



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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File: 310.13 052

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 19, 2018

TO: Board of Supervisors

FROM: David A. Garcia, Jr., Solid Waste Program Manager

SUBJECT: **Award Contract for On-Call Engineering Support Services at Solid Waste Facilities**

RECOMMENDATION: Approve the attached Resolution.

FUNDING: Funding is for Fiscal Year 2018/19 and impacts the Solid Waste budget. Funding is provided by parcel charge assessments and no budget amendment is needed. There is no impact on the General Fund.

BACKGROUND: Nevada County maintains two closed landfill sites; the McCourtney Road Landfill (MRL) in Western Nevada County, and the Hirschdale Landfill near Truckee. The County requires engineering support services on an "as needed" basis to oversee and facilitate monitoring and testing activities, prepare technical reports and to aid with design, materials testing and construction engineering on capital projects. On February 27, 2018, the Nevada County Board of Supervisors adopted Resolution 18-083, directing the Department of Public Works to solicit a request for qualifications for solid waste engineering support services.

The bid submission deadline was April 3, 2018; three (3) Statements of Qualifications (SOQ) were received. The SOQs were reviewed by an in-house selection panel and evaluated based on a scoring methodology identified in the RFQ. The in-house selection panel chose Holdrege & Kull, an NV5 Company (H&K), as the top ranked firm. Staff is recommending that award of the contract go to H&K for a one-year term of July 1, 2018 through June 30, 2019 at a not-to-exceed amount of \$243,606.

Item Initiated by: David A. Garcia, Jr., Solid Waste Program Manager
Approved by: Trisha Tillotson, Director of Public Works

TT:DG:kw
Submittal Date: April 30, 2018