

Truckee Fire Protection District

Proudly providing service to portions of both Nevada and Placer Counties and the Town of Truckee

Board of Directors

Gary R. Botto Victor R. Hernandez Gerald W. Herrick Erin E. Prado Paul D. Wilford

Fire Chief
William G. Seline

Division Chiefs

Craig A. Harvey Rod A. Brock

November 21, 2018

Ms. Julie Patterson-Hunter Clerk of the Board Board of Supervisors County of Nevada 950 Maidu Ave., Suite 200 Nevada City, CA 95959-8617

Via: Email and USPS Certified Mail 7018 1830 0001 2854 5900

RE: Capital Improvement Plan and Mitigation Fee Annual Expenditure Plan for

Fiscal Year 2018-2019

Dear Ms. Patterson-Hunter,

The Board of Directors of the Truckee Fire Protection District at their regular board meeting held on Tuesday, November 20, 2018 held a public hearing to review and discuss the Truckee Fire Protection District Capital Improvement Plan and Mitigation Fee Annual Expenditure Plan for Fiscal Year 2018-2019. After close of the public hearing the Board of Directors adopted Resolution 20-2018; a resolution adopting the Capital Improvement Plan, Mitigation Fee Annual Expenditure Plan for Fiscal Year 2018-2019. The 2018-2019 plan recommend a rate increase from the previous year as indicated on page 2 of the plan.

Please advise when this item is scheduled to go before the Board of Supervisors as Chief Seline would like to be in attendance.

I have enclosed a copy of the Truckee Fire Protection District Capital Improvement Plan, Mitigation Fee Annual Expenditure Plan for Fiscal Year 2018-2018, a copy of Resolution 20-2018, and a copy of the Proof and Statement of Publication from the local newspaper noticing the public hearing. If additional copies are needed please let me know the quantity needed.

If you need further information please call me at 582-7850.

Sincerely,

Joyce Engler

Administrative Officer

Enc.

BEFORE THE BOARD OF DIRECTORS OF THE TRUCKEE FIRE PROTECTION DISTRICT RESOLUTION 20-2018

A RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PLAN AND MITIGATION FEE ANNUAL EXPENDITURE PLAN FOR FISCAL YEAR 2018/2019

WHEREAS, after a related public hearing held during the November 20, 2018 Regular Meeting held at 5:30 p.m., in the Board Room of the Truckee Sanitary District located at 12304 Joerger Dr., Truckee, CA, the Board of Directors of the Truckee Fire Protection District reviewed the Capital Improvement Plan, Mitigation Fee Annual Expenditure Plan for Fiscal Year 2018/2019, which outlines the spending plan for those fees collected up to and including fiscal year ending 06/30/2018.

WHEREAS, the Board of Directors and staff have carefully reviewed and approved the Capital Improvement Plan and Mitigation Fee Annual Expenditure Plan for Fiscal Year 2018/2019.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors adopts the Capital Improvement Plan and Mitigation Fee Annual Expenditure Plan for Fiscal Year 2018/2019,

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Board of Directors directs staff to distribute the Capital Improvement Plan and Mitigation Fee Annual Expenditure Plan for Fiscal Year 2018/2019 to the Nevada County Board of Supervisors, the Placer County Board of Supervisors, and to the Town Council of the Town of Truckee for their review and adoption.

PASSED AND ADOPTED at a Regular Meeting of the Board of Directors of the Truckee Fire Protection District held on November 20, 2018 by the following roll-call vote:

AYES:	Erin E. Frado	NOES:	
	Victor R. Hernandez	ABSENT:	Paul D. Wilford
	Gary R. Botto	ABSTAIN:	
ATTESTE	D BY: Meyer Clerk of the Box	rd	

DATED: November 20, 2018

SIERRA SUN

580 Mallory Way, Carson City, NV 89701 P.O. Box 1888 Carson City, NV 89702 (775) 881-1201 FAX: (775) 887-2408

Customer Account #: 1066719

Legal Account

TRUCKEE FIRE PROTECTION DISTRICT, PO BOX 2768 TRUCKEE, CA 96160 Attn: Joyce Engler

Bailee Liston says:

That (s)he is a legal clerk of the **Sierra Sun**, a newspaper published Friday at Truckee. in the State of California.

Copy Line

Notice of Public Hearing

PO#:

Ad #: 0000327113-01

of which a copy is hereto attched, was published in said newspaper for the full required period of **2** time(s) commencing on **11/02/2018**, and ending on **11/09/2018**, all days inclusive.

