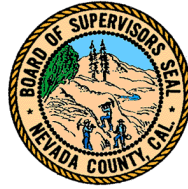


# COUNTY OF NEVADA

## STATE OF CALIFORNIA

*Heidi Hall, 1st District*  
*Ed Scofield, 2nd District (Chair)*  
*Dan Miller, 3rd District*  
*Hank Weston, 4th District*  
*Richard Anderson, 5th District (Vice-Chair)*



## BOARD OF SUPERVISORS

950 Maidu Avenue  
Nevada City, CA 95959-8617  
(530) 265-1480  
Fax: (530) 265-9836  
bdofsupervisors@co.nevada.ca.us

\*\*\*\*\*

*Julie Patterson Hunter, Clerk of the Board*  
*Richard A. Haffey, County Executive Officer*  
*Alison Barratt-Green, County Counsel*

## SUMMARY MINUTES - Draft

Date	Time	Location
Tuesday, June 5, 2018	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

Board of Supervisors meetings can be viewed on the web at <https://nevco.legistar.com/Calendar.aspx>

### SPECIAL MEETING: 9:00 AM

*Rollcall*

*The following Supervisors present:*

*Heidi Hall, 1st District*  
*Ed Scofield, 2nd District*  
*Dan Miller, 3rd District*  
*Hank Weston, 4th District*  
*Richard Anderson, 5th District*

### STANDING ORDERS:

Chairman Scofield called the meeting to order at 9:00 a.m.

Pledge of Allegiance led by Mr. Michael Ertola, Chief Probation Officer.

Corrections and/or deletions to the agenda.

ACTION TAKEN: Ms. Julie Patterson Hunter, Clerk of the Board, reported that staff has requested Agenda Item #3b be continued to a future Agenda.

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**SCHEDULED ITEM: 9:01 A.M. Richard Haffey, County Executive Officer**

1. [SR 18-0424](#) Public hearing for the purpose of hearing written and oral comments from the public concerning the proposed Final Budget for Fiscal Year 2018/2019 totaling approximately \$235,688,597.

- Proposed budget presentation.
- Presentation of budgets on the consent list.
- Selection of budgets to pull from the consent list for further discussion.

**Proposed budget presentation:**

ACTION TAKEN: Mr. Richard Haffey, County Executive Officer, introduced the Fiscal Year 2018/19 proposed budget. He reported on the state of the County's finances and shared concerns regarding the State's budget, which directly impacts County budgets. Mr. Haffey provided highlights of the proposed budget, totaling \$235,688,597, which emphasizes the top priorities of the Board of Supervisors: homelessness, fire safety and prevention, transportation funding for the local roads, cannabis cultivation, etc. He reported that the County's unemployment rates are lower than the rest of the State and Country, totaling a 3.3 percent unemployment rate. Sales Tax trends in 2018/19 are projected to be approximately \$4 million, a 5 percent increase. Mr. Haffey further reviewed the Property Tax growth rate, averaging 5.5 percent, which has been the average for the past five years. The General Fund balance is projected to be \$28.2 million, and noted that \$3.2 million has been set aside to address pension liabilities. He shared concerns regarding County pensions, which continue to rise. He reported that actions taken by the Board and CalPERS is expected to address the County's pension liabilities, and reviewed the Board's pension cost control policies that have been put into place to mitigate liabilities. Mr. Haffey reviewed challenges expected on the horizon including: Pension Costs, State Budget and Realignment; tepid Economic recovery; the potential of an upcoming recession; and Capital Facilities improvements.

Mr. Haffey thanked the Budget Subcommittee and staff for their efforts on the proposed budget. He introduced Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, and thanked him for his work in preparing the Fiscal Year 2018/19 County budget.

