RESOLUTION No. 24-083

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING EXECUTION OF AMENDMENT 2 TO THE CONTRACT WITH BRIGHT FUTURES FOR YOUTH FOR FRIDAY NIGHT LIVE/CLUB LIVE PILOT PROJECT TO INCREASE THE MAXIMUM CONTRACT PRICE FROM $174,999.96 TO $199,999.96 (AN INCREASE OF $25,000), REVISE EXHIBIT "A", SCHEDULE OF SERVICES TO EXPAND THE NUMBER OF PROGRAMS IMPLEMENTED THROUGH FY24/25, REFLECT AN ADDITIONAL FUNDING SOURCE AND REVISE EXHIBIT "B", SCHEDULE OF CHARGES AND PAYMENTS TO REFLECT THE INCREASE IN THE MAXIMUM CONTRACT PRICE (PESQ4601) (RES 22-633)

WHEREAS, on October 18, 2022, per Purchasing Order PESQ4601, the Nevada County Purchasing Agent authorized the execution of the Professional Services Contract between the County of Nevada and Bright Futures for Youth pertaining to the provision of youth leadership development services through the Friday Night Live/Club Live Pilot Project as a component of the County's implementation of the Friday Night Live/Club Live Program which was subsequently amended on December 13, 2022 per Resolution 22-633; and

WHEREAS, Nevada County Public Health Department and Bright Futures for Youth entered into a six-month agreement on a Pilot Project to support the expansion of Friday Night Live, Club Live and Friday Night Live Kids youth leadership development programs in Nevada County schools and both entities wish to extend the project through June 30, 2025; and

WHEREAS, Nevada County Public Health Department has received American Rescue Plan Act (ARPA) specifically for the purposes of expanding Friday Night Live, Club Live and Friday Night Live Kids youth leadership development programming in Nevada County; and

WHEREAS, Alcohol and Other Drug Prevention Fund 1146 funds come from alcohol abuse education and prevention penalty assessments collected pursuant to Vehicle Code section 23645 as outlined in Penal Code Section 1463.25 are for the express purpose of alcohol and other drug prevention and youth development programming, including Friday Night Live, Club Live and Friday Night Live Kids; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from $174,999.96 to $199,999.96 (an increase of $25,000), revise Exhibit "A" Schedule of Services to expand the number of programs implemented through FY24/25, incorporate an additional funding source and amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that the Amendment No. 2 to that contract by and between the County and Bright Futures for Youth, with a contract term of August 1, 2022, through June 30, 2025 in the maximum amount of $199,999.96, be and hereby is approved, and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Amendment on behalf of the County of Nevada.

Funds to be disbursed from accounts: 1512-40104-493-1000/521520; 1589-40102-492-2732/521520; 1589-40102-492-2801/521520.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a special meeting of said Board, held on the 27th day of February 2024, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout and Susan Hoek.

Noes: None.

Absent: None.

Abstain:

Recuse: Supervisor Hardy Bullock.

ATTEST:

TINE MATHIASEN
Chief Deputy Clerk of the Board of Supervisors

By: _____

_____
Hardy Bullock, Chair

AMENDMENT #2 TO THE CONTRACT WITH BRIGHT FUTURES FOR YOUTH (PESQ4601) (RES 22-633)

THIS AMENDMENT is executed this February 27, 2024 by and between BRIGHT FUTURES FOR YOUTH, hereinafter referred to as "Contractor" and COUNTY OF NEVADA, hereinafter referred to as "County". Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on October 18, 2022 per Purchase Order No. PESQ4601; and

WHEREAS, the Contractor operates a provision of youth leadership development services through the Friday Night Live/Club Live Pilot Project as a component of the County's implementation of the Friday Night Live/Club Live Program; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from $174,999.96 to $199.999.96 (an increase of $25,000), revise Exhibit "A" Schedule of Services to expand the number of Friday Night Live/Club Live chapters supported, incorporate an additional funding sources and amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #2 shall be effective as of January 1, 2024.
2. That Maximum Contract Price, shall be amended to the following: $199,999.96.
3. That the Schedule of Services, Exhibit "A" is amended to the revised Exhibit "A" attached hereto and incorporated herein.
4. That the Schedule of Charges and Payments, Exhibit "B" is amended to the revised Exhibit "B" attached hereto and incorporated herein.
5. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: _____
Chair of the Board of Supervisors

ATTEST:

By: _____
Clerk of the Board

CONTRACTOR:

By: _____ (Feb 15, 2024 13:08 PST)

Bright Futures for Youth
200 Litton Drive, Suite 308
Grass Valley, CA 95945

EXHIBIT "A"
SCHEDULE OF SERVICES
BRIGHT FUTURES FOR YOUTH

Bright Futures for Youth, hereinafter referred to as "Contractor", shall provide services related to the Friday Night Live/Club Live Pilot Project for the Nevada County Public Health Department, hereinafter referred to as "County".

Program Overview:

The California Department of Health Care Services (DHCS) provides the County with Substance Abuse and Treatment Block Grant (SABG) funding that originates through the United States Substance Abuse and Mental Health Services Administration (SAMHSA). The funding is to be used for specified purposes, including funding primary prevention by providing universal, selective, and indicated prevention activities and services for persons not identified as needing treatment.

