

COUNTY OF NEVADA  
STATE OF CALIFORNIA  
BOARD OF SUPERVISORS



**Heidi Hall**  
Supervisor, 1<sup>st</sup> District  
Email: [heidi.hall@co.nevada.ca.us](mailto:heidi.hall@co.nevada.ca.us)

October 06, 2017

Ms. Audrey Trauntvein  
[REDACTED]

Re: Historical Landmarks Commission (Nevada County)

Dear Ms. Trauntvein:

I am appointing you as my District 1 representative on the Historical Landmarks Commission and would like to thank you for your willingness to serve the community in this capacity.

Transmitted herewith please find "Certificate of Appointment and Oath of Office" to be executed either in the presence of a Board Clerk or Notary Public and returned to the Board of Supervisors office.

As a member whose position is designated in the County's conflict of interest code, you are required to file an Assuming Office Statement of Economic Interests Form 700 no later than 30 days after the date you are appointed. You are now eligible to prepare your Form 700 electronically using the eDisclosure system. This system makes it easier for you to comply with reporting requirements. You will be receiving an email with your login and password information which will give you access to eDisclosure 24/7 including online help that is available in the form of video tutorials and user guides under the Help menu.

Also, County Counsel suggests that as a Historical Landmarks Commission member, you attend AB 1234 Ethics training every two years. The California Fair Political Practices Commission (FPPC) offers a free and easy online training course for your convenience at <http://localethics.fppc.ca.gov/login.aspx>. Please complete the training course and return the certificate to your committee/commission/board contact for their records.

Also enclosed for your reference is a copy of the current membership roster.

Sincerely,

*Heidi Hall*

Heidi Hall  
Supervisor, District 1

HH:mr  
Enclosures  
cc: NCHLC

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