Private Liston

This is an Original Electronic Affidavit.

Price: \$ 170.00

"I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct."

Proof and Statement of Publication Ad #: 0000327113-01

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on November 20, 2018, the Board of Directors of the Truckee Fire Protection District will review the Capital Improvement Plan and Mitigation Fee Annual Expenditure Plan for the fiscal year 2018/2019 for both Nevada County and Placer County and the Town of Truckee. Historical data about staffing and inventory has been gathered to develop estimations of adequate staffing levels and capital inventory. This information has been used to develop estimations of adequate staffing levels and capital inventory. This information has been used to develop a fair and equitable mitigation fund equation. This meeting is an outline for discussion about the utilization of these funds.

NOTICE IS FURTHER GIVEN that a PUBLIC HEARING on the plan will be held on November 20, 2018 at 5:30 p.m. in the Truckee Sanitary District Boardroom located at 12304 Joerger Drive, Truckee, CA 96161 at which time and place any and all interested parties may appear and be heard thereon.

Joyce Engler
Administrative Officer
Truckee Fire Protection District

Pub: November 2, 2018 and November 9, 2018 Ad #0000327113



TRUCKEE FIRE PROTECTION DISTRICT

CAPITAL IMPROVEMENT PLAN,
MITIGATION FEE ANNUAL EXPENDITURE PLAN
FOR FISCAL YEAR
2018-2019

2018/2019 CAPITAL IMPROVEMENT PLAN TRUCKEE FIRE PROTECTION DISTRICT

Pursuant to Section 66006 of the Government Code, the District is required to annually make available to the public specific information related to the prior year's activity for development impact fees within 180 days after the last day of each fiscal year.

Truckee Fire Protection District collects mitigation fees within the Fire District boundaries, which include the Town of Truckee, and portions of both Nevada and Placer Counties. Mitigation fees were first approved by the Truckee Fire District Board of Directors in 1995; collection of the fees commenced thereafter.

The content of this report will outline the spending plan for those fees collected up to and including the fiscal year ending 6/30/2018. An annual inventory of fees collected to this point is available upon request.

FIRE IMPACT FEE SCHEDULE

An updated Fire Impact Fee Nexus Study was completed by SCI Consulting Group and approved by the Truckee Fire Protection District Board of Directors in September of 2016, Resolution 13-2016. The complete Study is available online at www.truckeefire.org or by calling (530) 582-7850.

The purpose of the Fire Impact Fees are to finance the public facilities and equipment as described. The current fee schedule is shown below. The District's fire impact fee is proposed to be adjusted by 3.2% based on the percentage change in the 20-Cities Engineering News-Record Construction Cost Index from September 2017 (10823) to September 2018 (11170). That fee schedule is shown below.

MITIGATION FEE SCHEDULE

	EXISTING	PROPOSED
Residential Development Single Family- Multi-family -	\$0.79 per square foot \$1.19 per square foot	\$0.82 per square foot \$1.23 per square foot
Non-Residential Development		
Industrial-	\$0.58 per square foot	\$0.60 per square foot
Retail/Commercial-	\$0.81 per square foot	\$0.84 per square foot
Office-	\$1.16 per square foot	\$1.20 per square foot

PLANNED FACILITIES

STATION 90 18,000 sq. ft. Fire Station (Planned Facility)	The District completed the purchase of land and infrastructure for the proposed Station 90, located on Stockrest Springs Rd. in Truckee next to the Town of Truckee Corporation Yard and the US Forest Service Facilities, in February of 2011 for \$1,234,538. *Construction of this facility is currently projected to commence in 2027.	\$9,090,000
STATION 91	Station 91 is on leased land from the Railroad located at 10049 Donner Pass Rd., in Truckee. The lease is a 100 year renewable. (No current need)	
STATION 92	Station 92, located at 11473 Donner Pass Rd in Truckee, is the District's main station and includes a vehicle maintenance shop. It was built in 1950's and expanded in the 1960's and again in the 1980's. *Station Expansion & New Shop – 2020	\$1,755,000
STATION 93	Station 93 was built in 1986 and is located at 15572 Donner Pass Rd, Truckee. (No current need)	
STATION 94	Station 94 was built in 1972 for the then proposed Tahoe Donner Subdivision. It is located at 12986 Northwoods Blvd., Truckee. *Addition of 3 rd Apparatus Bay – 2031	\$460,310
STATION 95	Station 95 serves the Glenshire area and was built in 1974. It is located at 10900 Manchester Dr., Truckee. The District completed an extensive remodel to this Station in September of 2011. (No current need)	
STATION 96	Station 96 is an interagency fire facility located at 10277 Truckee Tahoe Airport Rd. This facility is shared with the California Department of Forestry and Fire Protection Station 50. The facility was occupied July 1, 2000. *Apparatus Bays – 2022	\$1,120,000
STATION 97	This station is located at 53823 Sherritt Lane in Soda Springs and is leased from DSPUD for a term of 20 years with an option to renew. The lease will expire on August 1 st , 2026. *Additional Apparatus Bay Expansion – 2031	\$485,000
STATION 98	This station was built in the mid 1990's and is owned by Placer County on land leased from the Sierra Lakes County Water District for a 29-year renewable term which is set to expire in 2023. It is located at 7300 Short Rd., in Serene Lakes. (No current need)	
REGIONAL TRAINING TOWER	5 Regional Fire Districts participating in a central fire and rescue training facility at the Truckee Tahoe Airport *Construction of this facility is currently projected to commence in 18/19.	\$350,000

