equivant

Constellation Justice Systems Inc. d/b/a equivant

Quote

To: **Denise Harben**
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Nevada City, CA
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Quote:	NVCODA06152018R
Date:	July 25, 2018
Valid through:	September 8, 2018

Project: **Extraction of DAMION Data and Discovery Archive**

Item	Quantity	Unit Price	Total
PROFESSIONAL SERVICES			
1.1 Data Conversion (Data)	2	$13,650	$27,300
1.2 Data Conversion (Discovery Archive)	2	$6,435	$12,870
Baseline Project Total			**$40,170**
OPTIONAL PROFESSIONAL SERVICES			
2.1 Data Conversion (Additional Extracts)		$1,560	
2.2 Enter number of Additional Extracts, calculate total (one for each prosecutor data, public defender data, prosecutor discovery archive and public defender discovery archive:		4	$6,240
2.3 Add Additional Extract total to Baseline Project total, calculate total:		$40,170	$46,410
Project Total, with Optional Professional Services			**$46,410**

Accepted: _____	**Date:**	_____
Print Name / Signature		

Scope of Work

• CJS will provide project management services to schedule and coordinate the work to be performed by CJS.

• CJS will provide data conversion services to extract DAMION data, one for prosecutor and one for public defender, using the standard CJS script development methodology, consisting of a series of comma separated (CSV) data files, one file per table. The name of the fields will be provided on the first line of each file. Data files will be provided for both base data tables as well as code tables.

• CJS will provide data conversion services to extract DAMION the Discovery Archive as follows:

Discovery Archive documents are stored on the Discovery FTP server under a filename generated from a sequence generator and with an extension of '.MMA'. The original filenames are stored in DAMION, it is therefore possible to copy these files and restore their original filenames. There is a high risk of running into duplicate filenames when renaming the files to their original name. In order to make sure each files get a unique filename and to retain their link to the cases, the files will be renamed using the following convention:

ArchiveItemFileID_OriginalName.OriginalExtension

Where:

ArchiveItemFileID is the unique 12 digit sequence number generated and stored in MM_ARCHIVE_ITEM_FILE.csv file, ARCHIVE_ITEM_FILE_ID column.
OriginalName is the original filename before the file was inserted into the Discovery Archive.
OriginalExtension is the original extension before the file was inserted into the Discovery Archive.

Example:

000001077073 _Written Reports-SOLORIO.pdf

A staging area large enough to hold all the documents currently stored on the Discovery Archive server will need to be made available by Customer. The domain account (BCI\constellation) used by equivant to connect to the DAMION database server will need to have access to the UNC path where the Discovery Archive documents currently reside.

The initial extract will copy and rename files currently stored in the Discovery Archive. Subsequent extracts will only process new and modified files from the date of the last extract.

• CJS will provide a standard conversion document that the definition of the keys linking the various data tables.
• CJS will provide optional data conversion services for Additional Extracts, one for prosecutor and one for public defender, which will provide additional point in time extracts without modification of the extraction scripts.

Notes

1. Quotation must be signed and returned with a purchase order to schedule project.
2. Professional Services quoted are at a firm fixed price.
3. Price excludes any taxes that may apply. Payment of applicable taxes is the responsibility of the Customer.
4. If project is cancelled prior to completion, all costs related to effort expended through the date of cancellation will be due and
5. CJS will invoice for Professional Services as follows:
   • Project Management will be invoiced at the end of the first month in which project oversight and coordination Services are provided.
   • Data Conversion Services (Baseline Project) will be invoiced at the end of the first month in which the extracted data and discovery archive is provided to the Customer.
   • Data Conversion Services (Additional Extracts) will be invoiced at the end of the first month in which the extracted data for each Additional Extract is provided to the Customer.
6. Payment term is net 30 days from invoice date.
7. Customer will make available all resources requested by CJS for assistance.
8. Delays caused by Customer may require rescheduling and/or Change Order for additional services.
9. Customer is responsible for the host environment including all required licenses, SSL certificates, hardware, network and third party software components and configuration as well as providing remote access to the database to CJS staff.
10. All services are to be provided remotely. Should travel be requested or deemed to be required, a separate Change Order for estimated travel costs and travel time will be provided.
11. Conversion of DAMION Notes and DAMION Generated Documents are not within the scope of work.   DAMION Notes and DAMION Generated Documents are stored on a Customer file server and are readily accessible by the Customer. The Customer copy these documents and make them available to the staff handling the data conversion into the new system. DAMION keeps pointers to these documents in tables stored within the database, these tables will be included in the data extract and will need to be used to link the documents back to their associated cases. For reference, the tables in question are:
    DA_NOTE_MASTER
    DA_GENERATED_DOCUMENT
12. Customer may not provide to, or allow access by, any third party to any extracted data or documentation unless the third party has effectuated the standard CJS non disclosure agreement (NDA). Any person not a direct employee of the Customer is considered a third party.