The County-wide Friday Night Live/Club Live (FNL/CL) program is primarily focused on forming youth-adult partnerships with young people to provide programs rich in opportunities and support, so young people will be less likely to engage in problem behaviors, more likely to achieve in school, and more likely to attend higher education or secure employment. FNL/CL's vision is to work hand-in-hand with young people, so they are both problem free and fully prepared. School advisors lead the clubs with support from county staff and community partners. FNL/CL has been active in Nevada County for about 30 years.

In 2021, the County received a supplemental budget allocation from DHCS through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) that provided the County with additional funding for Friday Night Live/Club Live through December 31, 2022. The County also received a supplemental budget allocation from DHCS through the American Rescue Plan Act (ARPA) that provided the County with additional funding for Friday Night Live/Club Live through June 30, 2025.

County Alcohol Education Program funds come from alcohol abuse education and prevention penalty assessments collected pursuant to Vehicle Code section 23645 as outlined in Penal Code Section 1463.25. The funds are deposited by the County Treasurer into a special alcohol abuse and prevention fund.

Scope of Work:

Contractor shall provide the following services:

Contractor is responsible for coordinating Friday Night Live and Club Live programming, in partnership with the County, Nevada County schools and school advisors. Deliverables include the following:

- Coordinate 7-9 FNL/Club Live Chapters at Nevada County schools or community sites, in partnership with schools, school advisors and NCPHD, including:
    - Support for existing FNL/CL chapters and school advisors
    - Establishing new FNL/CL chapters at 6-8 Nevada County schools or community sites with a focus on schools and students with the highest rates of free and reduced lunch
    - Attend weekly FNL/CL chapter meetings
    - Coordinate with school advisors to plan meetings and activities
    - Provide ongoing program support of prevention activities
    - Provide content expertise on youth development and issues related to primary prevention for alcohol and other drug use

    - Develop programming consistent with the Friday Night Live/Club Live Standards of Practice
- Meetings and Trainings
    - Attend regular check-in meetings with NCPHD staff at least every month.
- All work should support Nevada County's 2020-2025 Alcohol and Other Drug Use Prevention Strategic Plan goal of decreasing underage drinking, youth cannabis use and opioid overdose deaths.

Contractor agrees to provide the following:

- Recordkeeping and Reporting
    - Submit a monthly invoice.
    - Provide NCPHD with a full accounting of all expenditures.
    - Submit a monthly summary of all events conducted, as required for state reporting, including:
        - Report on all FNL/CL meetings and activities (Templates will be provided)
        - Sign-in sheets and meeting agendas from each FNL/CL meeting
        - Other materials, activities and program data, including demographics, as required for county, state and federal reporting requirements

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
BRIGHT FUTURES FOR YOUTH

Payment under the terms of this Agreement shall not exceed $199,999.96 for the entire contract term of August 1, 2022 through June 30, 2025 for satisfactory performance of services as outlined in Exhibit "A" and as budgeted below:

RATE SCHEDULE

Funds shall be expended in a manner that allows for the continuation of Friday Night Live/Club Live programming throughout the duration of the contract period without major interruption.

The below budget outlines the expected expenditures for the contract. Changes greater than 10% in each any category must be approved by the contract manager.

FY22/23

Program Name	CRRSAA & ARPA Friday Night Live	
Summary		
Category		Amount
Staff Expenses	$	40,415.78
Consultant/Contract Costs	$	2,500.00
Equipment	$	5,584.20
Supplies	$	7,500.00
Travel	$	2,500.00
Other Expenses	$	9,000.00
Indirect Costs	$	7,500.00
County Support Administrative Direct Costs	$	-
Total Cost of Program	**$**	**74,999.98**

FY23/24

Program Name	CRRSAA Primary Prevention & Friday Night Live	
Summary		
Category		Amount
Staff Expenses	$	50,555.51
Consultant/Contract Costs	$	-
Equipment	$	-
Supplies	$	2,500.00
Travel	$	60.03
Other Expenses	$	3,134.55
Indirect Costs	$	6,249.90
County Support Administrative Direct Costs	$	-
Total Cost of Program	**$**	**62,499.99**

FY24/25

Program Name	CRRSAA Primary Prevention & Friday Night Live	
Summary		
Category		Amount
Staff Expenses	$	54,923.45
Consultant/Contract Costs	$	-
Equipment	$	-
Supplies	$	400.00
Travel	$	53.50
Other Expenses	$	873.14
Indirect Costs	$	6,249.90
County Support Administrative Direct Costs	$	-
Total Cost of Program	**$**	**62,499.99**

CONTINGENCY

Contract maximum is contingent and dependent upon the County's annual receipt of anticipated State/Federal/Local Funds for contract services, including funding through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and American Rescue Plan Act (ARPA) for Friday Night Live/Club Live, as well as available funds for Alcohol and Other Drug Prevention Special Revenue Fund 1146.

BILLING AND PAYMENT

Contractor shall submit an invoice to County by the 20th of each month following the month services were rendered. Each invoice shall include:

- Dates/Month/hours of services rendered
- Cost of services rendered – identifying total direct costs
- Billing period covered
- Contract Number assigned to the approved contract
- Unique invoice number for each invoice submitted
- Supporting documentation

Invoices are to be submitted to:

Nevada County Public Health Department
Attention: Toby Guevin
500 Crown Point Circle, Suite 110
Grass Valley, California 95945

County shall review each billing for supporting documentation, dates of services, and costs of services as detailed previously. Should there be a discrepancy on the invoice, said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the Department.