PLANNED APPARATUS/VEHICLE/EQUIPMENT

Ambulance Replacement (M-95)	2018	\$224,502
New Rescue Boat & Equipment	2018	\$195,000
Ambulance Replacement (M-292)	2019	\$200,000
Ambulance Replacement (M-295)	2020	\$200,000
Type I Engine Replacement	2022	\$535,000
New Type I Engine & Equipment	2027	\$663,700
New Ambulance & Equipment	2027	\$269,000
New Ladder Truck 100" & Equipment	2027	\$1,201,300

COMPLETED 17/18

Type I Engine Replacement (92)	\$752,776

MITIGATION FEE EXPENDITURE SUMMARY & 5-YEAR PROJECTION

Following is an account of the 2017-2018 mitigation fee collection and expenditure detail through June 30th, 2018 with projected 2019-2023 collections and expenditures *within the Truckee Fire Protection District*, followed by separate collection summaries/projections for each of three separate governing bodies.

Note: Collection and expense detail from 1/1/1995 through 6/30/2018 is available upon request and reflected in the 2018/2019 beginning fund balance.

Truckee Fire Protection District
Mitigation Fee Expenditure Summary
Fiscal Year Ending 6/30/2018

Beginning Fund Balance				\$	2,671,106	\$	2,476,005	\$	2,483,709	\$	2,980,834	\$	1,743,468	\$	1,934,217
Annual Fees Collected				\$	618,899	\$	637,466	\$	656,590	\$	676,287	\$	696,576	\$	717,473
Interest Earned				\$	38,961	\$	39,741	\$	40,536	\$	41,346	\$	42,173	\$	43,017
Adjustment															
Refunds				\$	-	_		_				_			
Total Revenues				\$	3,328,966	\$	3,153,211	\$	3,180,834	\$	3,698,468	\$	2,482,217	\$	2,694,707
			Total %												
			Funded-												
Annual Expenditure Category		<u>Cost</u>	Impact Fees												
Planned Land & Bldg. Facilities			_												
Station 92 - Shop/Station Expantion	\$	1,755,000	100%							\$	1,755,000				
Station 96 - Apparatus Bays	\$	1,120,000	100%											\$	1,120,000
Planned Apparatus/Vehicles															
Type I Engine Replacement	¢	752,776	100%	Ф	752,776	ı —						ı —			
Ambulance Replacement M-95	φ \$	224,502	100%	φ	132,110	\$	224,502								
Ambulance Replacement M-292	φ \$	200,000	100%			φ	224,502	\$	200,000						
Ambulance Replacement M-295	φ \$	200,000	100%					φ	200,000	\$	200,000				
Type I Engine Replacement	φ \$	535,000	100%							Ψ	200,000	\$	535,000		
Type I Engine Replacement	Ψ	000,000	10070									Ψ	333,000		
Planned Special Equipment			_												
Regional Fire Training Tower	\$	350,000	100%			\$	350,000								
Rescue Boat & Equipment	\$	195,000	100%	\$	100,000	\$	95,000								
CIP & Impact Fee Analysis Update	\$	15,000	100%			I		1		ı		\$	13,000		
Cii & iiiipact i ee Anaiysis Opuate	Ψ	13,000	100 /8									Ψ	13,000		
Office Expense/Bank Fees			[\$	185										
Total Expenditures by Year			ſ	\$	852,961	\$	669,502	\$	200,000	\$	1,955,000	\$	548,000	\$	1,120,000
Total Expenditures To Date (From 1/1/1995)			ŀ	•	6,727,946	\$		_	7,597,448			\$	10,100,448		11,220,448
					5,7 27,0 10	<u> </u>	.,007,110	—	.,557,110	—	5,502,110	Ψ	. 0, 100, 110	Ψ	. 1,220, 1 10
Mitigation Fund Balance				\$	2,476,005	\$	2,483,709	\$	2,980,834	\$	1,743,468	\$	1,934,217	\$	1,574,707

