



Information and General Services Department

Airport

(530) 273-3374
FAX (530) 274-1003
Mail: 950 Maidu Ave.
Nevada City, CA 95959
Location: 13083 John Bauer Ave.
Grass Valley, CA 95945

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: April 10, 2018
TO: Board of Supervisors
FROM: **Steve Monaghan, Chief Information Officer**
SUBJECT: Resolution amending the Fiscal Year 2017/18 Airport Budget (4/5 Affirmative vote required)

RECOMMENDATION: Adopt the Resolution

FUNDING: This budget amendment will increase Airport revenue and expenditures by \$765,000. The revenue source is predominantly due to federal grant funds and fuel sales revenue. There is no impact to the General Fund.

BACKGROUND:

The Airport's FY17/18 adopted budget did not anticipate any of the following occurrences:

1. Appropriate budget for an Airport Manager

Initially, the Facilities Director/Airport Manager positions were anticipated to be merged and funded through Facilities. However, the Airport Manager position remained under the Airport; and the Facilities Director position was temporarily filled by the Airport Manager. Once the Facilities Director position was filled, salary and benefits need to be re-established for the Airport Manager position; as well as an increase to inter-fund reimbursements for the Airport Manager's temporary role as acting Facilities Director.

2. Rolled encumbrances

At the end of last fiscal year, the Airport did not roll forward Phase 1 of the airport perimeter fence project as Phase 1 was projected to be complete by 06/30/2017. However, actual construction did not break ground until the current fiscal year due to permit delays. As such, both

federal grant revenue and capital expenditure budgets for this phase of the fence project need to be re-established.

3. Unexpected Revenues

Due to an intense 2017 fire season, the Airport experienced a dramatic increase in revenues resulting from fuel sales revenue/need for additional fuel inventory and unexpected landing fee revenue from the CalFire Air Attack Base. Additionally, the mild winter flying weather attributed to an uptick in fuel sales revenue compared to previous years.

Item Initiated by: Lee Ocker

Approved by: Steve Monaghan

Submitted Date: March 26, 2018

Revision Date: