



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
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Sean Powers, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: April 11, 2017

TO: Board of Supervisors

FROM: Sean Powers, CDA Director

SUBJECT: Resolution approving an agreement with MIG, Inc. for services related to the formation and facilitation of the Community Advisory Group in an amount not to exceed \$115,260 and directing the Auditor-Controller to amend the Fiscal Year 2016/17 Community Development Agency Administration Budget and the Fiscal Year 2016/17 General Fund Other Finance Uses budget (4/5 Affirmative Required).

RECOMMENDATION: Approve the agreement with MIG, Inc. and adopt the Resolution.

FUNDING: Funding for this agreement will affect the Community Development Agency Administration budget and the General Fund Other Finance Uses budget. A budget amendment is included for consideration.

BACKGROUND: County regulations regarding cannabis cultivation and other cannabis-related activities in Nevada County has been a topic of discussion involving the community, County staff and elected officials. The County has worked towards long-term cannabis regulations since 2012 with multiple revisions to the existing ordinance. The County desires to work toward developing a permanent ordinance. It was decided that it was necessary to gather community input regarding the development of long-term regulations, and to that end, a subcommittee was formed. The cannabis subcommittee recommended an independent and impartial facilitator should be retained. The County conducted an RFP to select a facilitator that will assist in forming and driving stakeholder process and meetings.

On December 16, 2016 the County issued a Request for Proposals for Consulting and Facilitation Services for Marijuana Regulation Community Advisory Group. Sixteen proposals were received before the submission deadline of January 17, 2017. A selection committee reviewed the 16 proposals and invited the top 5 proposers to an in-person qualifications interview. The selection committee unanimously selected MIG, Inc. based on their expertise in facilitation, public outreach strategies and community engagement.

The County and MIG, Inc. have negotiated a scope of work and a maximum contract price of \$115,260 and staff is bringing this contract forward for your approval. Staff is expecting at least a year long process with a series of meetings where an advisory group will receive and consider input and recommendations from stakeholders. With support from the Board subcommittee and staff, there is no intention to reopen the current ordinance for the 2017 cultivation season as this would be premature to the County and MIG engaging in the stakeholder process. The County will watch closely the evolving State regulations throughout the stakeholder process and make strategic adjustments as necessary for State compliance.

Item Initiated by: Daniel Chatigny, CFAO
Approved by: Sean Powers, Director

Submittal Date: March 27, 2017
Revision Date: