



## Information and General Services Department

### Facilities Management

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Information Systems  
Geographic Information Systems  
Facilities Management

Emergency Services  
Central Services  
Cable Television

Purchasing  
Airport  
Library

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## NEVADA COUNTY BOARD OF SUPERVISORS

### Board Agenda Memo

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**MEETING DATE:** June 12, 2018

**TO:** Board of Supervisors

**FROM:** Steve Monaghan – IGS-Facilities Management

**SUBJECT:** Resolution approving a Contract between the County of Nevada and Deschaine Enterprises, Inc., for the Eric Rood Administrative Center West Entry ADA Ramp and Parking Upgrade Project in the amount of \$33,694 plus a contingency of \$3,370 for a total commitment of \$37,064 and authorizing the Chair of the Board of Supervisors to execute the Contract.

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** This project is included in and will be paid from the Facilities Management FY 2017/18 budget. A budget amendment is not required and there is no further impact on the General Fund.

**BACKGROUND:** By previous action of the Board, Resolution 18-164 authorized the Purchasing Agent to solicit bids for the project known as the Eric Rood Administrative Center West Entry ADA Ramp and Parking Upgrade. An Invitation to Bid was sent to builders' exchanges, local contractors were notified, and a Public Notice advertisement was posted in the local newspaper. Two (2) bids were received and the lowest bid in the amount of \$33,127 had to be disqualified due to an incomplete bid submission. The next responsive and responsible bid was from Deschaine Enterprises, Inc., of Grass Valley in the amount of \$33,694.

The contract will be in the bid amount of \$33,694 and a 10% contingency of \$3,370 will be added to the encumbrance for a total encumbered amount of \$37,064. The engineer's estimate for this project is \$38,000. An abstract of the bid results is attached.

**Item Initiated by:** Tim Horner

**Approved by:** Steve Monaghan