisha Tillotson
Community Development Agency Director

Brian Foss
Planning Director

**NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo**

MEETING DATE: May 23, 2023

TO: Board of Supervisors

FROM: **Brian Foss, Planning Director**

SUBJECT: Resolution approving Amendment No. 1 to Personal Services Contract with PlaceWorks, Inc. related to the preparation of the South County Area Plan extending the contract term to July 31, 2023 and authorizing the chair of the board to execute the Amendment.

RECOMMENDATION: Approve the attached Resolution.

FUNDING: There is no change to the project Cost. There is no impact on the General Fund.

ATTACHMENT: Resolution with Exhibit A: Amendment No. 1 to Personal Services Contract (Scope of Services and Schedule of Compensation)

BACKGROUND: On July 14, 2021, by way of Resolution 21-0537, the Planning Department retained PlaceWorks, Inc. for services related to the preparation of the South County Area Plan ("Greater Higgins Area Plan"). The project is completed, however an extension of the Contract term is necessary to issue payment for final invoices. The Area Plan was adopted by the Board of Supervisors on March 14, 2023 and additional time is necessary to process payment for the final invoices related to services provided under the current Contract. No additional funding or services are proposed.

Item Initiated by: Kyle Smith

Approved by: Brian Foss, Planning Director