



# **RESOLUTION No. 17-367**

## **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

### **RESOLUTION ADOPTING DEVELOPMENT IMPACT MITIGATION FEES ("AB 1600 FEES"), AND QUIMBY ACT FEES IN-LIEU OF LAND DEDICATION, FOR THE TRUCKEE- DONNER RECREATION AND PARK DISTRICT, PURSUANT TO SECTIONS L-IX 1.1 AND 1.3 OF THE LAND USE AND DEVELOPMENT CODE OF THE COUNTY OF NEVADA**

WHEREAS, the Board of Supervisors of the County of Nevada finds and declares as follows:

- A. Section L-IX 1.1 of the Land Use and Development Code of Nevada County provides that, pursuant to the "Mitigation Fee Act" (Gov. Code Sec. 66000 ff, also called "AB 1600 Fees"), the Board of Supervisors may adopt, by resolution, the development impact mitigation fees for the Truckee-Donner Recreation and Park District (hereinafter, the "the District).
- B. This resolution adopts partially the AB 1600 Fees that are based on the District's "Park Impact Fee Nexus Study Update – October 2013", and the District's Resolution 2017-261, which properly approved the proposed fees.
- C. Section L-IX 1.3 of the Land Use and Development Code of Nevada County further provides that, pursuant to the Quimby Act, the Board of Supervisors may adopt by resolution the Quimby Act Fees In-lieu of Dedication of Land for the District.
- D. This resolution also adopts the Quimby Act Fees In-lieu of Dedication of Land or Facilities, based on the District's "Quimby Parkland Dedication Requirement and In-Lieu Fee Study Update – October 2013", and the District's Resolution 2017-261, which properly approved the proposed inflationary adjusted fees.
- E. This resolution has been considered after a public hearing for which notice was published as required by Government Code Section 66018(a).

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors:

- 1. Adopts the following park impact fees on new residential development for development of park and recreational facilities:

Single-Family Housing	\$1.86 per square foot
Multi-Family Housing	\$2.67 per square foot
- 2. Adopts the following Quimby in-lieu fees for new residential subdivisions:

Single-Family Housing	\$5,734 per unit
Multi-Family Housing	\$4,223 per unit
- 3. Sets the effective date of the fees as October 1, 2017.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 27th day of June, 2017, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: 



Hank Weston, Chair

6/27/2017 cc: Planning\*  
AC\*  
TDR&PD\*



# **TRUCKEE-DONNER RECREATION AND PARK DISTRICT**

## **PARK IMPACT FEE NEXUS STUDY UPDATE**

OCTOBER 2013  
FINAL REPORT

PREPARED FOR:

**BOARD OF DIRECTORS  
TRUCKEE-DONNER RECREATION AND PARK DISTRICT**

PREPARED BY:

**SCI Consulting Group**

4745 MANGELS BOULEVARD

FAIRFIELD, CA 94534

PHONE 707.430.4300

FAX 707.430.4319

[www.sci-cg.com](http://www.sci-cg.com)

(THIS PAGE INTENTIONALLY LEFT BLANK)



## **TRUCKEE-DONNER RECREATION AND PARK DISTRICT**

---

### **BOARD OF DIRECTORS**

Kristin York, Chair  
Erin Casey, Vice Chair  
Kevin Murphy, Secretary  
Janet Brady, Director  
Peter Werbel, Director

### **GENERAL MANAGER**

Steve Randall

### **CLERK OF THE BOARD OF DIRECTORS**

Susan Mitchell

### **DISTRICT CONSULTANT**

Blair Aas, SCI Consulting Group  
Jennifer Per Lee, SCI Consulting Group

## **ACKNOWLEDGMENTS**

---

This Park Impact Fee Nexus Study Update was prepared by SCI Consulting Group under contract with the Truckee-Donner Recreation and Park District.

The work was accomplished under the general direction of Steve Randall, General Manager of the Truckee-Donner Recreation and Park District.

We would like to acknowledge the special efforts made by individuals and organizations to this project:

Sue Mitchell, Truckee-Donner Recreation and Park District  
Duane Hall, Town of Truckee Planning Division  
Nevada County Community Development Agency  
Placer County Community Development Department  
Marcia Salter, Nevada County Auditor-Controller's Office  
Nevada County Assessor's Office  
Placer County Assessor's Office

## TABLE OF CONTENTS

---

<b>EXECUTIVE SUMMARY .....</b>	<b>1</b>
ABOUT THE TRUCKEE-DONNER RECREATION AND PARK DISTRICT .....	1
OVERVIEW OF THE PARK IMPACT FEE METHODOLOGY / APPROACH .....	2
NEXUS REQUIREMENTS.....	2
SUMMARY OF KEY FINDINGS.....	3
SUMMARY OF GENERAL RECOMMENDATIONS.....	4
<b>SERVICE POPULATION.....</b>	<b>5</b>
FACILITY DEMAND FACTORS.....	5
EXISTING AND BUILDOUT SERVICE POPULATIONS .....	6
<b>PER CAPITA COST COMPONENTS.....</b>	<b>8</b>
PARK DEVELOPMENT COST PER CAPITA .....	8
COMMUNITY USE FACILITY COSTS PER CAPITA .....	9
<b>PARK IMPACT FEE DETERMINATION.....</b>	<b>11</b>
COST PER CAPITA .....	11
PARK IMPACT FEE DETERMINATION.....	11
<b>NEXUS FINDINGS .....</b>	<b>13</b>
<b>PARK IMPACT FEE PROGRAM IMPLEMENTATION.....</b>	<b>15</b>
ADOPTION REQUIREMENTS.....	15
ACCOUNTING REQUIREMENTS .....	15
ANNUAL REPORTING REQUIREMENTS.....	15
FIVE-YEAR REPORTING REQUIREMENTS.....	16
<b>APPENDICES.....</b>	<b>17</b>
APPENDIX A – NEW PARK CONSTRUCTION ESTIMATE OF COSTS .....	18
APPENDIX B – AQUATICS FACILITY ESTIMATE OF COST.....	20
APPENDIX C – 2007 COP DEBT SERVICE SCHEDULE (COMMUNITY RECREATION CENTER) ..	21
APPENDIX D – AVERAGE HOUSEHOLD SIZE .....	22
APPENDIX E – INVENTORY OF DISTRICT PARKS .....	23

## LIST OF FIGURES

---

FIGURE 1 – PROPOSED PARK IMPACT FEES .....	4
FIGURE 2 – FACILITY DEMAND PER HOUSING UNIT.....	6
FIGURE 3 – EXISTING SERVICE POPULATION .....	6
FIGURE 4 – BUILDOUT SERVICE POPULATION .....	7
FIGURE 5 – PARK DEVELOPMENT COST PER CAPITA .....	8
FIGURE 6 – COMMUNITY USE FACILITIES BUILDOUT LOS STANDARDS.....	9
FIGURE 7 – NEW COMMUNITY USE FACILITIES COST ALLOCATION.....	10
FIGURE 8 – COMMUNITY USE FACILITIES COST PER CAPITA.....	10
FIGURE 9 – COST PER CAPITA.....	11
FIGURE 10 – COST PER UNIT .....	12
FIGURE 11 – PROPOSED PARK IMPACT FEES .....	12
FIGURE 12 – NEIGHBORHOOD PARK CONSTRUCTION ESTIMATE OF COST.....	18
FIGURE 13 – COMMUNITY PARK CONSTRUCTION ESTIMATE OF COST .....	19
FIGURE 14 – NEW AQUATICS FACILITY ESTIMATE OF COSTS.....	20
FIGURE 15 – AVERAGE HOUSEHOLD SIZE BY HOUSING TYPE.....	22
FIGURE 16 – SUMMARY OF DISTRICT PARKS .....	23

## EXECUTIVE SUMMARY

---

This Park Impact Fees Nexus Study ("Nexus Study") was prepared in accordance with nexus requirements of the "Mitigation Fee Act" as found in Govt. Code § 66000 et seq. The purpose of this Nexus Study is to update the District's district-wide park impact fees ("fees") charged on new residential development within the Truckee-Donner Recreation and Park District ("District").

On December 17, 2007, the District Board of Directors ("District Board") adopted the District's Park Impact Fee Nexus Study which justified park impact fees in the amount of \$2.22 per square for new single-family residential construction and \$3.86 per square foot for new multi-family residential construction. The Board also proposed that the fee increase be implemented in phases over a three year period.

On May 15 2008, the Truckee Town Council adopted the District's new fee program; however the third phase of the fee increase was never implemented. The District's current park impact fees for the Town of Truckee is \$1.31 per square for new single-family residential construction and \$2.13 per square foot for new multi-family residential construction. On January 27, 2009, the County of Nevada Board of Supervisors adopted the District's new fee program; however the second and third phase of the fee increase were never implemented. The District's current park impact fees for Nevada County are \$0.86 per square for new single-family residential construction and \$1.27 per square foot for new multi-family residential construction. The County of Placer Board of Supervisors did not adopt the District's new fee program as requested by the District Board.

### ABOUT THE TRUCKEE-DONNER RECREATION AND PARK DISTRICT

The Truckee-Donner Recreation and Park District is the primary park and recreation service provider for the residents of the Town of Truckee and some surrounding unincorporated areas of Nevada County and Placer County. Established in 1963, the District has a current population of 18,449 residents and covers approximately 220 square miles. The District is responsible for the management and maintenance of approximately 106.8 acres of parks and 4 community recreation facilities.



