



**COUNTY OF NEVADA  
COMMUNITY DEVELOPMENT AGENCY  
PLANNING DEPARTMENT**

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**NEVADA COUNTY BOARD OF SUPERVISORS  
Board Agenda Memo**

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**MEETING DATE:** December 11, 2018

**TO:** Board of Supervisors

**FROM:** **Brian Foss, Planning Director**

**SUBJECT:** Resolution Authorizing Amendment No. 1 to the contract between the County of Nevada and Economic & Planning Systems, Inc. extending the contract termination date to December 31, 2019.

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**RECOMMENDATION:** Approve the attached Resolution amending the contract with Economic & Planning Systems, Inc. (EPS) to extend the contract period by one year to December 31, 2019 consistent with the original scope of work.

**FUNDING:** This contract amendment does not have a financial impact. There is sufficient budget available in the Fiscal Year 2018/19 Planning Department budget and there is no impact on the General Fund.

**ATTACHMENTS:**

1. Draft Resolution
2. Contract Amendment #1 to extend the contract expiration date from December 31, 2018 to December 31, 2019
3. Resolution No. 17-623 - Approving a contract with Economic and Planning Systems, Inc. for the preparation of an AB1600 nexus study and park district consolidation feasibility study

**BACKGROUND:**

In February, 2017 the Board of Supervisors adopted a Board Objective to update the nexus study and fee and to analyze the potential benefits of establishing one Western Nevada County Park District and voted to make this a Priority "A" objective for

2017/2018. Currently, the County of Nevada collects a Recreation Development Fee on all new residential subdivisions, new single family housing units, and mobile home parks that are approved within the unincorporated as a means of providing park and recreation facilities which are needed to serve the expanding population. New single family residences developed on parcels created prior to the requirement for collection of Recreation Development fees are subject to fees at the time of completion of the new housing unit.

The fees have not been updated since the original 1997 nexus study. Many recreation projects have been funded over the last ten years including the Pioneer Park Pool improvements, Pioneer Park Picnic areas, Seven Hills Athletic Field, Nevada City Vets Building, Tobiassen Park, Hirschman's Trail, Deer Creek School Field, Chicago Park School Playground, Sugarloaf Mountain acquisition, Miners Foundry, Community Tech. Center, Library Stage, Mautino Park Playground, Grass Valley Vets Hall, Memorial Park, Condon Park, Dogs Run Free, North San Juan Senior Center, and Oak Tree Park improvements. The fees have been utilized extensively over the years to fund recreation projects but have not replenished as quickly due to slower economy and the outdated fee amount that has not been adjusted for inflation or construction costs over the last 20 years, which led to the Board of Supervisors adopting this analysis as a Priority "A" objective.

In addition to the general Nexus Study components, the study will analyze the feasibility for consolidation of Western Nevada County Parks and Recreation Districts (excluding Truckee Donner), including identifying opportunities and challenges to merge the Western County Districts into a single Parks and Recreation District or other configurations, and analyze what, if any, cost savings, efficiencies and improved coordination of service delivery to the public could occur by reorganizing the Districts.

At this time, multiple public meetings have been held and conferences with Park districts and stakeholder groups have been conducted. The draft Nexus Study has been completed and will be presented to the Board in the near future. The work on the feasibility study for Park district consolidation/reorganization is still underway and will require more time to complete.

The purpose of this Contract Amendment is to extend the contract to December 31, 2019 (the original contract expiration date was December 31, 2018). No amendment to the scope of work or budget are proposed. Overall, this amendment will have no impact on the Planning Department's Fiscal Year 2018/19 and 2019/20 budget. This requested action requires a 4/5ths affirmative vote by the Board of Supervisors.

**Approved by:** Brian Foss, Director of Planning