



# **RESOLUTION No. 18-425**

## **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

### **RESOLUTION APPROVING THE REVISED NEVADA COUNTY TREASURER AND TAX COLLECTOR FEE SCHEDULE AND RESCINDING RESOLUTION 12-295**

WHEREAS, on May 11, 2004, the Board approved the first Nevada County Treasurer & Tax Collector Fee schedule; and

WHEREAS, on June 26, 2012, the Board rescinded Resolution 04-193 and approved the revised Nevada County Treasurer & Tax Collector Fee schedule; and

WHEREAS, it is necessary from time to time to revisit these fee schedules and update to comply with State law changes and to reevaluate the cost of doing business; and

WHEREAS, the attached schedule of charges is determined to be appropriate fees to be charged by the Nevada County Treasurer & Tax collector; and

WHEREAS, the method used to determine the hourly rate has been approved by the Nevada County Auditor-Controller's Office and the process used to arrive at the user fee schedule is fair, equitable and non-discriminatory. Changes in the cost of providing such products and services, as well as the manner in which such products and services are provided, have changed since the adoption of said Resolution.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada that effective October 1, 2018:

- 1) Resolution 12-295 is hereby rescinded in its entirety.
- 2) The hourly fee for the Treasurer & Tax Collector shall be \$95.00 per hour.
- 3) The Board of Supervisors adopts the amended Treasurer & Tax Collector Fee Schedule as attached in Exhibit A.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a special meeting of said Board, held on the 14th day of August, 2018, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: \_\_\_\_\_



8/14/2018 cc:

T&TC\*  
AC\*



Edward C. Scofield, Chair

**Exhibit A****Nevada County Treasurer & Tax Collector  
Fee Schedule - Effective October 1, 2018**

	DESCRIPTION	Current Fee	Proposed Fee
<b>Both Offices</b>			
	Paper copies	\$1.50 per copy	\$1.50 per copy
	Certified Hard Copy Document (from paper, microfiche, microfilm, computer)	\$2.50 per page	\$2.50 per page
	Certified Mailing Fee	\$10.00 per mailer	\$10.00 per mailer
Amended	Research Fee (for non-public records)	\$65.00 per hour, based on 1/4 hr inc.	\$95.00 per hour, based on 1/4 hr inc.
<b>Taxes - All</b>			
	Copies of tax bills to non-owner / non-assessee	\$1.50 per bill	\$1.50 per bill
	Copies of tax bills to the owner or assessee	1st copy free, \$1.50 per bill	1st copy free, \$1.50 per bill
	DMV's Database Search	\$3.00	\$3.00
	Mobile Home Document Fee / 2nd Certificate only	\$10.00	\$10.00
<b>Taxes - Secured</b>			
	Auction - Excess Claims Administration	\$100.00	\$100.00 plus County Counsel Hourly Cost
	Auction - Personal Contact for Auction Property	Actual Cost	Actual Cost
	Auction - Processing Fee	\$150.00	\$150.00
	Auction - Parties of Interest Notification	Actual Cost	Actual Cost
	Auction - Publication	Actual Cost	Actual Cost
	Auction - Title Reports	Actual cost up to \$700.00 each	Actual cost up to \$700.00 each
	Auction - To Conduct the Auction	\$150.00	\$150.00
New	Auction - Vendor Set Up Cost	-	Actual Cost
	Copies of the Abstract File on Electronic Format	\$100 plus research fee	\$100 plus research fee
	Copies of Secured Payment File on Electronic Format	\$200 plus research fee	\$200 plus research fee
	Installment Plan Fee	\$50 per parcel	\$50 per parcel
	Installment Plan Fee Reinstate	\$50 per parcel	\$50 per parcel
	Publication First Year Delinquent	Actual Cost	Actual Cost
	Separation Fee for Co-owners (\$21 Assessor, \$25 Auditor, \$15 Tax Collector)	\$61.00 per parcel / per fiscal year	\$61.00 per parcel / per fiscal year
Remove	Special District Parcel Charge fee	Flat \$100.00 plus 50 cents per parcel	
<b>Taxes - Secured &amp; Supplemental</b>			
	Cost Fee (after Apr 10)	\$10.00	\$10.00
	Delinquent Fee (after Dec 10 and Apr 10)	\$10.00	\$10.00
	Redemption Penalty (on July 1st)	1.5% per month delinquent	1.5% per month delinquent
	Reminder Notices (sent Jan, May and July)	\$3.00 per parcel	\$3.00 per parcel
	State Fee	\$1.50	\$1.50
Amended	Tax Clearance Certificate (609)	\$65.00	\$95.00
	Tax Clearance Certificate Research & Certificate fee	Actual Cost	Actual Cost
	Copies of Supplemental Payment File on Electronic Format	\$100 plus research fee	\$100 plus research fee
<b>Taxes - Unsecured</b>			
	Bench Warrant (goes to Sheriff)	Actual Cost	Actual Cost
	Bulk Transfer	\$10.00	\$10.00
	Collection Fee	\$5.00 plus certified fee	\$5.00 plus certified fee
	DMV Research	\$3.00	\$3.00
	Handling Fee (for tax collector)	\$10.00	\$10.00
	Installment Plan Fee	\$50.00 per year on installment plan	\$50.00 per year on installment plan
	Seizure Fee (advertising fee)	Actual Cost	Actual Cost
	Seizure Fee (sheriff's keeper fee and mileage)	Actual Cost	Actual Cost
	Seizure Fee (statutory fee)	\$15.00	\$15.00
	Seizure Fee (time and expense per employee)	Actual Cost	Actual Cost
	Serving Order of Exam (OEX)	Actual Cost	Actual Cost
	Summary Judgment Recorded Copy Mailing(for recorder)	\$7.00	\$7.00
New	Writ of Execution (bank levy, keeper, till tap, wage garnishment, fee to Courts)	Actual Cost	Actual Cost
<b>Treasury</b>			
	Returned Check Fee	\$25.00 per item	\$25.00 per item
	Domestic/ International Wire	\$30.00	\$30.00
<b>Other</b>			
	Bankruptcy Claim	Actual & Reasonable Costs	Actual & Reasonable Costs
Note: Actual Cost is calculated hourly rate at \$95 an hour billed in quarter hour increments and all actual costs incurred or charged for services.			