ACTUAL

2017-2018

2018-2019

PROJECTED PROJECTED

2020-2021

2019-2020

PROJECTED

2021-2022

PROJECTED

2022-2023

^{**7/1/2017-6/30/2018} Collections - Town-48%, Placer-44%, Nevada-8%

Truckee Fire Protection District
Mitigation Fee Expenditure Summary - Town
Fiscal Year Ending 6/30/2018

Beginning Fund Balance				1,094,424	\$	996,382	\$ 1	1,000,080	\$	1,238,700	\$	644,764	\$	735,364
Annual Fees Collected			\$	299,485	\$	305,983	\$	315,163	\$	324,618	\$	334,356	\$	344,387
Interest Earned			\$	11,889		19,076		19,457		19,846		20,243		20,648
Adjustment			Ť	,	•	-,-	·	-, -	•	-,-	Ť	-, -	•	-,-
Refunds														
Total Revenues			\$	1,405,798	\$	1,321,441	\$ 1	,334,700	\$	1,583,164	\$	999,364	\$	1,100,399
		Total % Funded-												
		Town Impact												
Annual Expenditure Category	Cost	<u>Fees</u>												
Planned Land & Bldg. Facilities														
Station 92 - Shop	\$ 1,755,000	48%							\$	842,400				
Station 96 - Apparatus Bays	\$ 1,120,000	48%	\$	-									\$	537,600
Planned Apparatus/Vehicles														
Type I Engine Replacement	\$ 752,776	48%	\$	361,332										
Ambulance Replacement M-95	\$ 224,502	48%			\$	107,761								
Ambulance Replacement M-292	\$ 200,000	48%					\$	96,000						
Ambulance Replacement M-295	\$ 200,000	48%							\$	96,000				
Type I Engine Replacement	\$ 535,000	48%									\$	256,800		
Planned Special Equipment														
Regional Fire Training Tower	\$ 350,000	48%			\$	168,000								
Rescue Boat & Equipment	\$ 195,000	48%	\$	48,000	\$	45,600								
CIP & Impact Fee Analysis Update	\$ 15,000	48%									\$	7,200		
Office Expense/Bank Fees			\$	83			1							
Office Experise/Datik Fees			φ	03			<u> </u>							
Total Expenditures by Year			\$	409,415	\$	321,361	\$	96,000	\$	938,400	\$	264,000	\$	537,600
Total Expenditures To Date (From 1/1/1995)			\$	4,448,282	\$	4,769,643	\$ 4	1,865,643	\$	5,804,043	\$	6,068,043	\$	6,605,643
Mitigation Fund Balance			\$	996,382	\$	1,000,080	\$ 1	1,238,700	\$	644,764	\$	735,364	\$	562,799

ACTUAL

2017-2018 2018-2019

PROJECTED PROJECTED PROJECTED

2020-2021

2021-2022

2019-2020

PROJECTED

2022-2023

^{**7/1/2017-6/30/2018} Collections - Town-48%, Placer-44%, Nevada-8%

Truckee Fire Protection District
Mitigation Fee Expenditure Summary - Nev Cnty
Fiscal Year Ending 6/30/2018

				OJECTED	PR	OJECTED	PR	OJECTED	PR	OJECTED	PR	OJECTED
	2	017-2018	20	018-2019	20	019-2020	20	020-2021	20	21-2022	2	022-2023
Beginning Fund Balance	\$	95,122	\$	78,404	\$	79,020	\$	118,790	\$	19,801	\$	34,901
Annual Fees Collected	\$	47,434	\$	50,997	\$	52,527	\$	54,103	\$	55,726	\$	57,398
Interest Earned	\$	4,070	\$	3,179	\$	3,243	\$	3,308	\$	3,374	\$	3,441
Adjustment	\$	-										
Refunds												
Total Revenues	\$	146,626	\$	132,580	\$	134,790	\$	176,201	\$	78,901	\$	95,740
	Total %											

