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NEVADA CITY, CA 95959

E-mail: michael.purcell@pcmg.com

Phone: (800) 625-5468 x 55795

Fax. (310) 630-3264

Contact: Michael Purcell

ACCOUNTS PAYABLE

950 MAIDU AVENUE

Product Exterided Price	12,150.00 845.00	12,995.00	1,032.75	450.00	14,477.75
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Contract Number	Open Market Open Market				
Product Beschpilan	APC Symmetra LX 12kVA Scalable to 16kVA N+1 Ext. Run Tower, 208/240V Scheduled 5X8 Assembly and Power-Up Service	Ship-to: ACCOUNTS PAYABLE	950 MAIDU AVENUE	NEVADA CITY, CA 95959	
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Please make P.O. out to 'PCMG' (We are not able to process PO's made out to any of the subsidiary companies such as MacMall, PCM, OnSale, WareForce or SARCOM). Include PART #'s, QUOTE #, SIGNATURE, and the terms 'NET 30'. Please fax PO to fax number referenced above. SOFTWARE LICENSING: Include END-USER NAME, PHONE #, and E-MAIL ADDRESS in SHIP-TO field on P.O.

Project Title: Sheriff Dispatch UPS Replacement Project Charter

Project Number: 6364 **Date:** 2/17/2015

Project Title: Sheriff Dispatch UPS Replacement

Project Manager: Art Porebski

Project Sponsor: Joseph Salivar, Undersheriff

Department: Sheriff

Start Date: 3/2/2015

Requested Completion Date: 3/13/2015

Charter Version #: 1.0

Executive Summary: N/A.

Objective: Provide a replacement Uninterruptible Power Supply (UPS) to back up the Dispatch/911 center at WBCF. This UPS services all the Dispatch consoles, including PCs, monitors, printers, and supporting hardware. The existing UPS has reached the end of its service life and service contract cannot be extended.

Benefits:

• Provide a reliable backup power source (UPS) for the WBCF Dispatch/911 center in the event of a utility power failure.

Deliverables:

- APC brand Symmetra LX model 12kVA Uninterruptible Power Supply.
- APC Network Management Card for remote monitoring and management.

Major High-Level Tasks:

Tas	sk	Start Date	Completion Date
1.	Charter ready for approval process	2/17/15	2/20/15
2.	Charter signed and approved	2/20/15	2/27/15
3.	Board approval	3/10/15	3/10/15
4.	Purchase Order submitted	3/10/15	3/11/15
5.	Vendor UPS installation	3/13/15	3/20/15

Core Team Members:

Team Member or Dept/Division	Role	
Art Porebski	Project Lead	
Brian Murphy	Network Analyst	

Exclusions:

N/A.

Project Title: Sheriff Dispatch UPS Replacement Project Charter

Risks:

N/A.

Issues:

N/A.

Assumptions:

- Project completion date will be dependent on vendor availability.
- Information Systems will coordinate with the Sheriff and vendor to determine the best date and time for cutover to new UPS system.
- All work to be performed during regular County business hours.
- UPS includes 2-year warranty with 24/7 phone tech support with NBD parts replacement.
- Sheriff will need to purchase APC extended service contract to maintain support prior to expiration of two-year factory warranty period.
- Sheriff to acquire fixed asset approval for UPS system.

Budget:

		rg Code/PCN:	Non-bi	llable
	0101202041573	1000 / 15700000		
Time:	# 6 Hours	\$570.00	# Hours	\$
Misc. Materials:		\$200.00		\$
Contractor UPS				\$
Hardware and Labor:		\$14,500.00		
Electrical Contractor:		\$1,000.00		\$
Other Costs:		\$ 1000		\$
Total Upfront Costs:		\$16,270.00	# Hours	\$ 1997
Total Ongoing Costs:		\$		

Project Authorization:

This Charter formally authorizes the Project Manager to assemble the Project Team and develop the Project Plan to Replace the Sheriff Dispatch UPS system.

The project plan will be submitted to the Project Sponsor(s) for approval by 2/27/2015. The project manager will obtain approval from the project sponsor(s) for any scope, schedule or cost changes which impact the project completion milestone(s).

The Project Manager, Art Porebski, is hereby authorized to interface with management as required, negotiate for resources, delegate responsibilities within the framework of the project, and to communicate with all contractors and management, as required, to ensure successful and timely completion of the project. The Project Manager is responsible for developing the project plan,

2/23/2015 2

Project Title: Sheriff Dispatch UPS Replacement Project Charter

monitoring the scope, schedule and cost of the project during implementation and maintaining control over the project by measuring performance and taking corrective action.

Approved by: Route in order as shown. CIO will specify if CEO signature is required

Reqd.	Role	Name	Signature	Date Signed
X	Project Manager	Art Porebski	for PM MORDE	2/23/15
	IGS TechOps Mgr	Landon Beard	SURVE	2/23/
	IGS Applications Mgr	Tom Naramore		
	IGS Facilities Mgr	Tom Coburn		
	Customer Care Mgr	Diana Carolan		
X	CFAO Only If total materials and contracts exceeds \$5000	Mary Ross	GANDO.	2/23/15
X	CIO	Steve Monaghan	the Man	2/2/5
X	Project Sponsor	Joseph Salivar	fort T. he is	2-24-2015
	CEO	Rick Haffey		