Nevada County Proposed Final Budget 2018-19

[To view the entire Nevada County Proposed Final 2018-19 Budget please visit the County Budget Portal.](#)

Office 1	Service Budget Title	SBU #	Fund	Revenues	Expenditures	Book Page
Assessor	Assessment & Valuation	10201	0101	17,000	3,280,801	2-1
<b>Assessor Total</b>				<b>17,000</b>	<b>3,280,801</b>	
Auditor/Controller	Auditor/Controller	10202	0101	69,360	2,084,898	2-7
<b>Auditor/Controller Total</b>				<b>69,360</b>	<b>2,084,898</b>	
Board of Supervisors	Clerk of the Board	10101	0101	5,250	1,377,359	2-15
	Assessment Appeals Board	11001	0101	-	8,347	2-22
<b>Board of Supervisors Total</b>				<b>5,250</b>	<b>1,385,706</b>	
Clerk Recorder	Recorder	20701	0101	807,630	807,630	2-25
	Recorder	20701	1154	33,000	33,000	
	Recorder	20701	1155	-	13,713	
	Recorder	20701	1157	137,000	159,922	
	Recorder	20701	1336	8,000	5,100	
	Elections	10501	0101	257,500	1,626,438	2-30
<b>Clerk Recorder Total</b>				<b>1,243,130</b>	<b>2,645,803</b>	
Comm Dev Agency	Community Development					
	Agency Admin	20707	1123	90,170	90,170	2-35
	Cannabis Compliance	20711	1123	437,117	437,117	2-42
	Agriculture Services	20601	0101	426,117	437,117	2-45
	Fish & Wildlife	20705	1113	1,143	6,850	2-52
	Farm Advisor	60301	0101	-	46,775	2-55
	Building Inspection	20602	1123	2,045,141	2,167,737	2-63
	Electrical Service Availability	30120	1629	-	-	2-70
	Code Compliance	20709	1123	686,069	862,931	2-72
	Code Compliance	20709	1119	29,419	62,750	
	Environmental Health	40108	1123	2,473,521	2,647,402	2-77
	Environmental Health	40108	1124	15,263	53,000	
	Environmental Health Realignment	40120	1480	72,873	228,890	2-84
	Vector Control	40123	1123	120,000	134,860	2-86
	Planning	20708	1120	4,424	-	2-91
	Planning	20708	1123	1,984,945	2,122,150	
	Planning	20708	1630	-	-	

Recreation Mitigation Fees	70101	1626	250	21,780	2-100
Recreation Mitigation Fees	70101	1627	746	-	
Recreation Mitigation Fees	70101	1628	200	49,665	
DPW Administration	30100	1114	-	-	2-103
Roads-Administration	30101	1114	8,096,175	1,854,561	2-108
Roads Engineering	30104	1114	639,188	2,575,223	2-110
Roads Capital Improvements	30154	1114	6,711,145	7,273,490	2-114
Roads Maintenance	30107	1114	1,951,691	5,963,411	2-118
Surveyor	11009	0101	125,603	128,837	2-120
Mitigation Funds	30102	1325	3,850	2,850	2-122
Mitigation Funds	30102	1400	676,910	1,462,402	
Mitigation Funds	30102	1401	35,324	37,698	
Mitigation Funds	30102	1419	13,800	29,532	
Mitigation Funds	30102	1672	-	849	
CSA/PRD	30103	3151	29,494	30,600	2-124
CSA/PRD	30103	3152	28,070	28,149	
CSA/PRD	30103	3153	-	50	
CSA/PRD	30103	3154	2,510	2,998	
CSA/PRD	30103	3175	14,934	6,199	
CSA/PRD	30103	3176	13,460	9,246	
CSA/PRD	30103	3177	10,599	6,192	
CSA/PRD	30103	3197	20,735	11,692	
CSA/PRD	30103	3213	4,324	6,147	
CSA/PRD	30103	3214	2,387	2,823	
CSA/PRD	30103	3215	75,666	57,594	
CSA/PRD	30103	3216	3,931	1,935	
CSA/PRD	30103	3220	19,393	6,480	
CSA/PRD	30103	3221	9,723	16,932	
CSA/PRD	30103	3230	6,831	6,940	
CSA/PRD	30103	3231	-	-	
CSA/PRD	30103	3232	16,108	6,014	
CSA/PRD	30103	3233	23,084	4,097	
CSA/PRD	30103	3234	130	1,364	
CSA/PRD	30103	3237	7,927	22,213	
CSA/PRD	30103	3252	16,939	43,636	
CSA/PRD	30103	3253	1,037	5,439	