## OVERVIEW OF THE PARK IMPACT FEE METHODOLOGY / APPROACH

Since the need for park and recreational services is inherently population-driven, this Nexus Study utilizes a per capita standard-based methodology to calculate the District's park impact fees. Under this method, the cost components are based on level of service ("LOS") standards established by the District. The total per capita costs are then applied to two residential land use categories according their respective average household population, average facility demand and average square footage to establish a cost/fee per square foot.

## NEXUS REQUIREMENTS

In order to impose park impact fees, this Nexus Study will demonstrate that a reasonable relationship or "nexus" exists between new development that occurs within the District and the need for additional developed parkland and recreational facilities as a result of new development. More specifically, this Nexus Study will present findings in order to meet the procedural requirements of the Mitigation Fee Act, also known as AB 1600, which are as follows:

- Identify the purpose of the fee;
- Identify the use to which the fee is to be put;
- Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed;
- Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed;
- Determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

## SUMMARY OF KEY FINDINGS

1. The District's current park impact fees for the Town of Truckee are \$1.31 per square for new single-family residential construction and \$2.13 per square foot for new multi-family residential construction. The District's current park impact fees for the unincorporated area of District with Nevada County are \$0.86 per square for new single-family residential construction and \$1.27 per square foot for new multi-family residential construction.
2. The District's level of service standard for the acquisition and development of neighborhood and community parks is 5.0 acres for every 1,000 residents. The District's LOS standard is consistent with the District's Master Plan, the Town of Truckee General Plan, the Nevada County General Plan and the Placer County General Plan.
3. The District is characterized by a high percentage of "second" or "vacation" homes. According to the Town of Truckee General Plan and recent California Department of Finance estimates, approximately 50 percent of existing housing units in the District maintain only seasonal occupancy.
4. A part-time resident is generally not considered to have the same demand for or impact upon the District's park and recreational facilities as a permanent resident. Therefore, this Nexus Study utilizes a facility demand factor of 0.212, representing the ratio of the demand one part-time resident will have on the District's park and recreational facilities, as compared to one permanent resident.<sup>1</sup>
5. For purposes of this Nexus Study, the District's existing service population of 23,187 is projected to grow by 13,101 to a buildout service population of 36,288 by approximately 2030.
6. Based on current cost estimates, average park development cost is estimated to be \$379,000 per acre. *Appendix A*
7. Estimated construction cost for the District's new aquatics facility is approximately \$7,198,271 million. Additionally, the District issued Certificate of Participation in 2007 for \$24,235,000 to finance the construction of the District's Community Recreation Center. *Appendix B and C*
8. A reasonable relationship or "nexus" exists between new residential development in the District and the need for additional park and recreational facilities as a result of new development.

---

<sup>1</sup> Source: Truckee-Donner Recreation and Park District 2010 Facility Use Survey conducted in part to determine the facility use of a part-time resident compared to a full-time resident.

### SUMMARY OF GENERAL RECOMMENDATIONS

Based on the findings presented in the Nexus Study, the following general recommendations are presented:

1. The District should establish new park impact fees to fairly allocate the costs of park development and construction of community use facilities to new residential development. The District proposes the following park impact fees:

**FIGURE 1 – PROPOSED PARK IMPACT FEES**

<b>Residential Land Use</b>	<b>Proposed Park Impact Fees</b>
	<i>Per Sq. Ft.</i>
Single Family Housing	\$1.71
Muti-Family Housing	\$2.46

Notes:

<sup>1</sup> Single family housing includes includes townhomes and mobile homes.

2. The cost estimates presented in this Nexus Study are in 2013 dollars. The ordinance and/or resolution updating the park impact fees should include a provision for annual inflationary adjustments based on a District review of an appropriate building cost index.
3. The District's new park impact fees should be adopted and implemented the Town of Truckee, County of Nevada and County of Placer on behalf of the District in accordance with the applicable provisions of the Mitigation Fee Act (California Govt. Code § 66000 et. seq.)



## SERVICE POPULATION

---

This Nexus Study uses “service population” as a reasonable indicator of demand for park and recreational services, and therefore for demand for park and recreational facilities required to provide such services. This section examines the District’s existing and buildout service population based on projections from the Town of Truckee General Plan, assumptions for growth in the unincorporated portions of the District, the 2010 U.S. Census, and the facility demand factor described below.

The planning horizon of the Nexus Study is through 2030 which approximates the estimated buildout of the Town of Truckee.<sup>2</sup>

### FACILITY DEMAND FACTORS

The District is characterized by a high percentage of vacation or “second” homes. According to the Town of Truckee General Plan and recent California Department of Finance estimates, approximately 50 percent of existing housing units in Truckee maintain seasonal occupancy. For planning purposes, this Nexus Study assumes that the current percentage of seasonal occupancy housing will continue through buildout of the District.

Part-time residents from vacation or “second” homes are generally considered to not have the same demand for or impact upon park and recreational facilities as permanent residents. In general, permanent residents can use the District’s park and recreation facilities year-round. Conversely, park and recreation facility use by part-time residents is generally limited due to their limited time in the District.

In 2007, the District’s Nexus Study utilized a facility demand factor of 0.33 to represent the demand one part-time resident will have on the District’s park and recreational facilities in relation to a permanent, full-time resident. In 2010, the District conducted a Facility Use Survey in part to determine the facility use of a part-time resident in relation to a full-time resident. Based on the results of the Facility Use Survey, this Nexus Study uses a facility demand factor of 0.212. Since park impact fees are charged on new residential development, this Nexus Study utilizes a facility demand per new housing unit of 0.602, which represents the average demand for park and recreational facilities generated by one unit of residential development. The calculation of the facility demand per new housing unit may be found on the following page.

---

<sup>2</sup> Source: Town of Truckee General Plan

FIGURE 2 – FACILITY DEMAND PER HOUSING UNIT

Housing Occupancy Types	Percentage of Total <sup>1</sup>	Facility Demand Factor <sup>2</sup>	Facility Demand per Housing Unit <sup>3</sup>
Year-Round Housing	49.54%	1.000	0.495
Seasonal / Vacation Housing	50.46%	0.212	0.107
<b>Total Housing</b>	<b>100.00%</b>		<b>0.602</b>

Notes:

<sup>1</sup> The estimated ratio of year-round and seasonal housing occupancy for future housing growth in the District.

<sup>2</sup> Based on District's 2010 Facility Use Survey which found one part-time resident generates a park and recreational facility demand equal to 0.212 of one permanent resident (2,545 part-time resident users and 11,813 full-time resident users weighted by the percentage of total for each housing occupancy type.)

<sup>3</sup> Represents the average demand for park and recreational facilities from a new housing unit.

#### EXISTING AND BUILDOUT SERVICE POPULATIONS

The District's estimated existing service population is presented below. As shown, the District's existing service population is estimated to be 23,187. On the following page, figure 4 presents the buildout service population based on projections from the Town of Truckee General Plan and assumptions for growth for the unincorporated areas of Nevada County and Placer County with the District. By 2030, it is estimated that the District's service population will grow to 36,288 – a 13,101 service population increase.

FIGURE 3 – EXISTING SERVICE POPULATION

Housing Type	Housing Units <sup>1</sup>			Facility Demand Factor <sup>2</sup>	Average Household Size <sup>3</sup>	Existing Service Population <sup>4</sup>
	Year-Round	Seasonal	Total Units			
Single-Family Housing	6,899	7,027	13,926	0.602	2.56	21,487
Multi-Family Housing	742	756	1,498	0.602	1.89	1,700
<b>Total</b>	<b>7,641</b>	<b>7,783</b>	<b>15,424</b>	<b>0.602</b>	<b>2.49</b>	<b>23,187</b>

Notes:

<sup>1</sup> Estimated housing units in the District assuming 50.46% second homes and 49.54% year-round housing.

<sup>2</sup> See Figure 2.

<sup>3</sup> Based on District census tract figures from the 2010 U.S. Census. See Appendix D.

<sup>4</sup> Estimated by multiplying total housing units for each housing type by their respective average household size and facility demand factor.

FIGURE 4 – BUILDOUT SERVICE POPULATION

Housing Type	Housing Units <sup>1</sup>			Facility Demand Factor <sup>2</sup>	Average Household Size <sup>3</sup>	Buildout Service Population <sup>4</sup>
	Year-Round	Seasonal	Total Units			
Single-Family Housing	10,680	10,879	21,559	0.602	2.563	33,264
Multi-Family Housing	1,320	1,345	2,665	0.602	1.885	3,024
<b>Total</b>	<b>12,001</b>	<b>12,223</b>	<b>24,224</b>	<b>0.602</b>		<b>36,288</b>

Notes:

<sup>1</sup> Estimated housing units in the District assuming 50.46% second homes and 49.54% year-round housing.

<sup>2</sup> See Figure 2.

<sup>3</sup> Based on District census tract figures from the 2010 U.S. Census. See Appendix D.

<sup>4</sup> Estimated by multiplying total housing units for each housing type by their respective average household size and facility demand factor.

## PER CAPITA COST COMPONENTS

As previously discussed, this Nexus Study utilizes a per capita-standard based methodology to determine the park impact fees because the need for / demand for park and recreational services is inherently driven by population. This section presents the per capita cost for park development and construction of the District's two community use facility projects and the debt obligation for the District's Community Recreation Center based on the District's level of service standard for such facilities.<sup>3</sup>

It is important to note that the District has some park and recreational facilities that will not require expansion or additional facilities to accommodate future population growth. These excluded facilities included the rodeo arena, boat ramps, corporation yard and West End Beach.

### PARK DEVELOPMENT COST PER CAPITA

Figure 5 calculates the per capita cost of developing new parks in the District. As presented, the District's 5 acre per 1,000 population level of service standard is multiplied by the estimated average per acre cost for park development to arrive at a per capita cost. The average park development cost per acre shown represents average construction cost (in 2013 dollars) for a combination of neighborhood and community parks needed for new development.<sup>4</sup> Any facilities other than restrooms, such as community centers, recreation centers, gymnasiums or aquatic facilities are included as separate cost components.

FIGURE 5 – PARK DEVELOPMENT COST PER CAPITA

Cost Component	Acres per 1,000 Population <sup>1</sup>	Acres per Capita <sup>1</sup>	Average Park Development Cost per Acre <sup>2</sup>	Cost per Capita
Park Development	5.0	0.0050	\$414,500	\$2,072.50

Source: Truckee-Donner Recreation and Park District

Notes:

<sup>1</sup> Based on the 5.0 acres per 1,000 population standard from the District's Facilities Master Plan, the Town of Truckee General Plan, the Nevada County General Plan and the Placer County General Plan.

<sup>2</sup> The average of the neighborhood and community park construction cost detailed in Appendix A.

<sup>3</sup> For purposes of this Nexus Study, per capita refers to both permanent and seasonal residents.

<sup>4</sup> Appendix B presents the District's neighborhood and community park construction costs. It is assumed that the District will develop 50% 5-acre neighborhood parks and 50% 20-acre community parks.



### COMMUNITY USE FACILITY COSTS PER CAPITA

In 2009, the District opened their new Community Recreation Center. The 38,500 square foot facility contains an 18,000 square foot double court gymnasium, an indoor running track with fitness equipment, meeting rooms, classrooms and other recreational amenities. The facility was financed with the issuance of a Certificate of Participation for \$24,235,000 in 2007.

Additionally, the District is planning for the future construction of a new aquatics facility. The preliminary budget estimate for the District's 25,840 square foot aquatics facility is approximately \$7.2 million.

In order to determine a per capita cost for these facilities, the buildout LOS standard is used to determine the portion of the new community facilities that will benefit the service population generated by new residential development. Then, the new residential development fair share of the construction cost for the community use facilities and associated debt obligation is determined. Dividing the allocated cost by the service population projected from new residential development creates the per capita cost.

These calculations are shown below and on the following page.

**FIGURE 6 – COMMUNITY USE FACILITIES BUILDOUT LOS STANDARDS**

Facility	Existing Space (Sq. Ft.)	Planned Space (Sq. Ft.)	Total Space (Sq. Ft.)	Buildout Service Population	Sq. Ft. per 1,000 Service Population
Community Arts Center	10,000	-	10,000		276
Floriston Park Community Building	1,100	-	1,100		30
Activity Center	3,000	-	3,000		83
Veteran's Hall	7,950	-	7,950		219
Community Recreation Center	38,500	-	38,500		1,061
<b>Community Center Facilities</b>	<b>60,550</b>	<b>0</b>	<b>60,550</b>	<b>36,288</b>	<b>1,669</b>
Truckee Donner Swimming Pool	5,400	-	5,400		149
New Aquatics Facility	-	25,840	25,840		712
<b>Aquatic Facilities</b>	<b>5,400</b>	<b>25,840</b>	<b>31,240</b>	<b>36,288</b>	<b>861</b>

Source: Truckee-Donner Recreation and Park District

**FIGURE 7 – NEW COMMUNITY USE FACILITIES COST ALLOCATION**

Community Use Facilities	LOS Standard (Sq. Ft.) <sup>1</sup>	Planned New Facility Space (Sq. Ft.) <sup>2</sup>	New Facility Cost Allocation <sup>3</sup>	
			Existing Service Population	Service Population Growth
Service Population			23,187	13,101
Community Recreation Center	1,061	38,500	63.9%	36.1%
Aquatic Facilities	712	25,840	63.9%	36.1%

Source: Truckee-Donner Recreation and Park District

Notes:

<sup>1</sup> Level of service per 1,000 service population provided by new community use facilities through buildout of the District.

<sup>2</sup> Total square footage of new community use facilities.

<sup>3</sup> Portion of the new community use facilities allocated to existing development and new residential development.

**FIGURE 8 – COMMUNITY USE FACILITIES COST PER CAPITA**

Cost Component	Total Project Cost	Future Allocation <sup>1</sup>		Cost per Capita <sup>2</sup>
		%	\$	
Community Recreation Center (Debt)	\$24,235,000	36.1%	\$8,749,524	\$667.85
New Aquatics Facility	\$7,198,271	36.1%	\$2,598,781	\$198.37
<b>Total</b>	<b>\$31,433,271</b>		<b>\$11,348,305</b>	<b>\$866.22</b>

Notes:

<sup>1</sup> Cost allocation to new development based on percentage of service population growth.

<sup>2</sup> Future \$ allocation divided by projected service population growth, rounded.

## PARK IMPACT FEE DETERMINATION

---

This section presents the calculation of the park impact fees. The fees are based on the per capita cost for park development and construction of the District's new community use facilities for two residential land uses in the District.

### COST PER CAPITA

Figure 9 summarizes the two per capita cost components from the previous section. As shown, the cost per capita is \$2,938.72.

**FIGURE 9 – COST PER CAPITA**

<b>Cost Components</b>	<b>Per Capita Costs</b>
Parkland Development	\$2,072.50
Community Use Facilities	\$866.22
<b>Cost per Capita</b>	<b>\$2,938.72</b>

### PARK IMPACT FEE DETERMINATION

The figures on the following page present the determination of the District's park impact fee. Since the demand for / need for park and recreational services is inherently driven by population and since different residential land uses have varying household sizes, it is recommended that different park impact fees be established for single family housing and multi-family housing. To account for the proportion of new residential units in the District that will be used as second homes, an average facility demand per housing unit of 0.602 is applied.

The per unit cost for the two residential land uses are determined by multiplying total per capita cost by their respective average household size and the facility demand per housing unit. In figure 11 shown of the following page, the total cost per unit, which includes 3% for administration, is then divided by the average square footage for single-family and multi-family housing to arrive at a cost/fee per square foot for each.

Since the park impact fee represents new development's "incremental" share of new park and recreational facilities costs, the District's current park impact fee fund balance is excluded from the fee calculation.

**FIGURE 10 – COST PER UNIT**

<b>Residential Land Use <sup>1</sup></b>	<b>Cost per Capita <sup>2</sup></b>	<b>Average Household Size <sup>3</sup></b>	<b>Facility Demand per Unit <sup>4</sup></b>	<b>Cost per Unit <sup>5</sup></b>
Single Family Housing	\$2,938.72	2.56	0.602	<b>\$4,534</b>
Muti-family Housing	\$2,938.72	1.89	0.602	<b>\$3,335</b>

Notes:

<sup>1</sup> Single family housing includes townhomes and mobile homes.

<sup>2</sup> Total per person cost for park and recreational facilities.

<sup>3</sup> Based on District census tract figures from the 2010 US Census Bureau, 2011 American Community Survey 5-year Estimate.

<sup>4</sup> Average park and recreational facilities demand per new housing unit. See Figure 2.

<sup>5</sup> Per capita cost for each residential land use multiplied by their respective average household size and facility demand factor, rounded to the nearest dollar.

**FIGURE 11 – PROPOSED PARK IMPACT FEES**

<b>Residential Land Use <sup>1</sup></b>	<b>Cost per Unit</b>	<b>Fee Program Admin. Costs <sup>2</sup></b>	<b>Total Cost Per Unit</b>	<b>Average Square Footage <sup>3</sup></b>	<b>Park Impact Fees (Per Sq. Ft.) <sup>4</sup></b>
Single Family Housing	\$4,534	\$136	<b>\$4,670</b>	2,725	<b>\$1.71</b>
Muti-Family Housing	\$3,335	\$100	<b>\$3,435</b>	1,395	<b>\$2.46</b>

Notes:

<sup>1</sup> Single family housing includes townhomes and mobile homes.

<sup>2</sup> Allowable costs under the Mitigation Fee Act for the administration of the fee program including periodic nexus study updates, collection, accounting and annual reporting costs. Estimated at 3% of the cost per unit.

<sup>3</sup> Based on data from the Nevada County Assessor's Office and Placer County Assessor's Office.

<sup>4</sup> Rounded to the nearest cent.



## NEXUS FINDINGS

---

This section frames the results of this Nexus Study in terms of the legislated requirements to demonstrate the legal justification of the park impact fees ("fees"). The justification of the park impact fees on new development must provide information as set forth in Govt. Code § 66000 et. seq. These requirements are discussed below.

### IDENTIFY THE PURPOSE OF THE FEES

The purpose of the park impact fees is to develop parkland and provide recreational, community use facilities to meet the needs of the new service population within the District.

### IDENTIFY THE USE OF THE FEES

As outlined in the Nexus Study, the general purpose of the fees is to fund the development of park and recreation facilities. Revenue from fees collected on new development may be used to pay for any of the following:

- Construction of park and recreational facilities including community use facilities;
- Construction of park and recreation support facilities including administrative facilities and maintenance facilities and equipment;
- Park impact fee program costs including District and Town / County administrative costs, nexus studies and park master plan costs;
- Any potential associated financing costs;
- Other facility costs resulting from population growth caused by new residential development.