		Total %											
		Funded-NV.											
		Co. Impact											
Annual Expenditure Category	<u>Cost</u>	<u>Fees</u>											
Planned Land & Bldg. Facilities													
Station 92 - Shop	\$ 1,755,000	8%						\$	140,400				
Station 96 - Apparatus Bays	\$ 1,120,000	8%	\$	-								\$	89,600
Planned Apparatus/Vehicles													
Type I Engine Replacement	\$ 752,776	8%	\$ 60	0,222									
Ambulance Replacement M-95	\$ 224,502	8%			\$ 17,960								
Ambulance Replacement M-292	\$ 200,000	8%				\$	16,000						
Ambulance Replacement M-295	\$ 200,000	8%						\$	16,000				
Type I Engine Replacement	\$ 535,000	8%								\$	42,800		
Planned Special Equipment													
Regional Fire Training Tower	\$ 350,000	8%			\$ 28,000								
Rescue Boat & Equipment	\$ 155,000	8%	\$ 8	3,000	7,600								
CIP & Impact Fee Analysis Update	\$ 15,000	8%								\$	1,200		
Office Expense/Bank Fees			\$	-		I		I		- I		1	
Office Expense/Dank Fees			Ψ			<u> </u>		<u> </u>		<u> </u>		<u> </u>	
Total Expenditures by Year			\$ 68	3,222	\$ 53,560	\$	16,000	\$	156,400	\$	44,000	\$	89,600
Total Expenditures To Date (From 1/1/1995)			\$ 172	2,232	\$ 225,792	\$	241,792	\$	398,192	\$	442,192	\$	531,792
Mitigation Fund Balance			\$ 78	3,404	\$ 79,020	\$	118,790	\$	19,801	\$	34,901	\$	6,140

^{**7/1/2017-6/30/2018} Collections - Town-48%, Placer-44%, Nevada-8%

Truckee Fire Protection District
Mitigation Fee Expenditure Summary - Placer Cnty
Fiscal Year Ending 6/30/2018

		ACTUAL	PROJECTED			PROJECTED	PΙ	ROJECTED	PF	ROJECTED	PF	ROJECTED
	2	2017-2018		2018-2019		2019-2020	2020-2021			2021-2022	2	2022-2023
Beginning Fund Balance	\$	1,481,558	\$	1,401,218	\$	1,404,607	\$	1,623,342	\$	1,078,901	\$	1,161,951
Annual Fees Collected	\$	271,980	\$	280,485	\$	288,899	\$	297,566	\$	306,493	\$	315,688
Interest Earned	\$	23,003	\$	17,486	\$	17,836	\$	18,192	\$	18,556	\$	18,927
Adjustment	\$	-										
Refunds	\$	-										
Total Revenues	\$	1,776,541	\$	1,699,188	\$	1,711,342	\$	1,939,101	\$	1,403,951	\$	1,496,566

		T								
		Total % Funded-Placer								
Annual Expenditure Category	Cost	Impact Fees								
Planned Land & Bldg. Facilities										
Station 92 - Shop	\$ 1,755,000	44%					\$	772,200		
Station 96 - Apparatus Bays	\$ 1,120,000	44%	\$ -							\$ 492,800
Planned Apparatus/Vehicles										
Type I Engine Replacement	\$ 752,776	44%	\$ 331,221							
Ambulance Replacement M-95	\$ 224,502	44%		\$	98,781					
Ambulance Replacement M-292	\$ 200,000	44%				\$ 88,000				
Ambulance Replacement M-295	\$ 200,000	44%					\$	88,000		
Type I Engine Replacement	\$ 535,000	44%							\$ 235,400	
Planned Special Equipment										
Regional Fire Training Tower	\$ 350,000	44%		\$	154,000					
Rescue Boat & Equipment	\$ 155,000	44%	\$ 44,000	\$	41,800					
CIP & Impact Fee Analysis Update	\$ 15,000	44%							\$ 6,600	
Office Expense/Bank Fees		Г	\$ 102							
·		_					_			
Total Expenditures by Year		_	\$ 375,323	_	294,581	\$ 88,000	\$	860,200	\$ 242,000	492,800
Total Expenditures To Date (From 1/1/1995)		-	\$ 2,107,431	\$	2,402,012	\$ 2,490,012	\$	3,350,212	\$ 3,592,212	\$ 4,085,012
Mitigation Fund Balance		-	\$ 1,401,218	\$	1,404,607	\$ 1,623,342	\$	1,078,901	\$ 1,161,951	\$ 1,003,766

^{**7/1/2017-6/30/2018} Collections - Town-48%, Placer-44%, Nevada-8%