	CSA/PRD	30103	3254	1,623	2,089	
	CSA/PRD	30103	3258	4,278	22,048	
	CSA/PRD	30103	3260	11,961	6,144	
	CSA/PRD	30103	3261	7,565	17,330	
	CSA/PRD	30103	3263	8,475	64,709	
	CSA/PRD	30103	3264	-	-	
	CSA/PRD	30103	3271	-	-	
	CSA/PRD	30103	3273	13,300	6,291	
	CSA/PRD	30103	3282	15,300	6,191	
	CSA/PRD	30103	3283	3,395	13,679	
	CSA/PRD	30103	3284	6,133	11,522	
	CSA/PRD	30103	3285	53,467	22,553	
	CSA/PRD	30103	3286	-	-	
	CSA/PRD	30103	3288	17,282	9,293	
	CSA/PRD	30103	3289	1,623	2,089	
	CSA/PRD	30103	3290	26,200	35,807	
	CSA/PRD	30103	3291	2,140	2,893	
	CSA/PRD	30103	3292	-	-	
	CSA/PRD	30103	3294	4,900	4,469	
	CSA/PRD	30103	3437	72,242	27,641	
	CSA/PRD	30103	3440	11,550	4,218	
	CSA/PRD	30103	3470	3,200	4,069	
	Fleet Services	92005	4291	3,146,091	3,052,857	2-126
	Fleet Management	92001	4290	2,170,949	2,733,950	2-128
	Transit Services	91003	4281	5,123,002	5,123,002	2-130
	Transit Self-Insurance	11012	1785	1,100	108	2-134
	Solid Waste Administration	40402	0101	17,213	214,976	2-136
	Solid Waste -Western	91001	4117	1,655,535	2,855,080	2-138
	Solid Waste -Eastern	91002	4118	216,650	217,031	2-142
<b>Comm Dev Agency Total</b>				<b>39,570,972</b>	<b>44,036,389</b>	
County Counsel	Legal Counsel	10301	0101	23,500	1,434,670	2-145
<b>County Counsel Total</b>				<b>23,500</b>	<b>1,434,670</b>	
County Executive Office	County Executive Office	10103	0101	-	1,800,757	2-153
<b>County Executive Office Total</b>				<b>-</b>	<b>1,800,757</b>	
District Attorney	District Attorney	20103	0101	942,349	4,418,570	2-161

	District Attorney	20103	1369	22,040	22,040	
	District Attorney	20103	1454	500	500	
	District Attorney	20103	1457	120	120	
	Victim/Witness	50608	0101	313,057	362,834	2-166
	Victim/Witness	50608	1153	17,865	17,865	
	2011 Realignment-District Attorney PRCS/Parole	20116	1482	25,175	25,175	2-168
<b>District Attorney Total</b>				<b>1,321,106</b>	<b>4,847,104</b>	
	Grand Jury	20102	0101	-	123,136	2-171
<b>Grand Jury Total</b>				<b>-</b>	<b>123,136</b>	
Human Resources	Personnel Services	10401	0101	-	1,261,415	2-177
	Insurance - Benefits	92003	4352	193,918	173,251	2-184
	Insurance - Benefits	92003	4355	53,513	278,183	
	Insurance - Benefits	92003	4498	894,007	867,736	
<b>Human Resources Total</b>				<b>1,141,438</b>	<b>2,580,585</b>	
Health and Human Services Agency	Health & Human Services Administration	50101	1589	1,087,587	937,587	2-187
	SB 163 California Wraparound Program	40140	1589	230,000	305,727	2-198
	Child Support Services	20109	1125	4,188,515	4,188,515	2-201
	Collections	10205	0101	222,130	293,912	2-208
	Social Service Administration	50102	1589	500	500	2-213
	Adult Services Administration	50103	1589	2,638,692	2,638,692	2-220
	In-Home Supportive Services	50206	1589	2,738,161	2,738,161	2-224
	Child Welfare Services Administration	50104	1589	4,554,729	4,554,729	2-228
	Child Welfare Services Assistance	50204	1589	4,148,039	4,148,039	2-233
	Eligibility Services Administration	50105	1589	12,437,967	12,437,967	2-234
	Eligibility Services Assistance	50205	1589	3,327,609	3,327,609	2-239
	Veterans Services	50501	1589	399,041	399,041	2-240
	Social Services Realignment	40118	1480	6,415,425	7,132,163	2-244
	Social Services 2011 Realignment	50207	1481	4,010,849	4,010,849	2-246
	Behavioral Health Administration	40103	1512	737,690	619,975	2-249
	Behavioral Health Administration	40103	1589	2,405,011	2,405,011	

