



# **RESOLUTION No. \_\_\_\_\_**

## **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

### **RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT NO. 1 TO THE PERSONAL SERVICES CONTRACT WITH CAPITOL DIGITAL DOCUMENT SOLUTIONS, INC.**

WHEREAS, on June 23, 2015, the Board of Supervisors approved a Personal Services Contract with Capitol Digital Document Solutions, Inc. to allocate \$45,148 to convert Assessor paper documents to digital images in a PDF file format per Resolution 15-279; and

WHEREAS, there is an approximate 51,000 additional working paper documents that require conversion to digital images in order to complete the Assessor's conversion project for the archived working documents dating from 1970 through 2016; and

WHEREAS, the Contractor needs additional time to complete the conversion of the 51,000 additional paper documents; and

WHEREAS, the expiration date for the Capitol Digital Document Solutions, Inc. Contract expires on June 30, 2017; and

WHEREAS, the parties desire to amend the Contract to increase the maximum contract price by \$2,800 and extend the contract termination date to June 30, 2018; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors, of the County of Nevada, State of California, that Amendment No. 1 to the Personal Services Contract by and between the County and Capitol Digital Document Solutions, Inc. pertaining to increasing the maximum contract price from \$45,148 to \$47,948 (an increase of \$2,800) for the provision of additional conversion services related to the Assessor's paper documents and to extend the expiration date to June 30, 2018, be and hereby is approved, and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Amendment on behalf of the County of Nevada.

Funds to be disbursed from account: 0101-10201-011-1000/521520.