

Agreement No. MOA NevCo 2018

THIS AGREEMENT is made on the date last signed below by and between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, Agriculture and Natural Resources (hereinafter called "University") and the COUNTY OF NEVADA (hereinafter called "County").

The parties hereto agree as follows:

1. **SCOPE OF WORK.** University shall provide Master Gardener services and educational activities within the county. County shall provide payment for services (as listed in Term 5, below) in accordance with the attached budget and scope of services.
2. **TERM.** The term of this Agreement shall be from July 1, 2018, through June 30, 2019.
3. **TERMINATION.** This Agreement shall be subject to termination by either party at any time, upon providing thirty (30) days prior written notice to the other party. Upon the giving of notice of termination by either party, University shall exert its reasonable efforts to limit or to terminate any outstanding financial commitments. County shall reimburse University for all allowable costs incurred by it for the Scope of Work, including without limitation all uncancellable obligations. University shall prepare, within ninety (90) days after the termination date, a report of all expenditures incurred and of all funds received hereunder and shall reimburse County for funds which may have been advanced in excess of total costs incurred.
4. **ALTERATION AMENDMENT.** No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and signed by both parties. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and signed by both parties.
5. **COMPENSATION.** The County shall pay the University a fixed amount of thirty thousand, seven hundred and twenty dollars (\$30,720) to be payable quarterly in equal installments of \$7,680. University's central accounting office shall submit invoices to UCCE Placer/Nevada, 11477 E Avenue, Auburn, CA 95603, [cenevada@ucdavis.edu](mailto:cenevada@ucdavis.edu). County shall make checks payable to "The Regents of the University of California", include a reference this agreement by number, and mail the payments to the following address:  
  
Cashier's Office  
University of California  
PO Box 989062  
West Sacramento, California 95798-9062
6. The Parties shall defend, indemnify and hold each other harmless from and against any and all liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party or its officers, agents, or employees.

7. **NOTICE.** All notices concerning this Agreement shall be effective only if made in writing personally delivered or deposited in the United States mail, postage prepaid and addressed as follows:

TO: COUNTY  
Ed Scofield  
Chair of the Board  
County of Nevada  
950 Maidu Avenue.  
Nevada City, CA 95959

TO: UNIVERSITY  
Kimberly Lamar,  
Associate Director  
ANR Office of Contracts & Grants  
University of California  
2801 Second Street  
Davis, CA 95618  
530.750.1305 phone  
[kdlamar@ucanr.edu](mailto:kdlamar@ucanr.edu)

8. **WHOLE AGREEMENT.** This Agreement constitutes the entire understanding of the parties respecting the subject matter hereof, and supersedes any prior understanding or agreement between the, written or oral, regarding the same subject matter.
9. **GOVERNING LAW.** This Agreement shall be construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year last written below.

COUNTY OF NEVADA

THE REGENTS OF THE  
UNIVERSITY OF CALIFORNIA

By: \_\_\_\_\_

Ed Scofield  
Chair of the Board  
County of Nevada

By: Kimberly Lamar

Kimberly Lamar, *dyf*  
Associate Director  
ANR Office of Contracts and Grants

Date: \_\_\_\_\_

Date: May 29, 2018

**Scope of Work and Budget  
July 1, 2018– June 30, 2019**

**Scope of Work**

Provide leadership, assistance and guidance for the Nevada County University of California Cooperative Extension Master Gardener Program. Identify recruit, and train volunteers to implement programs in the county. Gather information and develop newsletters, news releases and other promotional material. Plan and deliver trainings for volunteers and clientele. Keep records, enrollment and related data and prepare reports and correspondence. Conduct a continual public relations and information program in the community. Assist in developing new strategies and deliveries to reach a broad, diverse clientele population.

**Budget**

**\$30,720 Salary and benefits for Program Representative.**