Children's Behavioral Health	40104	1156	10,200	11,550	2-256
Children's Behavioral Health	40104	1512	1,705,864	1,390,757	
Children's Behavioral Health	40104	1589	5,487,704	5,487,703	
Alcohol & Drug Programs	40105	1144	17,245	34,838	2-260
Alcohol & Drug Programs	40105	1145	5,482	5,472	
Alcohol & Drug Programs	40105	1146	16,913	18,788	
Alcohol & Drug Programs	40105	1589	3,257,015	3,188,158	
Adult Behavioral Health	40110	1512	2,583,167	3,258,882	2-264
Adult Behavioral Health	40110	1589	10,109,350	10,109,353	
Behavioral Health Realignment	40119	1480	2,535,347	2,990,528	2-270
Behavioral Health 2011 Realignment	40130	1481	4,418,171	3,396,444	2-272
Public Health Administration	40101	1335	13,500	6,350	2-275
Public Health Administration	40101	1589	1,432,924	949,721	
Health & Wellness	40102	1589	1,685,673	1,685,674	2-282
Health & Wellness	40102	1603	190,750	190,000	
Health & Wellness	40102	1604	168,520	168,270	
Emergency Medical and Preparedness	40107	1147	167,850	167,850	2-288
Emergency Medical and Preparedness	40107	1150	-	-	
Emergency Medical and Preparedness	40107	1589	592,119	592,119	
Public Health Client Services	40114	1589	4,282,312	4,282,312	2-292
Public Health Realignment	40121	1480	190,810	751,743	2-298
Health CCS Realignment	40129	1480	194,976	587,365	2-300
Housing & Community Services Admin	50601	1607	4,880	-	2-303
Housing & Community Services Admin	50601	1608	6,706	13,108	
Housing & Community Services Admin	50601	1611	19,000	7,944	
Housing & Community Services Admin	50601	1645	22,987	-	
Housing & Community Services Admin	50601	1589	104,000	104,000	
Community Services	50602	1607	-	-	2-310
Community Services	50602	0101	-	-	
Community Services	50602	1711	-	-	

	Homebuyer Assistance	50604	1607	-	-	2-312
	Homebuyer Assistance	50604	1611	-	-	
	Homebuyer Assistance	50604	1621	-	-	
	Housing Development/ Rehabilitation	50605	1607	-	-	2-314
	Housing Development/ Rehabilitation	50605	1608	-	-	
	Housing Development/ Rehabilitation	50605	1610	-	-	
	Housing Development/ Rehabilitation	50605	1645	-	-	
	Economic Development	10902	0101	-	207,957	2-316
<b>Health and Human Services Agency Total</b>				<b>88,765,410</b>	<b>89,745,363</b>	
Information and General Services	IGS Administration	11003	0101	-	-	2-319
	Information Systems	11007	0101	63,790	2,506,212	2-324
	Geographic Information Systems	11008	0101	274,895	287,644	2-328
	Cable TV	11010	0101	-	59,981	2-330
	Cable TV	11010	1190	96,000	56,953	
	Purchasing	10204	0101	3,000	440,736	2-332
	Central Services	92004	4332	551,159	586,159	2-334
	Emergency Management	20702	0101	543,922	865,524	2-336
	Facilities Management	10702	0101	582,452	2,476,860	2-340
	Capital Facilities Projects	10801	0101	-	46,982	2-342
	Capital Projects	10805	3157	-	-	2-344
	Energy Services Program	92006	4331	974,246	956,959	2-346
	Airport	91004	4116	1,326,608	1,334,556	2-348
<b>Information and General Services Total</b>				<b>4,416,072</b>	<b>9,618,397</b>	
Library	Library Services	60201	1165	5,012,592	4,512,238	2-351
<b>Library Total</b>				<b>5,012,592</b>	<b>4,512,238</b>	
Non-Departmental Services	Annual Audit Services	10102	0101	-	33,447	2-362
	Other Financing Sources & Uses	10206	0101	55,206,965	(1,907,499)	2-364
	Trial Court Funding	10207	0101	949,800	1,430,971	2-366
	Comm Fac Dist NO. 1190-1 WWE	10210	1186	-	-	2-368
	Provision for Contingency	10212	0101	-	100,000	2-370
	MVLF	10213	1649	-	-	2-372



