



RESOLUTION No. _____

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING AN AGREEMENT BETWEEN THE COUNTY OF NEVADA AND HELIX ENVIRONMENTAL PLANNING, INC. TO PROVIDE ON-CALL PERMIT PROCESSING AND SITE PLAN REVIEW IN A MAXIMUM CONTRACT AMOUNT OF \$75,000, AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE THE AGREEMENT, AND APPROVING A BUDGET AMENDMENT FOR THE FISCAL YEAR 2018/19 PLANNING DEPARTMENT BUDGET (4/5 AFFIRMATIVE VOTE REQUIRED)

WHEREAS, the Nevada County Planning Department will be tasked as the lead Agency for Administrative Development Permits (ADP) for Cannabis Cultivation upon completion of an amended Nevada County Cannabis Cultivation Ordinance; and

WHEREAS, cannabis permitting may increase permit processing workload within the Planning Department to a level inconsistent with meeting permit timelines; and

WHEREAS, the Planning Department would like to secure on-call staff resources to assist with permit processing; and

WHEREAS, the County conducted a competitive procurement process to identify qualified firms; and

WHEREAS, the County has selected HELIX Environmental Planning, Inc. as one of two qualified firms; and

WHEREAS, the maximum contract amount will not exceed \$75,000 and will be paid from budget code/account 1123-20708-325-8000/521520.

NOW, THEREFORE, BE IT HEREBY RESOLVED the Board of Supervisors of the County of Nevada approves an Agreement between the County of Nevada and HELIX Environmental Planning, Inc. for on-call permit processing and site plan review for the period February 12, 2019 through June 30, 2020 in the maximum amount of \$75,000, and authorizes the Chair of the Board of Supervisors to execute the Agreement on behalf of the County of Nevada.

BE IT FURTHER RESOLVED the Board of Supervisors of the County of Nevada directs the Auditor-Controller to amend the Fiscal Year 2018/19 Planning Department budget as follows:

Increase

1123-20708-325-8000/521520	\$75,000
1123-20708-325-8000/450170	\$75,000