Revenue from the fees collected may not be used to fund the following:

- District operational costs;
- Park maintenance costs.

### DETERMINE HOW THERE IS A REASONABLE RELATIONSHIP BETWEEN THE FEES' USE AND THE TYPE OF DEVELOPMENT PROJECT ON WHICH THE FEES ARE IMPOSED

Since the need for park and recreational services is inherently population-driven, new residential development in the District will generate additional need for new parks and recreational services and the corresponding need for various facilities. The fees will be used to develop and/or expand the District's parks and community use facilities required to serve new development. The fees' use (developing new park and recreational facilities) is therefore reasonably related to the type of project (new residential development) upon which it is imposed.

DETERMINE HOW THERE IS A REASONABLE RELATIONSHIP BETWEEN THE NEED FOR THE PUBLIC FACILITIES AND THE TYPE OF DEVELOPMENT PROJECTS ON WHICH THE FEES ARE IMPOSED

Each new residential development project will generate additional need for park and recreational services and the associated need for additional park and recreational facilities. The District's park standard is 5.0 improved park acres for every 1,000 residents. The level of service standards for community use facilities represent new development's equal share of the added new facility space through buildout of the District. The need is measured in proportion to average household size for two residential land use categories and the average facility demand for a new housing unit to account for lower demand from seasonal occupancy housing.

DETERMINE HOW THERE IS A REASONABLE RELATIONSHIP BETWEEN THE AMOUNT OF THE FEES AND THE COST OF THE PUBLIC FACILITIES OR PORTION OF THE PUBLIC FACILITIES ATTRIBUTABLE TO THE DEVELOPMENT ON WHICH THE FEES ARE IMPOSED

The amount of park and recreational facilities needed to serve a unit of residential development is based on the District's level of service standards for providing such facilities. The cost for park development and construction of community use facilities is defined on a cost per capita basis. These per capita costs are then applied to new single-family homes and multi-family units based on their respective average household size, average square footage, and an average facility demand of 0.602 per housing unit.

## **PARK IMPACT FEE PROGRAM IMPLEMENTATION**

---

This section contains general recommendations for the adoption and administration of the park impact fee program based on the findings of this Nexus Study and for the interpretation and application of the park impact fees recommended herein. Statutory requirements for the adoption and implementation may be found in the Mitigation Fee Act (California Govt. Code § 66000 et. seq.)

### **ADOPTION REQUIREMENTS**

The following are the general requirements for approval and adoption of the Park Impact Fee Nexus Study and proposed park impact fees.

1. At least 14 days before the regularly scheduled meeting, mail out notice to any interested party who requests notice of the adoption of new or increased impact fees.
2. At least 10 days before the “open and public meeting” the local agency is to make available to the public the Park Impact Fee Nexus Study.
3. The local agency shall conduct at least “one open and public meeting” as part of a regularly scheduled meeting.
4. Park impact fees take effect 60 days after adoption of the resolution or ordinance.

### **ACCOUNTING REQUIREMENTS**

Proceeds from the park impact fee should be deposited into a separate fund or account so that there will be not commingling of fees with other revenue. The park impact fees should be expended solely for the purpose for which they were collected. Any interest earned by such account should be deposited in that account and expended solely for the purpose for which originally collected.

### **ANNUAL REPORTING REQUIREMENTS**

The following information must be made available to the public within 180 days after the last day of each fiscal year:

- a brief description of the type of fee in the account;
- the amount of the fee;
- the beginning and ending balance of the account;
- the fees collected that year and the interest earned;
- an identification of each public improvement for which the fees were expended and the amount of the expenditures for each improvement;

- an identification of an approximate date by which construction of the improvement will commence if the local agency determines that sufficient funds have been collected to complete financing of an incomplete public improvement;
- a description of each inter-fund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, the date on which any loan will be repaid, and the rate of interest to be returned to the account; and
- the amount of money refunded under section 66001.

#### **FIVE-YEAR REPORTING REQUIREMENTS**

For the fifth fiscal year following the first receipt of any park impact fee proceeds, and every five years thereafter, the District shall make all of the following findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

- Identify the purpose to which the fee is to be put;
- Demonstrate a reasonable relationship between the fee and the purpose for which it is charged;
- Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements;
- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund.



## APPENDICES

---

Appendix A – New Park Construction Costs

Appendix B – Aquatics Facility Estimate of Costs

Appendix C – Debt Schedule for the Community Recreation Center

Appendix D – Average Household Size by Housing Type

Appendix E – Inventory of District Parks

## APPENDIX A – NEW PARK CONSTRUCTION ESTIMATE OF COSTS

FIGURE 12 – NEIGHBORHOOD PARK CONSTRUCTION ESTIMATE OF COST

Item	Quantity	Unit	Unit Cost 2013 \$\$	Total Cost 2013 \$\$
Street Frontage	425	LF	\$171	\$72,675
Off street parking per stall	20	EA	\$2,845	\$56,900
Play Structures	1	EA	\$142,250	\$142,250
Soccer Field	1	EA	\$56,900	\$56,900
Basketball Court	1	EA	\$62,590	\$62,590
Restroom	1	EA	\$142,250	\$142,250
Group Shade Structure	2	EA	\$34,140	\$68,280
Picnic/BBQ Areas	2	EA	\$11,380	\$22,760
Players Benches	4	EA	\$569	\$2,276
Bleachers	2	EA	\$3,414	\$6,828
Entry Sign	1	EA	\$6,828	\$6,828
Benches	10	EA	\$910	\$9,100
Subtotal				\$649,637
On Site Work <sup>1</sup>	5	AC	\$192,000	\$960,000
Design, Engineering, Fees, Admin.	18%		\$1,609,637	\$289,735
<b>Total Project Cost (5 acres)</b>				<b>\$1,899,372</b>
<b>Average Cost Per Acre (Rounded)</b>				<b>\$379,000</b>

Source: Truckee-Donner Recreation and Park District

Notes:

<sup>1</sup> Unit costs are from the District's November 2007 Park Impact Fee Nexus Study adjusted by the 13.8% change in the Engineering News and Record Construction Cost Index for San Francisco from January 2007 (9100.68) to January 2013 (10360.84).

<sup>2</sup> On-site improvements includes site grading, utility connections, soil prep & amendments, automatic irrigation, planting, concrete pathways.

FIGURE 13 – COMMUNITY PARK CONSTRUCTION ESTIMATE OF COST

Item	Quantity	Unit	Unit Cost 2013 \$s	Total Cost 2013 \$s
Street Frontage	1,500	LF	\$171	\$256,500
Off street parking per stall	150	EA	\$2,845	\$426,750
Play Structures	4	EA	\$142,250	\$569,000
Soccer Fields	8	EA	\$56,900	\$455,200
Baseball Fields	3	EA	\$62,590	\$187,770
Basketball Court	1	EA	\$62,590	\$62,590
Tennis Courts	4	EA	\$91,040	\$364,160
Restroom/Concession Stands	4	EA	\$199,150	\$796,600
Shade Structure	6	EA	\$34,140	\$204,840
Picnic/BBQ Areas	3	EA	\$11,380	\$34,140
Players Benches	8	EA	\$569	\$4,552
Water Spray Play Area	1	EA	\$398,300	\$398,300
Bleachers	4	EA	\$3,414	\$13,656
Entry Sign	1	EA	\$7,397	\$7,397
Benches	10	EA	\$910	\$9,104
Subtotal				\$3,790,559
On Site Work <sup>1</sup>	20	AC	\$192,000	\$3,840,000
Design, Engineering, Fees, Admin.		18%	\$7,630,559	\$1,373,501
<b>Total Project Cost (20 acres)</b>				<b><u>\$9,004,060</u></b>
<b>Average Cost Per Acre (Rounded)</b>				<b>\$450,000</b>

Source: Truckee-Donner Recreation and Park District

Notes:

<sup>1</sup> Unit costs are from the District's November 2007 Park Impact Fee Nexus Study adjusted by the 13.8% change in the Engineering News and Record Construction Cost Index for San Francisco from January 2007 (9100.68) to January 2013 (10360.84).

<sup>2</sup> On-site improvements includes site grading, utility connections, soil prep & amendments, automatic irrigation, planting, concrete pathways.

