

**AMENDMENT NO. 1 TO THE CONTRACT WITH BRIGHT FUTURES FOR
YOUTH (RES. 22-422)**

THIS AMENDMENT is executed this February 27, 2024 by and between BRIGHT FUTURES FOR YOUTH, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County.” Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on August 9, 2022 per Resolution RES 22-422; and

WHEREAS, the Contractor provides Youth Workforce Development activities in Western and Eastern Nevada County; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$667,624 to \$727,624 (an increase of \$60,000), extend the contract termination date from April 30, 2024 to September 30, 2024, amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and a term extension to September 30, 2024.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of February 27, 2024
2. That Maximum Contract Price, shall be amended to the following:
\$727,624.
3. That the Contract Termination Date is amended to the following:
September 30, 2024.
4. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
5. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: _____
Chair of the Board of Supervisors

ATTEST:

By: _____
Clerk of the Board

CONTRACTOR:

By: _____
Bright Futures For Youth
200 Litton Drive, Suite 308
Grass Valley, California 95945

**EXHIBIT “B”
SCHEDULE OF CHARGES AND PAYMENTS
BRIGHT FUTURES FOR YOUTH**

The maximum contract price shall not exceed \$727,624 for the satisfactory performance of services as described in Exhibit “A”, for the contract term of July 1, 2022 through September 30, 2024 and shall be in accordance with the budget shown below.

County shall reimburse for these services and expenses provided monthly by Contractor. Contractor agrees to properly record, and report time spent on services described in Exhibit “A”.

CONTINGENCY

Contract maximum is contingent and dependent upon the County’s receipt of anticipated Grant Funds for contract services.

PROGRAM BUDGET

Operating Budget – July 1, 2022- September 30, 2024

	FY 22-23 7/1/2022-6/30/2023	7/1/2023-9/30/2024
BFFY PERSONNEL:	Amount:	Amount:
Community Engagement Manager ,	\$230	
Kitchen Manager	\$23,147	\$50,047
Operations Manager	\$18,042	\$10,038
1 Summer Camp ECE Lead Counselor	\$7,734	\$3,705
Friendship Club Program Director		\$17,354
Employment Skills & Strength Coach		\$4,000
Associate Director- Intern Supervisor		\$9,828
Office Manager- Intern Coordinator		\$8,142
NEO Program Director		\$63,612
TOTAL SALARIES:	\$49,152	\$166,726

YOUTH WORKFORCE FELLOW- WAGE		
Youth Development Assistant – NEO	\$8,856	\$32,536
Kitchen Assistant	\$19,421	\$90,745
Friendship Club Intern- Summer Program		\$13,853
Summer Camp Counselors	\$44,704	\$34,614
Youth Development Coordinators- NEO	\$3,229	\$103,529
Clothes Closet and Food Pantry Coordinator (Basic Need Assistant)	\$5,926	\$9,206
Office Assistant Intern		\$20,160
TOTAL YOUTH WAGES	\$82,136	\$304,643
WORKERS COMPENSATION FOR YOUTH	\$1,447	\$7,826
FICA FOR YOUTH	\$5,975	\$29,203
HEALTH CARE FOR YOUTH		\$11,500
YOUTH SUPPORT (Money to pay for childcare, offer childcare during trainings, transportation costs, work clothes, work equipment, etc.)	\$15	\$379
10% ADMINISTRATIVE OVERHEAD	\$13,872	\$54,750
TOTAL:	\$152,597	\$575,027

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director of Social Services or his/her designee. The Department of Social Services at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request. Contractor acknowledges and agrees that any budget modification or change request shall be submitted and approval received prior to any expenses incurred.

INVOICES AND PAYMENTS

Contractor will provide timely submission of fiscal and programmatic documentation of administration metrics pertaining to contract activities.

Contractor shall submit an invoice to County by the 5th of each month following the month services were rendered.

Each invoice shall include:

- Contract Number assigned to the approved contract
- Dates/Month services were rendered and/or billing period covered
- Actual cost of services rendered, per the budgeted line items above
- Supporting documentation and/or reports as required and specified in Exhibit “A”, utilizing the County provided excel spreadsheet
- Supporting documentation of budget costs per Exhibit “B”

SUBMIT INVOICES TO:

HHSA Administration
Attn: DSS Fiscal
950 Maidu Avenue
Nevada City, California 95959

County shall review each invoice for appropriateness of supporting documentation. Should there be a discrepancy on the invoice, said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the department. Errors or lack of sufficient supporting documentation may result in a delay of invoice processing and payment.