	Building Debt Financing	10214	0101	840,141	2,866,405	2-374
	Building Debt Financing	10214	3155	-	-	
	Building Debt Financing	10214	3156	-	-	
	Criminal Justice Temp Fac Contruccion	10803	1304	141,373	133,332	2-376
	Historical Landmarks	11006	0101	-	4,940	2-378
	Other Debt Financing	11016	3150	419,313	419,313	2-380
	Conflict Indigent Defense	20111	0101	21	563,634	2-382
	Dispute Resolution	20112	1486	14,066	14,066	2-384
	Public Safety Augmentation	20710	1468	7,066,944	7,066,944	2-386
	Conservation	60401	0101	-	-	2-388
	Conservation	60401	1130	23,017	23,017	
	Risk Management Administration	11005	0101	-	-	2-390
	Insurance-Property & Casualty	11004	0101	-	99,284	2-392
	Insurance - Worker's Compensation	11015	1350	53,100	53,100	2-394
	Insurance - General Liability	92002	4356	886,716	1,020,959	2-396
<b>Non-Departmental Total</b>				<b>68,910,175</b>	<b>11,921,913</b>	
Probation	Probation	20320	0101	3,476,286	5,799,978	2-399
	Probation	20320	1322	426,183	442,382	
	Probation	20320	1323	21,040	20,640	
	Probation	20320	1452	20	-	
	Probation	20320	1639	209,000	112,927	
	Probation	20320	1640	280,516	368,137	
	Juvenile Hall	20310	0101	903,251	2,966,705	2-406
	Juvenile Hall	20310	1359	720	1,682	
	Juvenile Hall Realignment	40122	1480	224,413	191,179	2-408
	2011 Realignment-Adult PRCS	20114	1482	2,338,490	2,682,339	2-410
	2011 Realignment-Juvenile Justice YOBG/Re-Entry	20118	1482	207,000	207,000	2-412
	2011 Realignment-Juvenile Justice LLESS	20203	1482	490,516	490,516	2-414
<b>Probation Total</b>				<b>8,577,435</b>	<b>13,283,485</b>	
Public Defender	Public Defender	20107	0101	338,590	2,451,334	2-417
	2011 Realignment-Public Defender PRCS/Parole	20117	1482	25,175	25,175	2-424
<b>Public Defender Total</b>				<b>363,765</b>	<b>2,476,509</b>	

Sheriff	Sheriff Services	20201	0101	3,313,047	15,886,431	2-427
	Sheriff Services	20201	1141	640	4,445	
	Sheriff Services	20201	1168	13,000	18,797	
	Sheriff Services	20201	1169	10,400	4,000	
	Sheriff Services	20201	1171	540,000	414,276	
	Sheriff Services	20201	1450	7,000	98,640	
	Sheriff Services	20201	1453	27,000	22,549	
	Sheriff Services	20201	1642	106,000	93,092	
	Sheriff Services	20201	1675	45,200	158,000	
	Sheriff Services	20201	1679	1,600	-	
	Sheriff Services	20201	1680	52,200	12,500	
	Dispatch Services	20204	0101	894,043	1,809,136	2-438
	Truckee Operations	20304	0101	589,680	2,142,039	2-442
	Court Security	20101	0101	921,000	1,605,355	2-444
	Corrections	20301	0101	4,991,993	10,347,943	2-446
	Corrections	20301	1324	40,000	40,000	
	Corrections	20301	1333	94,230	94,230	
	Corrections	20301	1339	94,500	116,150	
	Inmate Medical Services	20302	0101	220,000	2,621,750	2-450
	Animal Control	20704	0101	118,350	985,471	2-452
	Animal Control	20704	1355	1,800	30,000	
	Animal Control	20704	1357	400	-	
	Animal Control	20704	1358	250	-	
	2011 Realignment-Low Level Offender/Parole	20113	1482	-	-	2-456
	2011 Realignment-Trial Court Security	20115	1482	921,000	921,000	2-458
	2011 Realignment-Law Enforcement Services	20202	1482	1,199,260	1,199,260	2-460
<b>Sheriff Total</b>				<b>14,202,593</b>	<b>38,625,064</b>	
Treasurer & Tax						
Collector	Tax Collection & Treasury	10203	0101	83,700	1,255,779	2-463
<b>Treasurer &amp; Tax Collector Total</b>				<b>83,700</b>	<b>1,255,779</b>	
<b>Grand Total</b>				<b>230,414,779</b>	<b>235,688,597</b>	