## APPENDIX B – AQUATICS FACILITY ESTIMATE OF COST

FIGURE 14 – NEW AQUATICS FACILITY ESTIMATE OF COSTS

**Project: Truckee Aquatics Facility**  
**Owner: Truckee-Donner Recreation and Park District**  
**Preliminary Budget Estimate**  
**Location: Truckee, CA**

### Variance Report, May 23, 2013

	Masonry Building 26,500 SF	Metal Building 25,840 SF	Variance
	12-Jun-12	23-May-13	
SITWORK	553,367	553,499	132
GENERAL CONDITIONS	382,485	396,320	13,835
REINFORCING	67,595	66,060	(1,535)
CAST-IN-PLACE CONCRETE	274,851	283,644	8,793
GROUT, ANCHOR BOLTS	10,135	7,386	(2,749)
MASONRY	646,635	134,852	(511,783)
STRUCTURAL METAL FRAMING	229,261	0	(229,261)
METAL DECKING	99,375	61,260	(38,115)
METAL FABRICATIONS	4,200	4,200	0
ROUGH CARPENTRY	15,332	2,584	(12,748)
WATERPROOFING	7,056	0	(7,056)
EIFS SYSTEM, THERMAL PROTECTION	303,641	0	(303,641)
SINGLE PLY ROOFING, METAL ROOFING	334,080	310,080	(24,000)
FLASHING & SHEET METAL	18,550	0	(18,550)
FIRE & SMOKE PROTECTION	0	0	0
JOINT SEALERS	14,372	11,458	(2,914)
DOORS, FRAMES, HARDWARE	66,000	81,000	15,000
GLASS & GLAZING	191,010	152,720	(38,290)
DRYWALL & MTL STUDS	4,500	3,900	(600)
PAINTS & COATINGS	92,673	62,132	(30,741)
MISC TENANT IMPROVEMENTS	368,421	231,439	(136,982)
EXTERIOR SPECIALTIES	550	550	0
IDENTIFICATION DEVICES	4,770	2,067	(2,703)
FIRE EXTINGUISHERS	2,565	2,565	0
PRE-ENGINEERED METAL BUILDING SYSTEM	0	987,178	987,178
SWIMMING POOLS	1,689,308	1,658,000	(31,308)
FIRE SUPPRESSION	67,677	63,543	(4,134)
ELEVATORS	0	0	0
PLUMBING	132,500	129,200	(3,300)
HVAC	265,000	258,400	(6,600)
ELECTRICAL	238,500	232,560	(5,940)
SUB-TOTAL	\$6,084,608	\$5,696,597	(\$388,012)
Cost Escalation Contingency	0	0	0
Contractor's General Liability Insurance	48,677	45,573	(3,104)
Contractor's Performance/Payment Bond	61,333	57,422	(3,911)
Contractor's Overhead & Profit	123,892	144,990	21,098
Design/Construction Contingency	325,000	340,000	15,000
Town of Truckee Permits and Fees	w/Arch. Fees	168,500	168,500
Truckee Fire Protection District Fees	w/Arch. Fees	17,500	17,500
Truckee Sanitary District Fees	w/Arch. Fees	12,890	12,890
Tahoe Truckee Sanitation Agency Fees	w/Arch. Fees	128,900	128,900
Truckee Donner PUD - Elect. Fee	w/Arch. Fees	33,479	33,479
Truckee Donner PUD - Water Fee	w/Arch. Fees	36,440	36,440
Tahoe Truckee Unified School District Fee	w/Arch. Fees	0	0
Planning Consultant Fee	w/Arch. Fees	17,500	17,500
Misc. Consultants (Timber, Survey, Soils, Trans.)	w/Arch. Fees	35,000	35,000
Architectural and Engineering Design Fees	600,000	463,480	(136,520)
<b>Total Estimated Budget Costs</b>	<b>\$7,243,511</b>	<b>\$7,198,271</b>	<b>(\$45,240)</b>



## APPENDIX C – 2007 COP DEBT SERVICE SCHEDULE (COMMUNITY RECREATION CENTER)

### BOND DEBT SERVICE

Truckee Donner Recreation and Park District

2007 Certificates of Participation

Ambac Insured, A- Underlying Rating

\*\*\*\*\*

Final Pricing Numbers

\*\*\*\*\*

Period Ending	Principal	Coupon	Interest	Debt Service
09/01/2008			1,166,092.67	1,166,092.67
09/01/2009			1,162,862.50	1,162,862.50
09/01/2010	380,000	4.250%	1,162,862.50	1,542,862.50
09/01/2011	400,000	4.250%	1,146,712.50	1,546,712.50
09/01/2012	415,000	4.500%	1,129,712.50	1,544,712.50
09/01/2013	435,000	4.500%	1,111,037.50	1,546,037.50
09/01/2014	455,000	4.500%	1,091,462.50	1,546,462.50
09/01/2015	475,000	4.500%	1,070,987.50	1,545,987.50
09/01/2016	495,000	4.500%	1,049,612.50	1,544,612.50
09/01/2017	520,000	4.500%	1,027,337.50	1,547,337.50
09/01/2018	545,000	4.250%	1,003,937.50	1,548,937.50
09/01/2019	565,000	4.375%	980,775.00	1,545,775.00
09/01/2020	595,000	4.375%	956,056.26	1,551,056.26
09/01/2021	620,000	4.500%	930,025.00	1,550,025.00
09/01/2022	785,000	4.500%	902,125.00	1,687,125.00
09/01/2023	820,000	4.500%	866,800.00	1,686,800.00
09/01/2024	860,000	4.625%	829,900.00	1,689,900.00
09/01/2025	900,000	4.625%	790,125.00	1,690,125.00
09/01/2026	940,000	5.000%	748,500.00	1,688,500.00
09/01/2027	985,000	5.000%	701,500.00	1,686,500.00
09/01/2028	1,035,000	5.000%	652,250.00	1,687,250.00
09/01/2029	1,090,000	5.000%	600,500.00	1,690,500.00
09/01/2030	1,145,000	5.000%	546,000.00	1,691,000.00
09/01/2031	1,200,000	5.000%	488,750.00	1,688,750.00
09/01/2032	1,260,000	5.000%	428,750.00	1,688,750.00
09/01/2033	1,325,000	5.000%	365,750.00	1,690,750.00
09/01/2034	1,390,000	5.000%	299,500.00	1,689,500.00
09/01/2035	1,460,000	5.000%	230,000.00	1,690,000.00
09/01/2036	1,530,000	5.000%	157,000.00	1,687,000.00
09/01/2037	1,610,000	5.000%	80,500.00	1,690,500.00
	24,235,000		23,677,423.93	47,912,423.93

## APPENDIX D – AVERAGE HOUSEHOLD SIZE

Since the park impact fees are based on per capita need and level of service, this Nexus Study recommends the allocation of the park impact fees among two residential land use categories (or housing types), since different housing types have different household sizes. Based on 2010 U.S. Census figures that approximate the boundaries of the District, the figure below presents the average household size calculation for two residential land use categories: single-family housing and multi-family housing. The census tracts used in the analysis to approximate the boundaries of the District are found to be representative of the District for the purpose of this analysis.

**FIGURE 15 – AVERAGE HOUSEHOLD SIZE BY HOUSING TYPE**

Land Use	Total Housing Units	Vacant Housing Units	Occupied Housing Units	Total Number of Occupants	Average Household Size
Single-Family Housing	15,538	8,062	7,476	19,160	2.563
Multi-Family Housing	2,399	1,536	863	1,627	1.885
Average	17,937	9,598	8,339	20,787	2.493

Source: 2010 U.S. Census, American Community Survey 5-Year Estimate

## APPENDIX E – INVENTORY OF DISTRICT PARKS

FIGURE 16 – SUMMARY OF DISTRICT PARKS

Facility	Type of Park	Total Park Acres	Developed Acres	General Features
Bill Rose Park	Neighborhood	0.3	0.3	Playground, sandbox, picnic tables, and small BBQ.
Meadow Park	Neighborhood	6.1	6.1	Two small ball fields, grass area, picnic area, restrooms, and playground.
Floriston Park	Neighborhood	0.3	0.3	Tiny tots playground and a grassy play field.
Shoreline Park	Neighborhood	1.6	1.0	Picnic areas, ADA accessible fishing dock, small craft boat launch area, restrooms, picnic area.
Truckee River Regional Park	Community / Regional	63.6	35.0	Large and small ball fields, 4 picnic areas with tables and BBQs, a rodeo arena, nature trail, tennis, volleyball and basketball courts, amphitheater, tot lot, skateboard park, disc golf course, and playground equipment.
West End Beach	Community / Regional	11.5	11.5	Covered pavilion, 7 group picnic sites, family picnic areas, basketball court, tennis court, sand & grass volleyball, playground areas, horseshoe pits, kayak & paddleboat rentals, swimming area, boat parking, fishing area, concession stand
Donner Lake Boat Launch Facility	Regional	1.5	1.5	2 lane boat ramp, floating docks, fish cleaning station, restrooms, car and boat trailer parking.
Donner Lake Public Piers	Regional	2.5	1.1	37 public piers
River View Sports Park	Sports Park	50.0	50.0	4 sports fields, 1 baseball diamond, BMX track, covered BBQ and restrooms.
Truckee Bike Park	Bike Park	1.9	1.9	Dirt jump park, cross-country trails, upper and lower flow trails, lower dirt jumps, progressive drop zone and skills area
<b>Total</b>		<b>137.4</b>	<b>106.8</b>	

(THIS PAGE INTENTIONALLY LEFT BLANK)



## **TRUCKEE-DONNER RECREATION AND PARK DISTRICT**

### **QUIMBY PARKLAND DEDICATION REQUIREMENT AND IN-LIEU FEE STUDY UPDATE**

OCTOBER 2013  
FINAL REPORT

PREPARED FOR:

**BOARD OF DIRECTORS  
TRUCKEE-DONNER RECREATION AND PARK DISTRICT**

PREPARED BY:

**SCI Consulting Group**  
4745 MANGELS BOULEVARD  
FAIRFIELD, CA 94534  
PHONE 707.430.4300  
FAX 707.430.4319  
[www.sci-cg.com](http://www.sci-cg.com)

(THIS PAGE INTENTIONALLY LEFT BLANK)



## **TRUCKEE-DONNER RECREATION AND PARK DISTRICT**

---

### **BOARD OF DIRECTORS**

Kristin York, Chair  
Erin Casey, Vice Chair  
Kevin Murphy, Secretary  
Janet Brady, Director  
Peter Werbel, Director

### **GENERAL MANAGER**

Steve Randall

### **CLERK OF THE BOARD OF DIRECTORS**

Susan Mitchell

### **DISTRICT CONSULTANTS**

Blair Aas, SCI Consulting Group  
Jennifer Per Lee, SCI Consulting Group

## ACKNOWLEDGMENTS

---

This Quimby Dedication Requirement and In-Lieu Fee Study was prepared by SCI Consulting Group under contract with the Truckee-Donner Recreation and Park District.

