



# **RESOLUTION No. \_\_\_\_\_**

## **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

### **RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH KOFI TECHNOLOGIES, INC. FOR SERVICES FOR MICROFILM CONVERSION FOR THE SOCIAL SECURITY NUMBER TRUNCATION PROJECT FOR THE NEVADA COUNTY CLERK-RECORDER'S OFFICE IN THE AMOUNT NOT TO EXCEED \$175,871.79 AND AMENDING THE BUDGET FOR FISCAL YEAR 2017/18 (4/5 AFFIRMATIVE VOTE REQUIRED)**

WHEREAS, as mandated by Government Codes 27300 through 27307 the Nevada County Clerk-Recorder/Registrar of Voters has established a social security truncation program to create a public database and protect the identity of private persons; and

WHEREAS; in order to implement this program the Recorder shall ensure that the social security numbers are truncated in all records; and

WHEREAS, all records and indexes will need to be converted to electronic format; and

WHEREAS, the Nevada County Clerk-Recorder/Registrar of Voters desires to enter into a contract with Kofile Technologies, Inc. for the services of microfilm conversion of Official Records to meet the mandated statutory requirement to create a public database and truncate the first five numbers of a social security number from January 1, 1980 to present; and

WHEREAS, the Nevada County Clerk-Recorder/Registrar of Voters desires to commit to this contract with Kofile Technologies, Inc. for the microfilm digitizing, indexing and redaction of County records back to 1928 in order to digitize and preserve Recorder Official Records; and

WHEREAS, in digitizing back to 1928, the County will preserve the Recorders' Official Records against natural and other disasters, including fire destruction; and

WHEREAS, it is the intent of the Recorder to protect the privacy and identity of Californians and the Official Records of Nevada County; and

WHEREAS, it is so ordered that Nevada County Clerk-Recorder/Registrar of Voters contracts with Kofile Technologies, Inc.; and

WHEREAS, it is the intent of the Nevada County Clerk-Recorder/Registrar of Voters to use social security truncation special funds, pursuant to Resolution 08-112 approved by the board in March 2008.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, of the County of Nevada, State of California, that the Personal Services Contract by and between the County and Kofile Technologies, Inc. pertaining to indexing and redaction of microfilm for the Digitizing, Image Conversion and Social Security Number Truncation program, in the maximum contract price of \$175,871.79, for the term of November 1, 2017 through October 30, 2018, be and hereby is approved, and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Contract on behalf of the County of Nevada.

BE IT FURTHER RESOLVED that the Nevada County Board of Supervisors hereby directs the Auditor-Controller to amend the budget for Fiscal Year 2017/18 utilizing \$175,871.79 of 1155 fund balance.

Increase:

1155207010721000 521520 \$175,871.79