**Presentation of budgets on the consent list:**

ACTION TAKEN: Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, provided a PowerPoint presentation regarding the 2018/19 budget, totaling \$235,688,597. He reviewed the budget highlights and the Budget Policies, as discussed by the Board at their January workshop and adopted by the Board in February. He reported on the Budget development process, and reported that the expected budget gap in 2018/19 is anticipated to be \$1,324,000. Mr. Polt touched on the key activities of the budget process, and reviewed the Board's priorities and objectives. Mr. Polt reported that the General Fund balance ending June 30, 2019 is estimated at \$27.5 million. He noted that Nevada County's Fund Balance Policies include: providing a sustainable level of core services; ratings; Governmental Accounting Standards Board (GASB 54); assignments for one-time emergencies and economic uncertainty; planned expenditures; major funds; and replenishment. Mr. Polt reviewed historical budget trends and noted that the County's budget has increased approximately 1.5% per year. He provided an overview of the Other Operating Funds and Realignment Fund balances and reviewed Revenues to Expenditures, reporting that the County has lived within its means and has adjusted expenditures to meet revenues.

Mr. Polt reviewed the proposed County revenues for Fiscal Year 2018/19, totaling \$230,414,779, which include Federal/State Intergovernmental funds; charges for services; taxes; discretionary; and Sales Tax. He reported that 76% of discretionary funds are property tax-related and focused on Property Tax projections for 2018/19.

Mr. Polt reviewed the proposed Expenditures by class, totaling \$235,688,597, including staffing, salaries and benefits, and Pension and Retiree Health promises. He stressed the need for continued vigilance and review for future actions regarding the pension liability. He reported that staff is expecting to bring forward a Pension Management Policy at the upcoming Board Workshop in January 2019.

Mr. Polt reviewed current Capital Facilities projects, which include the County Operations Center; McCourtney Road Transfer Station, and Juvenile Hall use options. Future projects include the Jail reconfiguration, Animal Shelter improvements, and current Corporation Yard re-use options.

Mr. Polt reviewed the State budget, which is balanced for 2018/19, and includes a \$5 billion surplus. He reported on the expected threats to the County budget, including pension costs, SB1 repeal, and the next economic downturn. Mr. Polt provided information regarding preparations Nevada County is taking to mitigate these threats, which include adhering to prudent budget policies, controlling staffing levels, building reserves in better economic times, and using reserves only for one-time expenditures and emergencies. Mr. Polt concluded his presentation.

Chairman Scofield thanked Mr. Polt for his presentation and Board questioning and discussion ensued.

Chairman Scofield opened the public hearing for input. There being no comments from members of the public, Chairman Scofield closed the public comment period.

Chairman Scofield reviewed the budgets that are not on the consent list and he noted that Agenda Item #3b, the Treasurer-Tax Collector Fee schedule, is being continued to a future meeting by staff. He provided an opportunity for the Board, staff, and members of the public to pull budgets from the consent list. Mr. Polt noted that the Community Development Agency and Geographical Information Systems budgets are pulled from the consent list due to the public hearings on the agenda for increased fee schedules. No other budgets were pulled for discussion.

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**Recommended Actions:**

- [SR 18-0478](#) · Motion of intent to adopt budgets remaining on the consent list.
- Discuss proposed budgets pulled from the consent list.

**Approved.**

**Motion of Intent to adopt Fiscal Year 2018/19 budget. Motion made by Supervisor Hall, seconded by Supervisor Miller. On a roll call vote the Motion passed unanimously.**

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*Following a short recess, Chairman Scofield recessed as the Board of Supervisors and convened as the Board of Directors of the Nevada County Sanitation District No. 1.*

**SCHEDULED ITEM: 10:30 A.M.****Special meeting of the Board of Directors of the Nevada County Sanitation District No. 1.**

Meeting called to order. All Directors present.

2. [SR 18-0423](#) Public hearing to consider oral and written comments concerning proposed Fiscal Year 2018/2019 budgets for Zones 1-12 totaling \$11,757,648. (No rate increases proposed.)
- The Nevada County Sanitation District No. 1 Labor, Shared Operation, Maintenance, Capital Acquisition and Improvement Budget; and
  - Operation, Maintenance, Capital Acquisition and Improvement Budgets, Sewer Service, and Standby Charges for Lake Wildwood, Zone 1; Lake of the Pines, Zone 2; North San Juan, Zone 4; Gold Creek, Zone 5; Penn Valley, Zone 6; Mountain Lakes Estates, Zone 7; Cascade Shores, Zone 8; Eden Ranch, Zone 9; Higgins Village, Zone 11; Valley Oak Court, Zone 12; and
  - North San Juan Sewer Assessment Budget.