The work was accomplished under the general direction of Steve Randall, General Manager of the Truckee-Donner Recreation and Park District.

We would like to acknowledge the special efforts made by individuals and organizations to this project:

Sue Mitchell, Truckee-Donner Recreation and Park District  
Duane Hall, Town of Truckee Planning Division  
Nevada County Community Development Agency  
Placer County Community Development Department  
Marcia Salter, Nevada County Auditor-Controller's Office  
Nevada County Assessor's Office  
Placer County Assessor's Office



## TABLE OF CONTENTS

---

<b>EXECUTIVE SUMMARY .....</b>	<b>1</b>
INTRODUCTION .....	1
SUMMARY OF KEY FINDINGS.....	2
SUMMARY OF GENERAL RECOMMENDATIONS.....	3
<b>QUIMBY PARKLAND DEDICATION REQUIREMENT .....</b>	<b>5</b>
QUIMBY PARKLAND STANDARD.....	5
AVERAGE HOUSEHOLD SIZE .....	5
QUIMBY PARKLAND DEDICATION REQUIREMENT DETERMINATION .....	6
<b>DETERMINATION OF QUIMBY IN-LIEU FEES .....</b>	<b>7</b>
<b>PROPOSED QUIMBY ORDINANCE CHANGES .....</b>	<b>8</b>
<b>APPENDICES.....</b>	<b>9</b>
APPENDIX A – RECENT VACANT RESIDENTIAL LAND SALES.....	10
APPENDIX B – CALIFORNIA GOVT. CODE § 66477 ("THE QUIMBY ACT").....	11

## LIST OF FIGURES

---

FIGURE 1 – PROPOSED QUIMBY PARKLAND DEDICATION REQUIREMENT .....	3
FIGURE 2 – PROPOSED QUIMBY IN-LIEU FEES.....	3
FIGURE 3 – AVERAGE HOUSEHOLD SIZE .....	5
FIGURE 4 – QUIMBY PARKLAND DEDICATION REQUIREMENT DETERMINATION .....	6
FIGURE 5 – DETERMINATION OF QUIMBY IN-LIEU FEES.....	7
FIGURE 6 – COMPARISON OF CURRENT AND PROPOSED QUIMBY ORDINANCE.....	8

## EXECUTIVE SUMMARY

---

### INTRODUCTION

The California Government Code contains specific enabling legislation for the acquisition and development of community and neighborhood parks by a city, county or special district. This legislation, codified as Section 66477 of the Government Code and known commonly as the "Quimby Act," establishes criteria for charging new development for park land acquisition based on specific park standards.

The Quimby Act gives authority for passage of land dedication ordinances only to cities and counties. A local agency which seeks to take advantage of this authorization must enact an ordinance or resolution specifying how the Quimby Act will be implemented in its jurisdiction. Special districts must work with cities, and/or counties to receive parkland dedication and/or in-lieu fees. The fees must be paid and land conveyed directly to the local public agencies that provide park and recreation services community-wide.

The Truckee-Donner Recreation and Park District's ("District") current Quimby Parkland Dedication Requirements and In-Lieu Fees were approved by the District Board of Directors ("District Board") on December 17, 2007. Pursuant to Section 18.92.095 of the Town of Truckee Municipal Code, the District's current parkland dedication requirements and in-lieu fees were adopted by the Truckee Town Council on May 15, 2008. Pursuant to Section L-IX 1.3 of the Nevada County Land Use and Development Code, the District's current parkland dedication requirements and in-lieu fees were adopted by the County of Nevada Board of Supervisors on January 27, 2009. The County of Placer Board of Supervisors did not adopt the District's current parkland dedication requirements and in-lieu fees as requested by the District Board on December 17, 2007.

There are two factors that determined how much land is required to be dedicated for a new subdivision. These factors are multiplied by the number of respective dwelling units for the proposed subdivision to determine acreage to be dedicated for neighborhood and community parks. In some instances, the payment of fees in lieu of land may be considered. In this case, a third factor is considered.

This Quimby Dedication Requirement and In-Lieu Fee Study ("Study") presents a recalculation of the three factors that determine District's Quimby parkland dedication requirement and In-Lieu Fees. Additionally, this Study makes specific recommendations for change of the Town and County's Quimby Policy for the District.

#### SUMMARY OF KEY FINDINGS

Based on a review of the Quimby Act, recent vacant land sales within the District, the figures from the 2010 U.S. Census, the following key findings are presented:

1. The District's Quimby in-lieu fee is \$3,832 per single family lot and \$2,633 per multi-family residential unit.
2. Based on the District's current park inventory and population, the District existing neighborhood and community park area exceeds five acres per 1,000 residents. Therefore, the District's maximum dedication requirement and/or fee allowed under the Quimby Act is five acres of parkland for every 1,000 persons.
3. Based on the 2010 U.S. Census, the average household size for single-family homes and multi-family units are 2.563 and 1.885 person per dwelling unit for the District.
4. Based on recent residential vacant land sales, land value in the Town of Truckee is estimated to be \$328,000 per acre for the purpose of determining the Quimby in-lieu fee.

## SUMMARY OF GENERAL RECOMMENDATIONS

Based on the findings presented in this Study, the following general recommendations are presented:

1. On behalf of the District, the Town of Truckee, County of Nevada and County of Placer should establish a Quimby park land dedication requirement (or similar formula) based on 5 acres per 1,000 population and average household sizes based on the 2010 U.S. Census for the two residential land use categories shown below.

**FIGURE 1 – PROPOSED QUIMBY PARKLAND DEDICATION REQUIREMENT**

Residential Land Use <sup>1</sup>	Proposed TDRPD Quimby Parkland Dedication Requirement
	<i>Square Feet per Unit</i>
Single-Family Housing <sup>1</sup>	558
Multi-Family Housing	411

Notes:

<sup>1</sup> Single family housing includes includes townhomes and mobile homes.

2. On behalf of the District, the Town of Truckee and County of Nevada should amend the District's Quimby park in-lieu fees to reflect the new Quimby park land dedication requirement and associated in-lieu fees as shown below.

**FIGURE 2 – PROPOSED QUIMBY IN-LIEU FEES**

Residential Land Use <sup>1</sup>	Allowable Square Footage Per Dwelling Unit	Parkland Acquisition Cost Per Acre	Quimby In-Lieu Fees (Per Unit) <sup>1</sup>
Calc	a	b	c = a * b / 43,560
Single-Family Housing	558	\$328,000	\$4,202
Multi-Family Housing	411	\$328,000	\$3,095

Notes:

<sup>1</sup> Allowable square footage per dwelling unit times parkland acquisition cost per acre divided by 43,560 sq. ft. per acre. Fees are rounded to the nearest dollar.



3. If a developer, as a condition of project approval, to construct park facilities or improvements in lieu, the Quimby in-lieu fees imposed on that development project should be adjusted to reflect a credit for the cost of the park facilities or improvements constructed.
4. The District should periodically conduct a review of land costs in the District. If land values change significantly in either direction, the Quimby in-lieu fees should be adjusted accordingly.
5. The Quimby park dedication requirement and in-lieu fees should be adopted and implemented in accordance with the applicable provisions of the Quimby Act (California Govt. Code § 66477). Proceeds from Quimby in-lieu fees should be collected separately and accounted for independent of park impact fee proceeds.
6. The Quimby park dedication requirement and/or in-lieu fees should be collected from new residential subdivisions in addition to park impact fees pursuant to the Mitigation Fee Act (Govt. Code § 66000 et. seq.).
7. If a subdivider provides park and recreational improvements to the dedicated land, the value of the improvements together with any equipment located thereon should be a credit against the payment of fees or dedication of land required by the ordinance.
8. Any land or fees received by the District under the Quimby Act should be conveyed or paid directly to the District, if the District elects to accept the land or fee.
9. Common interest developments, as defined in Section 1351 of the Civil Code, shall be eligible to receive a credit, as determined by the legislative body, against the amount of land required to be dedicated, or the amount of the fee imposed, pursuant to this section, for the value of private open space within the development which is usable for active recreational uses. Park and recreation purposes shall include land and facilities for the activity of "recreational community gardening," which activity consists of the cultivation by persons other than, or in addition to, the owner of the land, of plant material not for sale.

## QUIMBY PARKLAND DEDICATION REQUIREMENT

### QUIMBY PARKLAND STANDARD

Based on the District's current park inventory, the District currently owns approximately 106.8 acres of developed parkland. With a current District population of approximately 20,049, this represents a ratio of 5.3 acres of District owned and developed parkland for every 1,000 people in the District.

