



**OFFICE OF THE  
DISTRICT ATTORNEY  
COUNTY OF NEVADA**



**CLIFFORD H. NEWELL**  
DISTRICT ATTORNEY

**CHRISTOPHER WALSH**  
ASSISTANT DISTRICT ATTORNEY  
**RANDALL BILLINGSLEY**  
CHIEF INVESTIGATOR

**NEVADA COUNTY BOARD OF SUPERVISORS  
Board Agenda Memo**

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**MEETING DATE:** August 14, 2018

**TO:** Board of Supervisors

**FROM:** Clifford Newell

**SUBJECT:** Resolution approving a contract for data conversion services between the County of Nevada and Constellation Justice Systems, Inc., dba equivalent, in the amount not to exceed \$46,410 and authorizing the Chair of the Board to execute the contract for the term of August 14, 2018 through March 31, 2019 and amending the FY 2018-19 District Attorney and Public Defender budgets.

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**RECOMMENDATION:**

Adopt the resolution approving a contract for \$46,410 for data conversion extraction services from Damion, the software case management system for the District Attorney and Public Defender Offices.

**FUNDING:**

The District Attorney's data conversion will be funded by the department's Business and Professions Code 17206 Fund, a restricted public protection fund in the amount of \$23,205. The Public Defender's data conversion will be funded by the county's technology fund in the amount of \$23,205. The costs will be split 50/50 between the two departments. A budget amendment has been included for your consideration.

**BACKGROUND:**

The purchase of a new case management system, will require software services to extract the current data from Damion and transfer the data into the new system. This includes all demographic data, case data, documents generated in the system and scanned archived documents. The data extraction and translation to the new system, Karpel, is the first step to implementing the new case management system.

**Item Initiated by:** Denise Harben

**Approved by:** Clifford Newell

Submittal Date: July 26, 2018

Revision Date: July 27, 2018