ACTION TAKEN: Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, introduced the Sanitation District budget, and Ms. Trisha Tillotson, Director of Public Works, reviewed highlights of the Fiscal Year 2018/19 budget, totaling \$11,757,648, and the expected expenditures.

Staff responded to Board questioning, and discussion ensued.

Chairman Scofield opened the public hearing for public input. There being no members of the public in attendance, Chairman Scofield closed the public comment period.

**Recommended Action:**

- [SR 18-0479](#) Motion of intent to adopt the Nevada County Sanitation District No. 1 budget totaling \$11,757,648.  
**Approved.**

**MOTION: Motion of Intent to adopt the Fiscal Year 2018/19 Sanitation District No. 1 budget made by Supervisor Anderson, seconded by Supervisor Weston. On a roll call vote, the motion passed unanimously.**

**Adjournment: Chairman Scofield adjourned the meeting.**

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*Chairman Scofield adjourned as the Board of Directors of the Nevada County Sanitation District No. 1 and called for a short recess.*

**SCHEDULED ITEMS: 10:45 A.M.**

3. [SR 18-0427](#) Public hearings to consider and establish revised fee schedules for the Nevada County Treasurer Tax Collector, Geographic Information System's Office, and several Community Development Agency departments including CDA Administration, Building, Environmental Health, Public Works, Surveyor, Agriculture, Planning, Cannabis Policy and Compliance, and Code Compliance. The proposed update will affect user fees related to the cost of providing certain individual services, and reflect changes in the cost to provide covered services, including the cost of labor, materials and overhead.

ACTION TAKEN: Following the short recess, Chairman Scofield reconvened as the Board of Supervisors, and introduced the public hearing regarding revised fee schedules for the Geographic Information Systems office and Community Development Agency departments. He reminded everyone that the Treasurer-Tax Collector's proposed fee schedule has been pulled from the agenda by staff and will be continued to a future meeting.

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**Community Development Agency Director: Sean Powers**

- 3a. [SR 18-0415](#) Resolution approving a revised Community Development Agency fee schedule to replace the existing fee schedule for the Building, Environmental Health, Public Works, Agriculture and Planning Departments, including the Code Compliance, Cannabis Policy and Compliance, and County Surveyor Divisions, with the exception of the Temporary Medical Commercial Cannabis Permit the fees shall become effective August 4, 2018, and the Temporary Medical Commercial Cannabis Permit shall become effective June 20, 2018.
- Adopted as amended.**
- Enactment No: RES 18-206

ACTION TAKEN: Mr. Daniel Chatigny, Chief Fiscal/Administrative Officer, Community Development Agency (CDA), provided a PowerPoint presentation listing a brief history of CDA fees, as well as the proposed fee schedule for Fiscal Year 2018/19.

He noted additions to the proposed fee schedule, including the CASp (Certified Access Specialist) fee, the Temporary Medical Commercial Cannabis Permit fee, and the Outdoor Event Ordinance fee. Mr. Chatigny clarified that the Outdoor Event Ordinance application fee has not previously been adopted by Board resolution, as required by the Outdoor Event Ordinance, and he reviewed the appeal process and associated costs for appealing an application for an Outdoor Event permit that has been denied. Mr. Chatigny reviewed comparisons between Nevada, Yuba and Placer Counties, showing that Nevada County's fees on average rank in the middle between the three counties. He reported that as part of CDA's annual fee development process, the proposed fee schedule has been approved by the Nevada County User Fee Review Group, which consists of the County Executive Office, County Counsel and the Auditor-Controller. The fee study has been presented to and approved by the Budget Subcommittee during the Budget process, and it was provided in advance of today's presentation to the Nevada County Contractor's Association and the Contractor's Association of Truckee-Tahoe.