Under the Quimby Act, the dedication of land, or payment of fees, or both, cannot exceed the proportionate amount necessary to provide three acres of park area per 1,000 persons residing within the subdivision, unless the amount of existing neighborhood and community park area exceeds that limit, in which case the calculated amount may be adopted as a higher standard not to exceed five acres per 1,000 persons residing within a subdivision. Since the District's existing developed parkland exceeds 5 acres per 1,000 residents, the District's maximum dedication requirement and/or fee allowed under the Quimby Act is five acres of parkland for every 1,000 persons. This parkland standard is consistent with the District's Master Plan, the Town of Truckee General Plan, the County of Nevada General Plan and the County of Placer General Plan.

### AVERAGE HOUSEHOLD SIZE

Pursuant to Govt. Code § 64477(a)(2), the amount of land dedicated or fees paid shall be based upon a project's population density, which shall be in part determined based on the average number of persons per household according to the most recent federal census. Based on the 2010 U.S. Census, figure 4 on the following page presents the average household size calculation for two residential land use categories: single-family housing and multi-family housing.

FIGURE 3 – AVERAGE HOUSEHOLD SIZE

Land Use	Total Housing Units	Vacant Housing Units	Occupied Housing Units	Total Number of Occupants	Average Household Size
Single-Family Housing	15,538	8,062	7,476	19,160	2.563
Multi-Family Housing	2,399	1,536	863	1,627	1.885
Average	17,937	9,598	8,339	20,787	2.493

Source: 2010 U.S. Census, American Community Survey 5-Year Estimate

### QUIMBY PARKLAND DEDICATION REQUIREMENT DETERMINATION

Based on the maximum per capita standard of 5 acres per 1,000 residents allowed under the Quimby Act, the formula for calculating the dedication of land for the District within the Town of Truckee is as follows:

$$\begin{array}{ccccc} \text{Proposed} & & \text{Average} & & .005 \\ \text{Number of} & X & \text{Household Size} & X & \text{(5 Acres per} \\ \text{Units by} & & \text{by Housing} & & \text{1,000} \\ \text{Housing Type} & & \text{Type} & & \text{Population)} \end{array}$$

Figure 5 presents the parkland dedication requirement on a square footage for two housing categories. As detailed in figure 4, the average number of persons per dwelling unit is determined on the basis of the housing type and the average household size.

FIGURE 4 – QUIMBY PARKLAND DEDICATION REQUIREMENT DETERMINATION

Residential Land Use <sup>1</sup>	Average Household Size <sup>2</sup>	Quimby Park Standard (5 acres per 1,000 persons) <sup>3</sup>	Allowable Square Footage per Dwelling Unit <sup>4</sup>
Single-Family Housing <sup>1</sup>	2.563	0.005	558
Multi-Family Housing	1.885	0.005	411

Notes:

<sup>1</sup> Single family housing includes includes townhomes and mobile homes.

<sup>2</sup> Based on census tract figures from the 2010 U.S. Census.

<sup>3</sup> The District's maximum allowable park standard under the Quimby Act and consistent with the District's Master Plan and Town and Counties' General Plans.

<sup>4</sup> Average household size multiplied by the Quimby Park Standard divided by 43,560 square feet per acre, rounded.

For example, a 250 single-family home subdivision would require a 3.2 acre land dedication for park and recreational facilities.

$$\begin{array}{ccccc} 250 & & 558 & & 139,500 \text{ Sq. Ft or} \\ \text{Single-Family Lots} & X & \text{Allowable Sq. Ft} & = & \text{3.2 Acres of} \\ & & \text{per Single-Family} & & \text{Dedication Parkland} \\ & & \text{Lot} & & \text{for the Subdivision} \end{array}$$



## DETERMINATION OF QUIMBY IN-LIEU FEES

For proposed subdivisions containing fewer than 50 parcels, the Quimby Act allows for the payment of fees ("Quimby in-lieu fees") in lieu of land dedication.<sup>1</sup> The purpose of in-lieu fees is to accumulate enough funding from several developers to purchase neighborhood and community parks within the District where the fees are collected. Moreover, while parkland dedication may be required for larger subdivisions, the District may require in-lieu fees only, or a combination of parkland dedication and in-lieu fees, to meet the park goals of the District.

The following table presents the calculation of the Quimby in-lieu fees based on the District's parkland dedication requirement for single family and multifamily housing and parkland acquisition costs per acre. As shown, land value in the District is estimated to be \$328,000 per acre. Arguments for higher land costs can be made; however, the presented amounts per acre appear to be the most appropriate and conservative figures for the purposes of this Study.<sup>2</sup>

It is important to note that although the in lieu fee includes parkland acquisition costs only, the Quimby Act allows for in-lieu fees to be used for parkland acquisition, new park development and the construction of new or rehabilitation of existing park and recreational facilities.

FIGURE 5 – DETERMINATION OF QUIMBY IN-LIEU FEES

Residential Land Use <sup>1</sup>	Allowable Square Footage Per Dwelling Unit	Parkland Acquisition Cost Per Acre	Quimby In-Lieu Fees (Per Unit) <sup>1</sup>
Calc	a	b	c = a * b / 43,560
Single-Family Housing	558	\$328,000	\$4,202
Multi-Family Housing	411	\$328,000	\$3,095

Notes:

<sup>1</sup> Allowable square footage per dwelling unit times parkland acquisition cost per acre divided by 43,560 sq. ft. per acre. Fees are rounded to the nearest dollar.

<sup>1</sup> However, when a multi-family development or stock cooperative exceeds 50 dwelling units, a dedication of land may be required, even though the number of parcels may be less than 50. *Govt. Code § 66477(a)(7)*

<sup>2</sup> Land value is based on recent vacant residential land sales in the District as presented in Appendix A to this Study.

## PROPOSED QUIMBY ORDINANCE CHANGES

The following table compares the District's current Quimby Ordinance with the amended policy proposed by this Study.

**FIGURE 6 – COMPARISON OF CURRENT AND PROPOSED QUIMBY ORDINANCE**

Factors	Current Quimby Policy	Proposed Quimby Policy	Change
Effective year	2008	2013	5 years
Park acreage standard	5 acres per 1,000	5 acres per 1,000	None
Average household size (Single-family housing)	2.787 per unit	2.563 per unit	-8.7%
Average household size (Multi-family housing)	1.916 per unit	1.885 per unit	-1.6%
Parkland dedication requirement (Single-family housing)	607 sq. ft. per unit	558 sq. ft. per unit	-49
Parkland dedication requirement (Multi-family housing)	417 sq. ft. per unit	411 sq. ft. per unit	-6
Parkland acquisition cost per acre	\$275,000	\$328,000	19.3%
Quimby In-Lieu Fee (Single-family housing)	\$3,832	\$4,202	9.7%
Quimby In-Lieu Fee (Multi-family housing)	\$2,633	\$3,095	17.5%



## APPENDICES

---

Appendix A – Recent Vacant Residential Land Sales

Appendix B – California Govt. Code § 66477 ("The Quimby Act")

## APPENDIX A – RECENT VACANT RESIDENTIAL LAND SALES

FIGURE 5 – RECENT VACANT RESIDENTIAL LAND SALES

Sale	Assessor's Parcel Number	Location	Sales Date	Size (Acres)	Sales Price	Price per Acre	Price per Sq. Ft.
1	016-470-009	10424 E. Alder Creek Rd., Truckee, CA 96161	August 2013	0.27	\$75,000	\$277,778	\$6.38
2	044-530-034	14521 Tyrol Road, Truckee, CA 96161	August 2013	0.36	\$180,000	\$500,000	\$11.48
3	108-160-015	108 Yank Clement, Truckee, CA 96161	August 2013	0.50	\$136,000	\$272,000	\$6.24
4	019-750-019	12666 Caleb Dr., Truckee, CA 96161	August 2013	0.62	\$125,000	\$201,613	\$4.63
5	106-120-007	10320 Olana Dr., Truckee, CA 96161	August 2013	2.05	\$750,000	\$365,854	\$8.40
6	043-020-021	10840 Ghirard Ct., Truckee, Ca 96161	August 2013	0.54	\$176,000	\$325,926	\$7.48
7	019-900-006	11111 Henness Rd., Truckee, CA 96161	August 2013	0.37	\$70,000	\$189,189	\$4.34
8	043-020-013	10942 Ryley Ct., Truckee, CA 96161	August 2013	0.40	\$165,000	\$412,500	\$9.47

**APPENDIX B – CALIFORNIA GOVT. CODE § 66477 ("THE QUIMBY ACT")**

---

66477. (a) The legislative body of a city or county may, by ordinance, require the dedication of land or impose a requirement of the payment of fees in lieu thereof, or a combination of both, for park or recreational purposes as a condition to the approval of a tentative map or parcel map, if all of the following requirements are met:

(1) The ordinance has been in effect for a period of 30 days prior to the filing of the tentative map of the subdivision or parcel map.

(2) The ordinance includes definite standards for determining the proportion of a subdivision to be dedicated and the amount of any fee to be paid in lieu thereof. The amount of land dedicated or fees paid shall be based upon the residential density, which shall be determined on the basis of the approved or conditionally approved tentative map or parcel map and the average number of persons per household. There shall be a rebuttable presumption that the average number of persons per household by units in a structure is the same as that disclosed by the most recent available federal census or a census taken pursuant to Chapter 17 (commencing with Section 40200) of Part 2 of Division 3 of Title 4. However, the dedication of land, or the payment of fees, or both, shall not exceed the proportionate amount necessary to provide three acres of park area per 1,000 persons residing within a subdivision subject to this section, unless the amount of existing neighborhood and community park area, as calculated pursuant to this subdivision, exceeds that limit, in which case the legislative body may adopt the calculated amount as a higher standard not to exceed five acres per 1,000 persons residing within a subdivision subject to this section.

