



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
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File:

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

**MEETING DATE:** July 11, 2017

**TO:** Board of Supervisors

**FROM:** Brad Torres, Wastewater Operations Manager

**SUBJECT:** **Approval of a Contract Renewal between Nevada County Sanitation District No. 1 and Cranmer Engineering, Inc., for Testing of Provided Samples from Wastewater Treatment Facilities and Collection Systems.**

**RECOMMENDATION:** Approve the attached Resolution.

**FUNDING:** Funding for this contract will be provided by each zone that requires testing within the Nevada County Sanitation District No. 1 Fiscal Year 2017/18 budget, and no budget amendment is needed. There is no impact to the General Fund.

**BACKGROUND:**

Nevada County Sanitation District No. 1 (District) waste discharge permits require sampling to verify that permit requirements are met. Cranmer Engineering, Inc. was one of two firms selected to perform these services. They are certified by the California Department of Health Services, Environmental Laboratory Accreditation Program (ELAP). In June 2016 (No resolution was required due to a lower total contract amount for fiscal year 16/17), the contract was renewed for Fiscal Year 2016/17. The contract work by Cranmer Engineering, Inc. to date has been performed to the County's satisfaction.

The District desires to renew the Contract Agreement with Cranmer Engineering, Inc. for Fiscal Year 2017/18 beginning July 1, 2017 and ending June 30, 2018 in the contract amount of \$40,000.

**Item Initiated by:** Brad Torres, Wastewater Operations Manager

**Approved by:** Trisha Tillotson, Director of Public Works

**Submittal Date:** June 26, 2017