



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
950 MAIDU AVENUE, SUITE 170, NEVADA CITY, CA 95959-8617
(530) 265-1222 FAX (530) 478-5799 <http://mynevadacounty.com>

Sean Powers, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: August 14, 2018

TO: Board of Supervisors

FROM: **Scotty Borrer, Fleet Services Manager**

SUBJECT: Resolution approving Amendment No.2 to the Agreement between the County of Nevada and USA Fleet Solutions, LLC, for the acquisition and use of the Fleet Solutions vehicle locational and diagnostic information system, extending the term of the contract to June 30, 2020 and increasing the amount of the contract to a new maximum amount not to exceed \$243,353.

RECOMMENDATION: Adopt the Resolution.

FUNDING: This agreement directly impacts the Fleet Services budget. Costs associated with this agreement will be spread to County Departments that utilize vehicles by the Fleet Services Division. No budget amendment is needed and there is no additional impact to the General Fund.

BACKGROUND: On August 8, 2017, the Nevada County Board of Supervisors adopted Resolution No. 17-415 approving an agreement with USA Fleet Solutions, LLC, for the acquisition and use of the Fleet Solutions vehicle locational and diagnostic information system for the period of July 1, 2017 through June 30, 2018. On July 17, 2018, the Nevada County Board of Supervisors adopted Resolution No. 18-381 approving Amendment No. 1 to extend the contract through August 14, 2018.

The Nevada County Fleet Division assists County staff by managing a motor pool and department owned vehicles. Fleet Services utilizes a software program that allows for GPS vehicle location tracking, as well as a system that tracks vehicle diagnostic information allows Fleet Services to efficiently monitor vehicles for efficient performance.

Fleet Services has been using the Fleet Solutions program to track vehicle utilization. This contract amendment would extend the use of Fleet Solutions for another two fiscal years to



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY

950 MAIDU AVENUE, SUITE 170, NEVADA CITY, CA 95959-8617
(530) 265-1222 FAX (530) 478-5799 <http://mynevadacounty.com>

Sean Powers, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

continue the success in vehicle utilization data and also to expand the roll-out of the software to additional vehicles.

Fleet Services is currently planning for a total of 270 vehicles and equipment that will be using these vehicle location tracking and diagnostic information systems in Fiscal Years 2018/19 and 2019/20. The new contract amount for each of the two fiscal years is \$74,044 per year, not to exceed \$148,088, resulting in a new maximum contract amount not to exceed \$243,353.

Item Initiated by: Scotty Borrer, Fleet Services Manager

Approved by: Trisha Tillotson, Director of Public Works

Submittal Date: July 20, 2018

Revision Date: