



**COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
PLANNING DEPARTMENT**

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Sean Powers
Community Development Agency Director

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**NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo**

MEETING DATE: April 11, 2017

TO: Board of Supervisors

FROM: Nevada County Planning Department

SUBJECT: Resolution for an amendment to the contract between the County and Michael Baker International to renew the contract and to increase the overall compensation amount by \$24,681 and a request to amend the Planning Department Fiscal Year 2016/2017 Budget.

RECOMMENDATION: Approve the attached Resolution amending the contract with Michael Baker International, Inc. for additional work performed outside of the original scope of work and renew the contract by extending the contract termination date to December 31, 2017 and to amend the Planning Department Fiscal Year 2016/2017 Budget (4/5 affirmative vote required).

FUNDING: No effect on the General Fund; this amendment effects the Planning Department Fiscal Year 2016/2017 Budget only.

ATTACHMENTS:

1. Resolution- amending the original contract with Michael Baker International (MBI) for the Environmental Impact Report for the Dollar General Projects to renew the contract and to compensate MBI for work completed that was outside of the original scope of work, including site specific visual simulations.
 2. Original Contract (Resolution 15-548).
 3. Michael Baker International "Dollar General Budget Augment Request for Out-of-Scope Work on the Draft EIR" Request Letter
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BACKGROUND:

On December 8, 2015 the Board of Supervisors approved Resolution No. 15-548, which established a contract with Michael Baker International (MBI) for the preparation of an Environmental Impact Report for the three Dollar General Store projects being processed by the Planning Department.

To date, MBI has prepared the Draft Environmental Impact Report (DEIR) and has submitted an administrative draft of the Final EIR (FEIR) to the County for review. Remaining tasks include responding to any final County comments on the FEIR, completing the CEQA Findings of Fact, the Statement of Overriding Considerations, the final version of the Mitigation Monitoring and Reporting Program and releasing the FEIR for public comment before scheduling public hearings for the consideration of the EIR and project(s). The purpose of this Contract Amendment is to renew the contract by effectively extending the contract termination date to December 31, 2017 (the original contract expiration date was December 31, 2016) and to compensate MBI for tasks completed to prepare the Administrative DEIR. These tasks included preparation of visual simulations (\$17,200) and for revisions to the Administrative DEIR (\$7,481) based on the fact that MBI had to wade through additional revised studies and supplemental information that was provided by the applicant that was at times delayed or submitted in iterations that resulted in additional revisions to the Administrative DEIR that were in addition to what was originally budgeted for. The County also required a detailed analysis of 13 alternative sites, which required research and analysis at a greater level of effort than was assumed in the original scope of work. MBI's justification for these additional costs is outlined in Attachment 3.

In summary, attached to this staff report is a Resolution that, if approved, will amend the County's contract with Michael Baker International for preparation of an EIR for the 3 Dollar General Stores that have been proposed in Alta Sierra, on Rough and Ready Highway and in Penn Valley. This amendment will renew the contract and compensate Michael Baker International for work previously completed on the Administrative DEIR. Overall, this amendment will increase the Planning Department's Fiscal Year 2016/17 budget by \$24,681 and requires a 4/5ths affirmative vote by the Board of Supervisors.

Item Initiated by: Tyler Barrington, Principal Planner

Approved by: Brian Foss, Director of Planning