Mr. Chatigny concluded his presentation and Board questioning ensued regarding the Outdoor Event Ordinance fee. Supervisor Miller suggested that the Outdoor Event Ordinance has had a negative affect on businesses within his District. He asked for clarification on whether a fee for the Outdoor Event has been in place. Mr. Chatigny responded that the fees for Outdoor Events have not been established by Board resolution prior to today. He believed the Sheriff's office has been charging a \$100 fee per day, per event. He added that the Sheriff's fee would continue in addition to CDA's proposed fee. Supervisor Hall shared concerns regarding the amount of the fee, and asked if a phase-in process could be implemented. Supervisor Anderson believed the fees to be reasonable; the events are revenue-generating and impact the neighbors. He saw no need for a phase-in process. Supervisor Miller suggested raising the number of events allowed above the proposed 4 events, which he found to be limiting.

Board discussion continued regarding the Outdoor Event Ordinance fee, and Supervisor Anderson suggested the item be discussed at a future Board Workshop if changes are to be suggested.

Board discussion ensued.

Chairman Scofield provided an opportunity for public comment.

Ms. Diana Gamzon, District I resident, provided concerns regarding the cost of the proposed event fee and suggested the fee be lower for people who were only having one event.

There being no further public comment, Chairman Scofield closed the public comment period.

Supervisor Anderson clarified that if someone is holding a wedding in their backyard, the permit and fee do not apply; the fee is for commercial events only.

Mr. Richard Haffey, Chief Executive Officer, suggested that the Board make a motion to pass all of the fees with a delayed date for the Outdoor Event Ordinance fee.

Board discussion continued.

**MOTION: Motion made by Supervisor Hall, seconded by Supervisor Miller to adopt Resolution 18-206, as amended, removing the Outdoor Event Ordinance fee for future discussion at the Board's June 26, 2018 meeting. On a roll call vote the motion passed as follows: Ayes: Supervisors Weston, Hall, Miller and Scofield; Noes: Supervisor Anderson.**

**Recommended Action:**

[SR 18-0480](#) Motion of intent to adopt the Community Development Agency budgets.  
**Approved.**

**MOTION: Motion made by Supervisor Anderson seconded by Supervisor Weston to adopt the Community Development Agency budgets. On a roll call vote the motion passed unanimously.**

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**Treasurer-Tax Collector: Tina Vernon**

**3b. [SR 18-0485](#)** Resolution approving a revised Nevada County Treasurer and Tax Collector Fee Schedule, and rescinding Resolution 12-295.

**ACTION TAKEN:** Mr. Martin Polt, Chief Fiscal Officer/Deputy County Executive Officer, explained that Ms. Tina Vernon, Treasurer-Tax Collector, intends to bring this item back to the Board on August 14, 2018.

**MOTION: Motion made by Supervisor Weston, seconded by Supervisor Miller, to continue the item to August 14, 2018. On a roll call vote, the motion passed unanimously.**

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**Chief Information Officer: Stephen Monaghan**

- 3c. [SR 18-0425](#) Resolution approving a revised fee for providing Geographic Information Systems services, and rescinding Resolution 11-073.

**Adopted.**

Enactment No: RES 18-207

ACTION TAKEN: Mr. Stephen Monaghan, Chief Information Officer, reviewed the proposed fee schedule for Geographic Information Systems services, which adjusts the fee for Geographic Information Systems services to \$122 per hour. He reported that since implementation of online services, there has been little demand from the public for these services.

Staff responded to the Board's questioning regarding the implementation of fee increases, and discussion ensued.

Ms. Alison Barratt-Green, County Counsel, suggested the Board approve the item as proposed, and request it come back next year for future review.

**MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Weston, to adopt Resolution 18-207. On a roll call vote the motion passed as follows: Ayes: Supervisors Weston, Miller, Anderson, and Scofield; Noes: Supervisor Hall.**

**Recommended Action:**

- [SR 18-0486](#) Motion of intent to adopt the Geographic Information Systems Department budget.

**Approved.**

**MOTION: Motion made by Supervisor Miller, seconded by Supervisor Anderson, to adopt the Geographic Information Systems budget. On a roll call vote the motion passed unanimously.**

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**ADJOURNMENT:**

ACTION TAKEN: Meeting adjourned at 11:36 a.m. There being no need to continue the public hearing to June 6, 2018, the meeting was cancelled.

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Signature and Attestation

Edward C. Scofield, Chairman

ATTEST:

By:

Lelia Loomis, Deputy Clerk to the Board