NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE:

TO: Board of Supervisors

FROM: **Justin Drinkwater – IGS-Facilities Management**

SUBJECT: Resolution Authorizing the Director of Facilities Management to approve plans and specifications for public projects with an estimated construction cost of $50,000 or less individually and not more than $350,000 annual aggregate project costs, approving a Qualified List of General Engineering Contractors, approving Master Services Agreements with Freschi Construction, Hansen Bros Enterprise, C&D Contractors and Deschaine Enterprises, all from of Grass Valley, CA for an initial one (1) year period beginning July 8, 2025, through June 30, 2026, and approving the option to renew the Agreements for up to three (3) additional 1-year periods.

RECOMMENDATION: Adopt the Resolution.

FUNDING: There is no immediate fiscal impact resulting from this action. Bids will be solicited from firms on the Qualified List for project-by-project basis, and individual task orders will be awarded based on lowest price. The resulting expenditures will be funded from existing budgets or project funds, as appropriate, and will not involve use of state or federal funds. Task orders of $50,000 or less shall be executed by the Purchasing Agent. Task orders exceeding $50,000 will require Board approval. A budget amendment will not be required at this time and there is no additional impact on the General Fund.

BACKGROUND:
The California Public Contract Code requires that any public projects with a value in excess of $10,000 require approval of plans and specifications in addition to a formal bid for those services. Bringing these smaller projects to your Board for approval of plans and specifications can add delay to the required work and can impact efficient County operations.

The Department of Facilities Management is continuously seeking process improvements to maximize efficiencies in serving their customers. This action will allow approval of plans and specifications for projects such as earthwork projects, concrete flatwork, installation/repair of utilities, asphalt paving, and drainage and erosion control to proceed upon review and approval of the Director of Facilities Management and County Building Official. All projects associated with this delegated authority will be performed in accordance with both the Public Contract Code and the County's Purchasing Policy. Further, this delegated authority would only apply to County-funded projects, and not to any project that is funded partially or completely with state or federal funds.

To best leverage these efficiencies, the Facilities Management Department requires qualified firms to provide small construction design and execute the work for projects with an estimated construction cost of $50,000 or less in value.

The Facilities Management Team collaborated with the Purchasing Division to develop Request for Qualifications No.200398 for Contracting Trade Services for Public Works Projects. The solicitation was posted on the County's website and public purchase.

Submittals were opened on May 30, 2025. Four submittals of qualifications were received. An evaluation committee of subject matter experts was formed to review and select firms based on their experience and qualifications in accordance with the criteria published in the RFQ. The following four firms were chosen and have been deemed responsive and responsible:

1. Freschi Construction of Grass Valley, CA
2. C&D Contractors of Grass Valley, CA
3. Hansen Bros Enterprises of Grass Valley, CA
4. Deschaine Enterprises of Grass Valley, CA

Individual projects will be awarded on an as-needed basis and as projects are identified. The County will solicit bids from at least three of the qualified firms for each project over $10,000 and up to $50,000 maximum.

The aggregate annual spend on these services will not exceed $350,000 and will be paid for by task order from the requesting department's existing approved budgets or project funds.

Purchasing Policy section 7.1(E) requires Board approval of the recommended Qualified List and extensions thereof.

Item Initiated: Chris Porter

Approved by: Justin Drinkwater