(A) The park area per 1,000 members of the population of the city, county, or local public agency shall be derived from the ratio that the amount of neighborhood and community park acreage bears to the total population of the city, county, or local public agency as shown in the most recent available federal census. The amount of neighborhood and community park acreage shall be the actual acreage of existing neighborhood and community parks of the city, county, or local public agency as shown on its records, plans, recreational element, maps, or reports as of the date of the most recent available federal census.

(B) For cities incorporated after the date of the most recent available federal census, the park area per 1,000 members of the population of the city shall be derived from the ratio that the amount of neighborhood and community park acreage shown on the records, maps, or reports of the county in which the newly incorporated city is located bears to the total population of the new city as determined pursuant to Section 11005 of the Revenue and Taxation Code. In making any subsequent calculations pursuant to this section, the county in which the newly incorporated city is located shall not include the figures pertaining to the new city which were calculated pursuant to this paragraph. Fees shall be payable at the time of the recording of the final map or parcel map or at a later time as may be prescribed by local ordinance.



(3) The land, fees, or combination thereof are to be used only for the purpose of developing new or rehabilitating existing neighborhood or community park or recreational facilities to serve the subdivision.

(4) The legislative body has adopted a general plan or specific plan containing policies and standards for parks and recreation facilities, and the park and recreational facilities are in accordance with definite principles and standards.

(5) The amount and location of land to be dedicated or the fees to be paid shall bear a reasonable relationship to the use of the park and recreational facilities by the future inhabitants of the subdivision.

(6) The city, county, or other local public agency to which the land or fees are conveyed or paid shall develop a schedule specifying how, when, and where it will use the land or fees, or both, to develop park or recreational facilities to serve the residents of the subdivision. Any fees collected under the ordinance shall be committed within five years after the payment of the fees or the issuance of building permits on one-half of the lots created by the subdivision, whichever occurs later. If the fees are not committed, they, without any deductions, shall be distributed and paid to the then record owners of the subdivision in the same proportion that the size of their lot bears to the total area of all lots within the subdivision.

(7) Only the payment of fees may be required in subdivisions containing 50 parcels or less, except that when a condominium project, stock cooperative, or community apartment project, as those terms are defined in Section 1351 of the Civil Code, exceeds 50 dwelling units, dedication of land may be required notwithstanding that the number of parcels may be less than 50.

(8) Subdivisions containing less than five parcels and not used for residential purposes shall be exempted from the requirements of this section. However, in that event, a condition may be placed on the approval of a parcel map that if a building permit is requested for construction of a residential structure or structures on one or more of the parcels within four years, the fee may be required to be paid by the owner of each parcel as a condition of the issuance of the permit.

(9) If the subdivider provides park and recreational improvements to the dedicated land, the value of the improvements together with any equipment located thereon shall be a credit against the payment of fees or dedication of land required by the ordinance.

(b) Land or fees required under this section shall be conveyed or paid directly to the local public agency which provides park and recreational services on a communitywide level and to the area within which the proposed development will be located, if that agency elects to accept the land or fee. The local agency accepting the land or funds shall develop the land or use the funds in the manner provided in this section.

(c) If park and recreational services and facilities are provided by a public agency other than a city or a county, the amount and location of land to be dedicated or fees to be paid shall, subject to paragraph (2) of subdivision (a), be jointly determined by the city or county having jurisdiction and that other public agency.

(d) This section does not apply to commercial or industrial subdivisions or to condominium projects or stock cooperatives that consist of the subdivision of airspace in an existing apartment building that is more than five years old when no new dwelling units are added.

(e) Common interest developments, as defined in Section 1351 of the Civil Code, shall be eligible to receive a credit, as determined by the legislative body, against the amount of land required to be dedicated, or the amount of the fee imposed, pursuant to this section, for the value of private open space within the development which is usable for active recreational uses.

(f) Park and recreation purposes shall include land and facilities for the activity of "recreational community gardening," which activity consists of the cultivation by persons other than, or in addition to, the owner of the land, of plant material not for sale.

(g) This section shall be known and may be cited as the Quimby Act.



(THIS PAGE INTENTIONALLY LEFT BLANK)

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TRUCKEE-DONNER RECREATION AND PARK DISTRICT  
COUNTY OF NEVADA, STATE OF CALIFORNIA**

**RESOLUTION APPROVING INFLATIONARY ADJUSTED  
PARK IMPACT FEE AND QUIMBY IN-LIEU FEE**

**RESOLUTION NO. 2017-261**

**WHEREAS**, Board of Directors ("the Board") of the Truckee-Donner Recreation and Park District ("District") have determined that current park and recreational facilities will not be adequate for future population growth; and

**WHEREAS**, AB 1600 was adopted and codified in California Government Code Section 66000 allowing the establishing, increasing or imposing of a development fee as a condition of approval where the purpose and use of the fee were identified and reasonable relationship to the development project was demonstrated; and

**WHEREAS**, the Board of Directors received and considered a memorandum prepared by SCI Consulting Group dated May 6, 2016 that provided all information necessary to adjust the District's park impact fee and Quimby in-lieu fee for inflation; and

**WHEREAS**, the percentage change in the average monthly Engineering News-Record Construction Cost Index from April 2013 thru March 2014 (9605.08) to April 2015 thru March 2016 (10088.34) was 5.03%; and

**WHEREAS**, the percentage change in the average monthly median sales price for single family homes in Truckee from April 2013 thru March 2014 (\$441,641) to April 2015 thru March 2016 (\$538,088) was 21.84%.

**WHEREAS**, on May 26, 2016, by Resolution 2016-254, the Truckee-Donner Park and Recreation District Board of Directors approved an update to the District's Park Impact Fee Program and Quimby Land Dedication and In-Lieu Fee program, and requested that the Counties of Nevada and Placer and the Town of Truckee adopt the updated fees on their behalf.

**WHEREAS**, on September 13, 2016, the Town of Truckee Council, by their Resolution 2016-47, adopted the District's updated park impact fee. On September 27, 2016, by their Resolution 2016-52, the Town of Truckee Council adopted the District's updated Quimby in-lieu fee.

**WHEREAS**, on June 28, 2016, the County of Nevada Board of Supervisors adopted the District's updated park impact fee programs and Quimby in-lieu fee on behalf of the District.

**WHEREAS**, the Board of Directors received and considered a memorandum prepared by SCI Consulting Group dated May 25, 2017 that provided all information necessary to adjust the District's park impact fee and Quimby in-lieu fee for inflation; and

**WHEREAS**, the percentage change in the average monthly Engineering News-Record Construction Cost Index from April 2015 thru March 2016 (10088.34) and April 2016 thru March 2017 (10438.81) was 3.47%; and

**WHEREAS**, the percentage change in the average monthly median sales price for single family homes in Truckee from April 2015 thru March 2016 (\$538,008) and April 2016 thru March 2017 (\$602,625) was 11.99%.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Directors ("the Board") of the Truckee-Donner Recreation and Park District ("District") that:

- 1) The Board does hereby approve the following park impact fees on new residential development:

Single-Family Housing	\$1.86 per square foot
Multi-Family Housing	\$2.67 per square foot

- 2) The Board does hereby approve the following Quimby in-lieu fees for new residential subdivisions:

Single-Family Housing	\$5,734 per unit
Multi-Family Housing	\$4,223 per unit

- 3) Prior to the adoption of this Resolution, the Board conducted a public hearing as part of the Board's regularly scheduled May 25, 2017 meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, has been published twice in a newspaper in accordance with Government Code sections 66004, 66018, and 6062, subdivision (a). Additionally at least 10 days prior to the meeting the District made available to the public, data indicating the amount of the cost, or estimated cost, required to provide the service for which the fee or service charge is to be adjusted pursuant to the Resolution by way of such public meeting, the Board received the Nexus Study (October 2013) and Quimby Study (October 2013) which formed the basis for the action taken pursuant to this Resolution.
- 4) The Board finds pursuant to the California Environmental Quality Act ("CEQA"), this action is not a "project" because the Resolution provides a mechanism for funding the acquisition and development of parks and construction of community use facilities but does not involve a commitment to any specific project for such purposes that may result in a potentially significant impact on the environment. (CEQA Guidelines § 15378.)
- 5) If any portion of this Resolution is found by a court of competent jurisdiction to be invalid, such finding shall not affect the validity of the remaining portions of this Resolution.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Truckee-Donner Recreation and Park District formally requests the Truckee Town Council and the Nevada

County Board of Supervisors adopt the proposed adjusted park impact fee and Quimby in-lieu fee on behalf of the District by July, 2017 for the new fees to become effective on October 1, 2017.

**PASSED AND ADOPTED** by the Board of Directors of the Truckee-Donner Recreation and Park District, at a regularly scheduled meeting held on the 25<sup>th</sup> of May, Two-thousand and Seventeen, by the following vote of said Board:

**AYES:** Tanner, Werbel, Kates  
**NOES:** None  
**ABSENT:** Casey, York  
**ABSTAIN:** None

ATTEST:

TRUCKEE-DONNER RECREATION  
AND PARK DISTRICT

  
Secretary of the Board of Directors

  
Chairperson of the Board of Directors  
"Acting"