



Information and General Services Department

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: May 14, 2019

TO: Board of Supervisors

FROM: Steve Monaghan, IGS-Facilities Management

SUBJECT: Resolution approving a Standard Public Works Contract between the County of Nevada and Bill Litchfield Construction, Inc., for the Nevada County Sheriff Property Unit Lab Construction Project in the amount of \$300,989 plus a contingency of \$30,099 for a total contract amount of \$331,088, authorizing the Chair of the Board of Supervisors to execute the contract, and amending the Fiscal Year 2018-19 Capital Facilities Budget (4/5 Affirmative Vote Required).

RECOMMENDATION: Adopt the Resolution

FUNDING: Funding for this project will be paid from the Capital Facilities Fiscal Year 2018-19 budget, reimbursed from the Sheriff DNA fund, and a budget amendment is included for approval. There is no General Fund impact.

BACKGROUND: By previous action of the Board, Resolution 19-124 authorized the Purchasing Agent to solicit bids for the project known as the Nevada County Sheriff Property Unit Lab Construction. An Invitation to Bid was sent to builders' exchanges, local contractors were notified, and a Public Notice advertisement was posted in the local newspaper. Five (5) bids were received. The lowest responsive and responsible bid was from Bill Litchfield Construction, Inc., of Grass Valley, California, in the amount of \$300,989. In addition, a replacement generator not included in the construction contract will be required to complete the project in the amount of \$8,000 and has been included in the proposed budget amendment.

The contract will be in the bid amount of \$300,989 and a 10% contingency of \$30,099 will be added to the encumbrance for a total encumbered amount of \$331,088. An abstract of the bid results is attached.

Item Initiated by: Tim Horner

Approved by: Steve Monaghan